

CENTRAL FLORIDA SENIORS BOWLING CLUB (CFSBC)

BY-LAWS

ARTICLE I

Name of Club

This organization shall be known as the **Central Florida Seniors Bowling Club**, and will be referred to hereinafter as the **CFSBC or the Club**.

ARTICLE II

Purpose

The CFSBC is formed with the following objectives and purposes:

1. To unite SENIOR bowlers who are valid USBC members.
2. To conduct certified monthly tournaments as agreed upon by the Board of Directors.
3. To encourage competitive bowling in a pleasant and social atmosphere.
4. To encourage all members to play the game in a wholesome, sportsmanlike manner, bringing credit and honor to themselves, the sport of bowling, the USBC, and the CFSBC.

ARTICLE III

Membership and Fees

1. Membership in the CFSBC shall be comprised of individual men and women who are currently valid members of the USBC and are age 50 and over.
2. New members who join the Club (and pay their dues) in October, November or December will not have to pay dues for the next year.
3. Annual membership fee for the CFSBC shall be determined by the Board of Directors to be paid by January 1st of the current bowling season. The fee is to be paid prior to CFSBC tournament participation.
4. Application for membership may be made at any time, provided the Club has not exceeded the cap of 550 members. If application for membership is made and there are over 550 active members in the Club, the applicant(s) will be placed on a waiting list. The waiting list will be based on the date of application and the order in which it was received. When an opening arises, the candidate(s) will be contacted by the Board Secretary or an Officer of the Board and offered the open membership position.

ARTICLE IV

Tournaments

Rule 1 – USBC Certification
USBC Rule 300 Tournaments.

Leagues and tournaments must be organized and bowled in accordance with USBC Bylaws, rules and regulations. All CFSBC tournaments must be certified.

All equipment, websites, email originating sites, etc. belonging to the Club shall be licensed and registered in and through the name of Marion Bowler.

ARTICLE V

Board of Directors – Annual Meeting, Election of Officers/Directors, Duties of Officers/Directors,

1. The annual meeting shall be held in December. It is open to all members. All regular business shall be considered and the election of officers held.
2. Directors are elected to fill open positions on the Board that are subject to election. Elected officers of the CFSBC shall be: President, Vice President, Secretary, Treasurer, Sergeant-at-Arms and seven (7) Directors.
3. One (1) Officer and six (6) Directors or Officers shall constitute a quorum at all meetings.
4. It is recommended that candidates seeking any Officers position have experience by serving on the Board as a Board Director prior to seeking an officer's position. Though this is not a prerequisite. This allows the candidate to have a working knowledge of the Club and familiarity with Board members, by-laws, and the mission of the CFSBC.

Election and Voting at Annual Meeting

1. Officers and directors shall be elected at each annual meeting to succeed positions that expire.
2. All voting shall be by ballot, or a voice vote may be taken, when there is only one (1) candidate for the office or directorship.
3. If a majority vote is not reached on the third ballot, the candidate having the lowest vote total shall be eliminated. Balloting shall continue following the same procedure until a candidate receives the required majority.

Term of Officers and Directors

1. The terms of all Officers and Directors shall be for two (2) years.
2. The President, Secretary, Treasurer, and four (4) Directors shall be elected in odd years.
3. The Vice-President, Sergeant-at-Arms and three (3) Directors shall be elected in the even years.
4. Newly elected Officers and Directors will begin their terms in January following the December Annual Meeting. Odd and Even years pertains to the year after the December elections. i.e., if a person is elected in December 2020, their term will begin in January of 2021. Even years the same applies– if elected in December 2021 their term will begin in January of 2022. (Note: The Sergeant at Arms is an optional position as listed under USBC guidelines for Associations and Leagues). (The officers required are President, Vice-President, Secretary and Treasurer. Secretary and Treasurer can be combined positions). CFSBC has added the Tournament Manager as an Officer to the Board of Directors due to their responsibilities.

The President

1. Shall call and preside at all meetings of the CFSBC and the Board of Directors.
2. Shall name all committees, unless otherwise provided in the motion ordering such committees to be named.
3. Shall ensure that all vacancies occurring on the Board are filled by a majority vote of the Board. Appointee(s) shall hold the position for the remainder of the unexpired term.
4. Shall appoint the chairperson and members of all committees with Board approval.
5. Shall ensure that any officers or persons who have access to CFSBC funds be bonded.
6. Shall call a Board meeting within thirty (30) days if requested by five (5) members of the BOD, or if petitioned for by a majority of members. Membership will be notified of regularly scheduled Board meetings, by postings on the web site.
7. Shall serve as the principal spokesperson for the CFSBC.
8. Shall keep members of the CFSBC informed of policy matters.
9. Shall hold the minimum of four Board meetings per year; preferably quarterly providing there is Club business to be discussed.

Vice President

1. Shall fill the office of the President in his/her absence and shall perform the duties of that office and perform such additional duties as may be required.

Secretary

1. Shall verify applications for membership.
2. Shall ensure that all members are USBC members and shall be assisted by board members as requested.
3. Shall prepare a written report on the status of the CFSBC membership and present said report at all Board meetings.
4. Shall prepare a year-end report to the general membership at the Annual Meeting in December.
5. Shall keep minutes of all proceedings of the CFSBC and prepare a written transcript of meetings and make this available to the Board via email if (available), previous to the next Board meeting.
6. Shall order all supplies necessary for the Club and shall keep a record of these expenditures and submit to the Treasurer.
7. Shall issue all members a Club Member Number; and facilitate all awards.
8. Shall answer all correspondence as directed by the President or Board of Directors if requested by the President or a member of the Board.
9. Shall assist the President with any assignment that may be required.
10. Shall coordinate the 50/50 Board Volunteers.
11. Shall assist the Chairman of the Nominating Committee when necessary.

12. Shall be paid monthly at a fee to be determined by the Board if deemed necessary by the Board.
13. Shall appoint an assistant with Board approval, if requested and deemed necessary by the Board.
14. Shall turn over to their successor records, books, and other property of the CFSBC in his/her possession.

Treasurer

1. Shall keep a true and correct account of all receipts, expenditures and disbursements.
2. Shall pay all CFSBC bills.
3. Shall submit to the President, a monthly financial statement showing receipts and disbursements for all CFSBC business.
4. Shall submit, at the Annual Meeting, a written year-end report and statement of financial transactions made throughout the year (this report will be placed on the CFSB website yearly).
5. Shall ensure all monies of the CFSBC are deposited in a bank, which is FDIC insured to the credit of the Central Florida Seniors Bowling Club (CFSBC) as soon as possible, not to exceed 14 days. Or, ensure all monies are deposited in the Club Bank by an account holder at Treasurers request.
6. Shall issue a receipt for all dues paid to the CFSBC.
7. Shall be paid monthly at a fee to be determined by the Board if deemed necessary by the board.
8. Shall appoint an assistant with Board approval, if requested and deemed necessary by the Board.
9. Shall turn over to his/her successor all records, books, and other property of the CFSBC in his/her possession.

Tournament Director

1. Shall be elected by a majority vote of the Board of Directors.
2. Shall arrange for tournaments dates/types/costs, and related items as directed by the Board and approved by the Board.
3. Shall submit a report to the Board of Directors at any Board meeting called by the President.
4. Shall make recommendations regarding Tournaments and make suggestions for more efficient operation(s).
5. Shall ensure that nothing is published on the website without the approval of the President or an Officer(s).
6. Shall be paid a fee determined by the Board; the fee is based upon the number of members enrolled in the Tournament. Shall be paid a monthly fee determined by the Board. Shall appoint if requested an assistant and with Board approval.

Sergeant-at-Arms (An optional position in USBC Rules and Guidelines for Associations and Leagues)

1. Shall maintain order during the meetings and tournaments.
2. Shall conduct all vote counting and other duties as required.

Shall ensure that all members are following the CFSBC Dress Code.

ARTICLE VI Management

The management of the CFSBC shall be vested in the Board of Directors through the full body of the membership. The members themselves can voice their concerns to any officer or board member. These concerns need to be well thought out as to context and not just a blanket complaint.

ARTICLE VII Procedural Matters

Procedural Matters

- Roberts Rules of Order will govern the conduct of all CFSBC meetings. Board Meetings must have a quorum present. Meetings may constitute options which include remote options or video conferencing and conference calling. Remote, video, and conference calling usage are to be restricted to times of quarantine due to illness and transmissible disease. (An example would be Covid-19).
- The President shall have the authority to conduct a Special Meeting of the Board and general membership to resolve important or emergency issues that may arise. This shall only be undertaken to resolve an emergency situation that faces the CFSBC.

Amendment of the By-Laws and Calling a Special Meeting

1. The By-Laws may be amended at the Annual Meeting by the membership with a majority vote (see number 3a below).
2. The President has the authority to call a Special Meeting of the Board to amend the By-Laws. A vote to amend the By-Laws requires a two-thirds vote at a duly called meeting of the Board. All changes must also be published on the Club's website.
 - a. The purpose of these changes would be to improve and ensure the efficiency and competent operations of the CFSBC. The meeting(s) can be conducted by mail or telecommunication, or any means of communication through which participating Directors may simultaneously hear/read each other's communications during the meeting. Remote, video, and conference calling usage are to be restricted to times of quarantine due to illness and transmissible disease. (An example would be Covid-19).
3. A majority of votes received shall determine the outcome.
 - a. Any CFSBC member may submit a proposed amendment to the By-Laws in writing - it must be received by the CFSBC President or Secretary at least sixty (60) days prior to the December-Annual meeting.
 - b. The Secretary shall have published proposed By-law amendments or revisions on the Club's website or by other means not less than thirty (30) days prior to the Annual Meeting

Executive Session

1. If necessary, an Executive Session of the Board will be held to discuss problems involving personal affairs of any individual or issues deemed confidential.
2. The minutes of the Executive Session shall be kept separate and unavailable to the general membership. Only the Officers of the Executive Board of Directors and the person(s) involved may attend an Executive Session of the Board.
3. At the following meeting when the Executive Minutes are approved, all copies of the minutes shall be collected by the Secretary or assistant and archived as normal minutes. They will remain confidential and shall be kept by the Secretary for the files, for a period to be determined by the Board of Directors.

ARTICLE VIII
PROTEST and APPEALS
USBC Rule 329
USBC Rule 17 (Guide)
USBC Rule 122 (Guide)
USBC Rule 103b (Guide)

1. All members agree to the acceptance of the USBC Rules (except where waived or excepted by tournament rule that is allowed in USBC Rules), Specifications of USBC Equipment and these Bylaws. And, acceptance of these Articles and Bylaws by continued participation in the CFSBC's monthly tournament.
2. Rule 329 a1 and b1 – Protests and Appeals: Will cover written grievances and protests.
3. Members will be expected to adhere to the CFSBC Dress Code which is on the Club's Website (cfsbowling.com).
4. Membership in the CFSBC shall be suspended if membership in the USBC is suspended and shall continue to be suspended until such time as the person is reinstated for membership in the USBC. There will be no refunds of CFSBC membership dues because of USBC suspension.
5. The Board of Directors may suspend or revoke membership in the Club if a member displays disruptive, anti-social behavior, or unsportsmanlike conduct, by a majority vote of the board. USBC Rule 17 will be used as the guide for disciplinary action.
6. USBC Rule 103b concerns bowled games. If a protest is filed about games bowled, it will be followed. If necessary, the centers recap scoring will be utilized to resolve any scoring protest. This should ensure consistency across bowling centers.

Removal of an Officer, Director or Committee Member

7. The Board of Directors will use USBC Rule 122a as a guide concerning removal of any officer or member of the Board. Reasons of concern are as follow:
8. Conduct that is in conflict with the CFSBC's objectives and purposes. Acting contrary to the best interest of the USBC, the CFSBC or the sport of bowling.
9. Failing to attend two (2) Board meetings per year without notifying the President or Secretary of the CFSBC why attendance is not viable.
10. The inability to perform his/her duties.
11. Illness shall be addressed differently than the pursuit of other interests. Some allowance may be given due to short or long term illness. Pursuing other interests should not be considered a valid reason for not attending. Vacation or holiday time is to be considered an exemption, but not abused.

ARTICLE IX
Dissolution of the CFSBC

Upon dissolution, the CFSBC Board of Directors shall have a vote from the existing membership concerning the assets of the CFSBC as they stand in the bank of record and the distribution of said assets. The CFSBC recommends distributing the CFSBC's assets among the associations for those association's youth programs that have the most members in the CFSBC at the time of dissolution. Possibly the top 5 to 7 associations. Rationale: These funds don't belong to the board members, they have been placed in the CFSBC's boards care by the membership over the years. As such, the membership should decide.

Note
USBC Tournament Rules Begin At Rule 300
All USBC Rules Cannot Be Listed Here
They Can Be Found On
bowling.com