

## **MOAB Irrigation District #20**

Regular Board Meeting Minutes

Date: March 19, 2026 – 6:00 pm

Location: 25805 E Trent Ave, Newman Lake WA 99205

Meeting Called to Order at 6:00 pm by Chairperson Bill Jackman

In Attendance: Board Directors included Chair Bill Jackman, Vice Chair Douglas Hughes, Robert Snow, Rosalee Allan, Dave Pfeiffer. Staff present included Scott Inch, District Manager and Robert Randall, Secretary/Office Assistant. Others Present Engineer McMulkin and about 8 or 9 visitors. Including Kathy Pfeiffer, John Moshor, W Jeremie Dunlap, Sue Fields, Ray & Jill Osyna, Ken Olsonbert, Larry Pinthe, Sham Eller and Sandi Squicciarino, Barbie Bush. Note: There were other community members in attendance, but they did not sign in on visitor sheet.

Chairperson Jackman called the meeting to order at 6 pm.

Sandi Squicciarino passed out a copy of a page from MOAB bylaws regarding Multiple Domestic Service. She reported that she had just discovered that she is paying this added charge. She spoke about her issues with being charged for an ADU as described in her Letter to the Board. Her letter is attached with these minutes.

She expressed a need to make changes to bylaws. She found the terminology was inconsistent and not clear. She requested that the board revisit the information in the bylaws used to determine the additional fee. Chairman Jackman said he wanted to do some research and will get back to her in writing.

She feels she is being overcharged. She's been paying the extra fee for years. She feels that MOAB isn't being transparent. The bylaws need to make the criteria clearer – they are ambiguous. Looking at the list of criteria, she feels that some people's garage could be considered a dwelling. Director Snow explained about the assessment roll and what the process is. Then he explained about the Equalization meeting in December where customers can challenge what they are being charged for.

Customers often do not read bylaws. She noted that they should be on the website for access and reading from home; she was asked to give her phone number to Chairman Jackman. Another person asked if we could email and Chairperson Jackman reported we don't have a mass email system and we don't currently store emails.

Wade Lockman – lives on Morris. There is a 2020 Water Plan that needs to be undertaken. Section 9.1 says MOAB's has adequate source pumping capacity. He read through parts of the "Water System Plan", which is attached to these minutes.

He closed by proposing that the board look for an alternate plan in section 10.2.

Director Allan reported that the board has set up a dashboard with goals to help with the management of goals. She also noted that there is a subcommittee looking into some of the things that Wade shared.

Chairman Jackman – updated what is happening with Employment Security. We applied and have moved to the tax-based reporting with ESD; paid quarterly.

Barbie Bush, self-appointed communication liaison – she thanked the board for their service and dedicated work. The group she works with in the community knows there is a lot to do and how difficult it is to do it all. She stated there are people available to help; they have a variety of backgrounds. She also talked to a management company and brought a document from them. It outlines the cost of having them manage MOAB.

## Meeting Minutes Continued for 2026.03.19

Chairperson Jackman noted that people are still paying last year's billings. He also noted that the 2026 budget is set.

Melvina Tredway says she has come to meetings, and nobody wanted to listen. She stated that people didn't get regular notification about meetings or the need for board members.

Director Allan stated that many of the people on the current board sat in the same place and had the same feelings as she shared; and they have chosen to serve the board to help make a difference. She stated that she believes the board must take large projects to the people in the community; look at that RCWs. She said the board needs to listen more to the stakeholders. She also feels it is not necessary to have the attorney at the meeting all the time.

Chairman Jackman asked if there was anyone else that wanted to speak. Jeremy Dunlap raised his hand and said (speaking to DM Inch) it doesn't help to have him rolling his eyes and huffing puffing. DM Inch apologized.

Chairperson Jackman asked the people to be patient. The board has a lot of issues to deal with. They are identifying and prioritizing the issues into a logical order and will work through them step by step.

One customer asked if it was possible to read their own meters; so, they can see where they are with their consumption. Chairman Jackman and Director Snow explained some basic information about how they can look at the meters.

Director Allan shared that she received a "bot" from here insurance company that she put on a pipe in the house and it sends information by text.

Voucher	Type	Amount
01346	Payroll	10,607.64
01347	Operations	3,962.66
	Total	\$14,570.30

***Director Snow moved to approve Vouchers 01346 & 03147 - totaling \$14,570.30, Director Hughes seconded the motion the vote was taken motion carried unanimously.***

Bank Signatories – Director Jackman said he would be a signatory.

***Director Snow moved to make Bill Jackamn a signatory, Director Hughes seconded, unanimously passed.***

DM Inch will get the forms needed. Once these minutes are approved, we can send them and the other documents to the Bank.

Defer minutes for the February meeting to April. Secretary Randall reported that he was unable to get the minutes done. He is working on them.

Chairperson Jackman reported that we are working to have the big screen up and running again.

## Meeting Minutes Continued for 2026.03.19

Chairperson Jackman signed missing meeting minutes from present meetings.

### Operations & Financial Report

Secretary Randall shared financial information. He explained the relationship between the Treasurer's report from Springbrook (Bias) software and the Cash Flow Report from Springbrook and how it ties back to the county.

Randall also reported that all phones, land lines and cell phones and the internet are all through T-Mobile. Putting all of on provider makes tracking easier and the internet is extremely fast compared to what we had. The phones have been moved to an air dialer, which runs on the network.

Randall also reported that the audit is progressing and everything seems to be ok so far. Randall will lookup the words used (in the past) on the presentations of the reserve fund and report back to the board.

Director Pfeiffer shared we need to look at replacing the telemetry system. DM Inch is getting bids for the replacement and there are a lot of parts to put together.

Chairperson Jackman asked if we could look at a revolving credit line with the bank. Something to look into.

Director Pfeiffer asked if our taxes for storm water went up for the organization. Secretary Randall will investigate it and let the board know. Pfeiffer was concerned that it could affect our budget.

DM Inch looked at the tax and said it doubled and shared there is very little other than the assessment in taxes.

Inch also reported that he is working on information for the telemetry system.

Inch is continuing to try to find an employee for Spring meter reading.

Inch performed a 90-day review on Secretary Randall, and he shared his letter with everyone. He proposes a change from part-time to full-time with a raise. A copy of the letter is attached to these minutes.

Inch Reported on the information Hughes asked for at the last meeting, regarding unassessed properties. A copy of that report is attached to these minutes.

Discussion ensued.

It was noted that the fees are not currently consistent. The board needs to look at this in the bylaws and work on making them clear and consistent.

Director Hughes is looking into the bylaws and will share information as he proceeds.

Chairperson Jackman brought up updating our webpage. He feels we need to find someone who would be willing to take on that task.

Chairperson Jackman will talk about advertising for the open position he has some thoughts. It will be discussed more in the executive meeting.

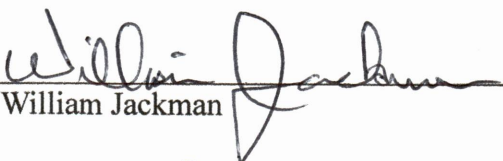
**Meeting Minutes Continued for 2026.03.19**

Chairperson Jackson stated that he would like to have a special meeting to talk about future plans.

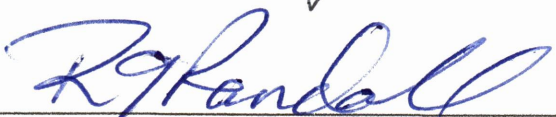
At 08:30 pm The Board Chair announced that the Board would convene an executive session, for 10 minutes, until 8:50 pm. The purpose of the executive session was announced as: to discuss employee matters under RCW 42.30.110(1)(g). Review the performance of a public employee. Staff were excused as well as others attending the meeting.

The Board Chair called the open portion of the meeting back to order at 8:50 pm. There was no further business. ***Director Hughes moved to adjourn Director Pfeiffer second, unanimously passed. Meeting adjourned at 8.55 pm.***

Note: Secretary Randall attached a copy of the financial information he shared and the updated dashboard to these minutes.

  
Chair William Jackman

4-27-26  
Date



Minutes prepared by: Secretary Robert G Randall – Presented April 16 at regular board meeting.  
Fully Executed Copy of the Minutes at the District Office

## Cash Summary

	January	February
Previous Fund Balance	1,329,008.47	1,322,576.83
Account Totals (Cash/Cash Equivalent)	<b>Begin Bal</b>	<b>End Bal</b>
County Checking	1,215,313.11	1,154,858.26
Banner Checking - Operations	38,398.98	61,073.29
Banner Checking - Payroll	68,864.74	74,945.59
<b>Totals</b>	<b>1,322,576.83</b>	<b>1,290,877.14</b>
Loan Payment 2026		(109,876.00)
Required Balance in Account for Loan		(109,876.00)
Balance Hold for Loan Requirments		(219,752.00)
<b>Balance Remaining</b>		<b>1,071,125.14</b>
6 Month Operations (before other paymnets start to come in)		(540,520.50)
<b>Balance Remaining</b>		<b>530,604.64</b>
<b>Items that were in Reserve Account</b>		
Rate Study		(100,000.00)
Compensated Absences		(35,000.00)
Unemployment Hold		(72,000.00)
<b>Total Reserve Funds Allocated</b>		<b>(207,000.00)</b>
<b>Balance Remaining</b>		<b>323,604.64</b>
Reserve Fund Current Balance		368,732.51
Removed as stated above		(207,000.00)
<b>Reserve Fund Balance after Restricted Funds Removed</b>		<b>161,732.51</b>
<b>Board did vote to not do a professional rate study last meeting</b>		<b>100,000.00</b>
<b>Adding Back Money from Rate Study Hold - Reserve Balance is</b>		<b>261,732.51</b>

**NOTE: This money should remain in the reserve fund and be designated as starting funds toward the Capital Improvement Plan and Asset Management Plan**