MINUTES OF THE BOARD OF DIRECTORS MEETING FOR MOAB IRRIGATION DISTRICT #20

The Board of Directors of Moab Irrigation District #20 met in regular session at the District Office, 25805 E. Trent, Newman Lake, Washington, on May 21, 2024. The meeting was called to order at 3:00 p.m. by Chairman Neff.

## ROLL CALL

Chairman Neff and Directors Ayles, Phelps, Peplinski, and Rasmussen were in attendance. Others who attended include the District Manager Inch, Engineer McMulkin and Board Secretary Radmer.

## VISITORS

## Rosalee Allan attended as a guest and opened the meeting requesting a decrease in the number of irrigated acres that her parcel is currently being assessed. She shared that a portion of her acreage was deemed condemned by Spokane County and therefore cannot be used for farming purposes. She presented a historical account of Spokane County Flood Control using a portion of the acreage for wastewater.

## GENERAL BUSINESS

The Board reviewed vouchers #1283 through #1284 in the amount of $44,829.82. Director Phelps motioned for the vouchers to be paid; Director Ayles seconded. The motion passed unanimously.

The Board reviewed the minutes from the March 2024 meeting. Director Rasmussen motioned to accept the minutes as presented. Director Phelps seconded. The motion passed unanimously.

Financial statements for April 2024 were accepted as presented.

### ENGINEER’S REPORT

Engineer McMulkin discussed the proposed Strong Lane Booster Station. He indicated that the vault is the consensus, plans will need to be developed and that it will result in $1,400 fee to the DOH. Additional information will need to be obtained from B&E. He said he would reach out to Paul Velardi.

### ATTORNEY’S REPORT

A memo from Joe Carrol’s office was shared regarding the West Terrace Golf, LLC vs. City of Spokane ruling expressing concern over the UTC’s application of RCW 35.92.010 and RCW 80.28.010. The memo reiterated that his office does not have a concern about the requirement that water rates be “just, fair, reasonable, and sufficient.”

### MANAGER’S REPORT

Manager Inch provided updates for the Strong Lane Booster Station. Director Ayles motioned to move forward on the Strong Lane Booster project and Director Rasmussen seconded. The motion passed unanimously. Manager Inch went on to discuss information related to Equivalent Meter and Capacity Ratios for ERU from the AWWA, advising that Moab will be following this practice in alignment with the district’s current bylaws. As such, this will impact Sutton Bay and necessitate an adjustment to the 2024 Assessment Roll in the amount of $1,124.04. Director Phelps motioned to approve an adjustment to the 2024 Assessment Roll in the amount of $1,124.04. Director Rasmussen seconded the motion.

Manager Inch discussed items #3, #7, and #13. For Item #7, Manager Inch shared that the Department of Health is requiring the district to report the level of the aquifer to them on a monthly basis. Regarding #13, Manager Inch shared he went ahead and paid the retainage as the low spots were fixed and covered by the warranty.

### SECRETARY REPORT

Secretary Radmer shared updates related to the earlier request from Spokane County regarding delinquent parcels. She supplied an aging report for receivables totaling $49,851.25. Of this amount, $40,399.15 was for balances older than 180 days. She indicated in some instances, it has taken approximately 4.5 years to collect funds and made the following suggestions: 1) revisit Moab’s current collection practices such as the number of days allowable for balances before sending to the assessment roll versus carrying the balances for a full year and 2) recognize there is a differential that exists and not include Excess Water Revenues as part of the fully allocated Operational Budget and instead use towards Reserves, as the district begins each year from an impaired financial position.

Secretary Radmer briefly discussed other items presented in the Operations Report, which included Customer Requests for Assistance and the follow up “Parking Lot” items developed during the April 30th “Compensated Absences & Payroll” meeting. The Board unanimously agreed to reconvene to discuss the items in a follow up and separate meeting scheduled for June 17th, 2024.

**CHAIRMAN AND/OR DIRECTOR REPORT**

Chairman Neff opened the floor to discuss items related to customer requests. Discussion took place. Requests for Jernigan and Jones were denied. The Board requested Allan provide supporting documentation from Spokane County regarding condemnation for the subject parcel, before the Board renders their decision. Secretary Radmer will send out letters informing the Board’s decision.

**NEW BUSINESS**

## OLD BUSINESS

## ADJOURNMENT

As there was no further business, Chairman Neff adjourned the meeting at 5:00 p.m. this 21st day of May 2024.

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Chairman Jack Neff

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Secretary to the Board, Jeanette Radmer