

MOAB Irrigation District #20
Regular Board Meeting Minutes
Date: June 18, 2026 – 6:00 pm
Location: 25805 E Trent Ave, Newman Lake WA 99205

Meeting was called to Order at 6:00 pm by Chairperson Bill Jackman

In Attendance:

Board: Chairperson Bill Jackman, Directors: Robert Snow, Dave Pfeiffer, Rosalee Allan.

Absent: Vice Chairperson, Doug Hughes

Staff: Seth McIntosh – CO and Robert Randall – Secretary/Office Assistant

Guests: Engineer Kevin McMulkin

Visitors: Kathy Pfeiffer, Sandi Squicciarino, Tamryn Parker-Carver, Sue Fields, Tom Fields, Melvina Tredway, Mike Tredway & Sue Gleckler

Visitor Speakers

Engineer McMulkin – Nothing to Report

Attorney Dunham – Nothing to Report

Vouchers

Voucher	Type	Amount
01354	Ops 2026.05.20 to 05.31	6,336.00
01355	PR 2026.05.20 to 05.31	3,080.79
01356	Ops 2026.06.01 to 06.17	14,507.02
01357	PR 2026.06.01 to 06.17	14,726.63
	Total	38,650.44

Director Snow moved to approve Vouchers listed above - totaling \$38,650.44, Director Pfeiffer seconded the motion, vote was unanimous, motion carried.

Director Snow noted that the payment for Seth McIntosh came out of the Banner general account and not the payroll account.

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Snow asked about the need for two bank accounts. Randall explained that many companies do this because employees do not always cash their checks right away and those uncleared checks carry forward. Director Allan noted that most companies have two accounts.

Secretary Randall said it was because we had to pay him with a check for this first payment. Going forward he will be paid through direct deposit which is tied to the payroll account.

Minutes

Director Allan noted that “Draft” should be on the copy of minutes presented for approval and the minutes should not be signed until approved. After approval the chair and secretary should sign and “Draft” should be removed.

Director Snow noted that there was a reference on the bottom of page 1 (actually on page 2) “Resolution 160-101 16 years ago said ... be required to (get it to quote)” Snow said it should be 16-01

Director Allan moved to accept the May 21st minutes as amended, May 28th minutes and May 14th minutes Director Pfeiffer Seconded, May 21 & 28 unanimous – May 14th, Director Snow abstained as he was not present for that meeting – 3 yes 1 abstention Motion carried.

Operations Report

Secretary Randall reported ...

- 1) He has not started on the website yet but will be coming.
- 2) He finalized the processing of the Spring Billing; he noted there were several larger bills than expected. He asked the board if he should send a letter to those customers with higher bills. Director Allan stated that it might be confusing since we told people there would not be a Spring Bill. Although guest from the Public said they would want to know. The topic dropped.

Financial Report

Secretary Randall reported...

- 1) MOAB received a large payment from the county in the amount of \$401,094.96 in April. He noted that \$3,826.62 of that was from delinquent payments. There is still \$560,603.09 to be collected.
- 2) With that income he reported a balance for all three accounts (Banner General, Banner Payroll, and County Checking) of \$1,698,946.34 in all accounts.
- 3) Cash flow for General Fund – MOAB has received 42.35% of budgeted income and spent 18.74% of budgeted expenditures.

Director Allan asked why expenses were low in several line items, Randall noted that most of those expenses are higher in the summer months and that is where expenses will be higher. Also, with District Manager Scott Inch out on Family Leave, several benefit line items are affected.

- 4) The last report provide was a Cash Summary as of May 2026. He noted that although the adjusted fund balances total 1,701,973.08, once you take out the various required deductions, there is only a balance of \$299,257.06 left.

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Contract Operator Report – Seth McIntosh

O&M report – slide show presentations – gave a presentation on what he has done in the first month.
Well & Booster Station – Chlorine issues he chased them down and replace chlorine pump in #3. Well – #2 chlorine does not work.

He will order a spare chlorine feed pump and see what it will take to repair one of the other pumps we have.

Director Allan shared that Nate at Carnhope Irrigation District 7 brought in an Avista consultant to see how they were using their electricity; we may want to do the same. Director Allan will send contact information to McIntosh

Chair Jackman asked what the standards are for chlorine – McIntosh said we are doing what is done in the industry.

McIntosh reported that there is a tree on the powerlines that are used by our main reservoir. He will talk to property owner with whom we have an easement and/or talk to Inland power to see if that is something they will come out and take care of.

Radio evaluation – for as old as the system is – it is not in terrible shape. There is a bid to just replace the radios for \$13,312.

The company, Bigfoot, gave a bid to replace the entire system for \$48,331.47. McIntosh said he was talking to Mike West from Water district 3; Mike is interested in SCADA systems and said he would come look at our system and give suggestions.

McIntosh recommends replacing the entire system.

McIntosh also reported that we do not have any hydrant tools. Each type of hydrant has specific tools to work on them. He is going to research what the most common hydrant is that MOAB has and get tools for the brand.

McIntosh also reported that there is an issue with the Hydrant on Idaho Rd; it is buried down in the ground. He believes he can fix it.

Director Pfeiffer reported that he has been in discussion with the Fire Chiefs and McIntosh regarding insurance evaluation. He also reported that there is a hydrant on Moffat Rd with a bent rod near airfield?

Pfeiffer reported that the Fire District may possibly work with MOAB next year's testing which would provide them with information about where all of the hydrants are; they would be more than happy to help, after we do our due diligence. Two hydrants' repairs will use up the \$5,000 budgeted for repairs. It is noted that there is money in the Capital line item of the budget.

McIntosh noted that the district does not have standardized hydrants in the system; he said he found a Standard plan that suggests making all of the hydrants American Darling Hydrants, but it wasn't acted on.

McIntosh reported that there are a variety of options for adding GIS to our district information. He will continue to do some research. He is waiting for replies from people/companies.

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Contract Operator McIntosh reported that he worked on the Water Usage Efficiency report that is due in July. The acceptable benchmark is 10%; we are at 21.5%; which brings about some questions: Do we have a leak? If we do, how do we know where it is? Can we hire a company to do the testing of our whole system?

McIntosh stated that hydrant maintenance may find some leak issues, but we may need to hire a company to do this. McIntosh also said he needs to know how much water the Fire District uses that we do not charge them for.

The calculation for this report is “Amount Pump/Metered” vs the “Amount Billed to Customers”. What seems to be missing from past reports are things that reduce that calculation such as the use by the fire department(s).

Chairperson and/or Directors’ Reports

Pioneer Feasibility – reached out and has not heard back. It is on Pioneer to initialize and we would sponsor.

Training and resources

Bill Dept of Health – coordinating to do rate study – 2 reports to be filled out – ask.

Director Allan noted that even through MOAB came through the SAO Audit with flying colors; they did note that they noticed that district manager, Scott Inch, is using his district phone for personal use as well as MOAB business. They suggest that he get his own personal phone with a different phone number as the district needs to keep the phone number that is associated with the phone he currently has.

Secretary Randall will work on an updated cell phone policy for the board and talk to District Manager Inch about the change.

Allan also reported that the SAO provided an estimated for a one-year audit (in 2027 for 2026) the estimate is \$7,900. We are currently signed up for the next 3-year cycle. She suggests, because of all of the changes taking place this year, new office assistant/bookkeeper and new board members, it would be a good idea for MOAB to have a 1-year audit to make sure we are continuing to do the work as required.

Director Allan moved to request a 2026 1-year audit, Director Pfeiffer seconded – unanimous vote, motion carried.

Secretary Randall will contact Dylan Wharton, auditor and put in the request for an audit next year for 2026.

Chair Jackman reported that the grant application for Strong Lane died in committee; we will not be awarded that grant.

Chair Jackman also noted to Sandi Squicciarino that there is still no decision on the ADU definition issue as Vice Chair Hughes is working on the Bylaws’ updates.

Sandi Squicciarino, the customer who brought the inconsistencies with the ADU description, stated it needs to be the same for everyone.

Director Snow is working on annexation – the whole topic in general starting with a specific customer.

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He shared information he had found regarding agreements with previous out-of-distance customers. The contracts for some have been found in the computer files, but he has not been able to find signed agreements for everyone. He is continuing to research.

Director Allan – suggested that we put this on the “listening and hearing” agenda, so it can be explained to customers.

Director Snow ~~stated~~stated that we should get people annexed into the district.

Pioneer Feasibility Study

There was discussion – if we should or shouldn’t do this. Director Allan suggested that we should at least get the feasibility study done, as it should not cost MOAB; this way we can be sure how it would affect MOAB. Chair Jackman said he would get the facts regarding what it means to be a “sponsor” in this situation and get Secretary Randall to distribute.

Chair Jackman asked about starting the 2027 Budget process. It was noted that the staff starts the process – and then presents it to the board for refinement and approval.

The board needs to decide if it is going to have a Listen and Hearing session and if there will be one who will organize it?

Members had concerns about how they are treated by board members and staff. Melvina Treadway gave a letter to the board (a copy is with these minutes). There was some exchanges between Director Pfeiffer and Sue Fields regarding a previous meeting and how he spoke to her and another customer. Director Dave Pfeiffer stood up and said “you want me out of this chair no problem, I am done” I resign and left. A few minutes later he came back in and handed Secretary Randall a letter of resignation.

Director Allan shared a document about assistance with property taxes. She noted that the support levels for assistance have gone up significantly.

Melvina Tredway stated that there is an RCW that provides for breaking up payments into installments; however, she did not have the RCW reference.

The board asked Melvina what it is that the landowners want from having this hearing and listening session.

They feel the board denies any input from the landowners; their input is not accepted.

Some discussion was ensured with some of the people in attendance.

Board vacancy – it takes a couple of months RCW 87.03.081 county commission must appoint. Director Snow shared that appointment to fill a board vacancy takes at best a couple of months.

The board suggested the people get the word out that there is a vacant board position.

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New Business

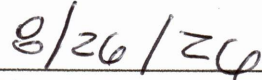
Call a special meeting to fill the position. The board didn't make a recommendation, and the county has an application for boards and commissions which they want candidates to fill out.

Director Snow moved to adjourn, Director Allan second – unanimous vote, motion carried.

Meeting adjourned at 8.55 pm.

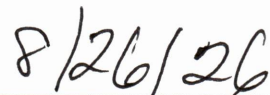
Note: Secretary Randall has attached a copy of handouts with stored minutes.


Chairperson William Jackman - Signature


Date

Minutes prepared by: Secretary Robert G Randall – Presented **July 16** at regular board meeting.
Fully Executed Copy of the Minutes at the District Office


Robert G Randall Signature


Date

