

MOAB Irrigation District #20

Regular Board Meeting Minutes

Date: April 16, 2026 – 6:00 pm

Location: 25805 E Trent Ave, Newman Lake WA 99205

Meeting Called to Order at 6:00 pm by Chairperson Bill Jackman

In Attendance: Board Directors included Chair Bill Jackman, Vice Chair Doug Hughes, Robert Snow, Rosalee Allan, Dave Pfeiffer. Staff present included Scott Inch, District Manager and Robert Randall, Secretary/Office Assistant. Others Present Engineer McMulin.

Including visitors: Kathy Pfeiffer, Scott Carver, Barbie Bush, Sandi Squicciarino and Cassandra Lachman, .
Note: There were other community members in attendance, but they did not sign in on visitor sheet.

Chairperson Jackman called the meeting to order at 6 pm.

Community Public Commentary

Scott Carver's Report ([Appendix A](#))

He handed out a Strategic Planning Subcommittee Program Report which is attached to these minutes. Chairman Jackson shared his thoughts about the summary. He encourages other board members to visit one of our neighbors.

Barbie Bush

People are asking about reducing rates.

General Business

Vouchers

Voucher	Account	Amount
01348	Operations	10,505.27
01349	Payroll	4,049.90
	Total	14,555.17

Director Snow moved to approve the vouchers listed above, Director Hughes seconded, passed unanimously

Minutes February & March 2026

Secretary Randall sent minutes out to the board to read.

Director Snow moved to approve minutes, Director Hughes seconded, 4 yays, 1 nay (Director Allan), motion carried.

April Action Items – Goals and Objectives

Director Allan went over the dashboard updates. ([Appendix B](#))

District Manager's Report

Meter Reading update

Did the read, upload next week.

Vacation / On Call Coverage

Terry Lee – meeting with Scott at 9:00 am Saturday to go over the information of the district. The board must decide on pay. Chairperson Jackman suggested \$350 for a seven-day week on call and doing the routine tasks. If there is an emergency, he gets 2 hours at \$79.34 per hour; \$158.68 for the two hours. If it takes longer, then he is paid \$79.34 per hour. Also pay him up to one week of training.

*Director Allan moved to approve the rate above; Director Hughes seconded, Discussion ensued, **unanimously passed, motion carried.***

(Note: this is covering DM Inch's vacation).

Telemetry Upgrade Update

Has a company coming on the 29th to look at the system and give us information regarding the condition and position of our system.

The system was put in 26 years ago. He will get a bid from each company.

Director Allan asked about Honeymoon Bay. Scott says he will have to walk the area and identify –

Director Pfeiffer asked if a tech committee can be set up to look at the bids when they come in.

Director Pfeiffer and Director Snow have volunteered to be board of directors' representatives on such a committee.

Director Allan asked to get the information for the Honeymoon Bay project, get out the RFP's and see what that cost will be and have an idea of cost for budgeting.

Idaho RD Grant Update – nothing happens until July.

DM Inch heard July to hear about the grant.

Consumer Confidence Report (aka 2025 Annual Drinking Water Quality Report) ([Appendix C](#))

DM Inch presented this report; noting that we had no violations.

Spring Newsletter ([Appendix D](#))

Director Snow noted that the usage is an incentive for irrigators as they don't have this huge allotment, now they pay for their usage.

Emergency Response

Talked about updates to emergencies

Meeting Minutes Continued for 2026.04.16

Engineer's Report

Kevin from Simpson Engineers – nothing to report.

Finance & Operations Report

Financial Report (*Appendix E - N*)

Springbrook Update – Secretary Randall reported he was able to figure out how to set up the pricing so that the first 3,900 cubic feet of water used will not be charged. He reported the current readings will be uploaded this next week and see what comes out for billing. As decided at the last meeting we will not be sending a Spring bill and there will be no Interest of Fees on billings this year.

SAO Update – The Auditor Office has a legal question they are needing answered and that meeting is April 29th. Then they will work with us to set an exit date.

Attorney's Report – not present

Director Report

SOA Public Meeting

Once the SAO audit is completed, (as mentioned above) we will set up an exit meeting date. MOAB will secure a location.

Subcommittee Report Suspension

Chairman Jackman – said the Strategic Planning Subcommittee has now completed their assignment.

Parcel Charge Discussion

Extensive discussion ensued.

Need to define the varies “groups,” and then criteria that tells how to assign the groups to customers. This is currently being worked on by Director Hughes with the bylaws.

Extensive discussion ensued.

Reserves Allocations

This topic was not discussed.

New Business

Pioneer Water (this was taken out of order after Subcommittee above) (*Appendix O*)

We received a letter requesting MOAB to consider taking over Pioneer Water.

Director Snow said a benefit would be increasing our customer base.

Director Snow and Director Pfeiffer will contact them and meet to see if it is a viable project or not.

Meeting Minutes Continued for 2026.04.16

Executive Session *(Appendix P)*

At 08:50 pm The Board Chair announced that the Board would convene an executive session, for 20 minutes, until 9:10 pm. The purpose of the executive session was announced as: to discuss employee matters under RCW 42.30.110(1)(g). Review the performance of a public employee. Staff were excused as well as others attending the meeting.

General meeting was reconvened at 9:10 pm.

Director Pfeiffer moved to give staff member Robert Randall a raise to \$30 an hour retroactive back to his 90-day review date, Director Hughes seconded, unanimously passed, motion carried.

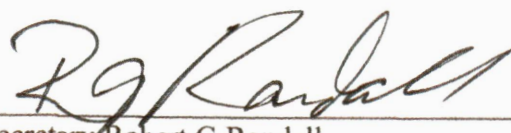
Director Allan moved to adjourn the meeting, Director Hughes seconded, unanimously passed, motion carried.

Meeting ended at 9:15 pm.


Chair William Jackman

5-27-2026
Date

Minutes prepared by: Secretary Robert G Randall – Presented **May 21, 2026** at regular board meeting.
Fully Executed Copy of the Minutes at the District Office


Secretary Robert G Randall

5.27.2026
Date

