MINUTES OF THE BOARD OF DIRECTORS MEETING FOR MOAB IRRIGATION DISTRICT #20

The Board of Directors of Moab Irrigation District #20 met in regular session at the District Office, 25805 E. Trent, Newman Lake, Washington, on September 17, 2024. The meeting was called to order at 3:00 p.m. by Chairman Neff.

## ROLL CALL

Chairman Neff and Board Directors Ayles, Phelps, Peplinski and Rasmussen were in attendance. Others in attendance included District Manager Inch, Board Secretary Radmer, Field Technician Vallance and Engineer McMulkin.

## VISITORS

## There were no visitors.

## GENERAL BUSINESS

The Board reviewed vouchers #1293 through #1294 in the amount of $55,444.05. Director Ayles motioned for the vouchers to be paid; Director Rasmussen seconded. The motion passed unanimously.

The Board reviewed the minutes from the August 2024 meeting. Director Phelps motioned to accept the minutes as presented. Director Rasmussen seconded. The motion passed unanimously.

Financial statements for August 2024 were accepted as presented. Discussion took place regarding the District’s Reserve Fund balance.

### ENGINEER’S REPORT

Engineer McMulkin discussed the design plan for Strong Lane and walked us through the next steps in the process.

### ATTORNEY’S REPORT

Attorney Carrol was not present.

### MANAGER’S REPORT

Manager Inch provided updates for the Strong Lane Booster Station which included measuring the water pressure when the tanks and pumps were off, noting the PSI was within DOH range. He reviewed the original agreement from 1984. Manager Inch expressed he would do further investigating before authorizing the next steps for the design plan. Manager Inch provided an updated Emergency Response Plan for the Board to review. He briefly discussed that excess water usage may be down, as the pumps have not been running as much as they have in years past. Manager Inch deferred the Facilities Maintenance report to Field Technician Vallance where he discussed all items on his Field Maintenance Report and calling attention to the remaining parcels who still have not completed their annual backflow tests for the season.

### SECRETARY REPORT

Secretary Radmer provided an aging receivables report with amounts outstanding totaling $36,000+. She shared there were 5 home sales, bringing the year-to-date total to 28. She provided an update regarding Out of District billings and shared she updated the BIAS system to add the remaining Out of Districts to the assessment roll for 2025. She recapped the calendar and summary she prepared for the important dates remaining in FY 2024. She summarized her activities in preparation for FY 2025.

As a follow up to the preliminary 2025 proposed budget presentation and rate recommendation, Secretary Radmer provided clarification she obtained from WA SAO regarding their recommendations for self-insurance reserves and provided additional information obtained from WA Employment Security for Unemployment Claims. She amended the administrative 2025 proposed budget to reflect additional increases to expenses line items for insurance and all sources of power, as notifications were received two days prior to the September Board Meeting. She provided additional details regarding the contributing factors influencing the increase.

**CHAIRMAN AND/OR DIRECTOR REPORT**

Chairman Neff facilitated the discussion with the Board Council regarding the 2025 proposed budget and proposed rate recommendation. The Board requested Manager Inch and Secretary Radmer seek additional information and further clarification from the District’s attorney before any motions for 2025 be made.

**NEW BUSINESS**

None at this time

## OLD BUSINESS

None at this time

## ADJOURNMENT

As there was no further business, Chairman Neff adjourned the meeting at 5:00 p.m. this 17th day of September 2024.

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Chairman Jack Neff

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Secretary to the Board, Jeanette Radmer