

**ADDENDUM TO GENERAL CONDITIONS FOR COMMERCIAL SERVICES SUBCONTRACTS  
UNDER U. S. DEPARTMENT OF ENERGY PRIME CONTRACT NO. DE-EM0004559 DEPLETED  
URANIUM HEXAFLORIDE (DUF<sub>6</sub>) CONVERSION FACILITIES PADUCAH, KY AND  
PORTSMOUTH, OH**

Personnel Security Reporting Requirements

If security clearances are required for the performance of this work/contract, then the following additional terms and conditions apply:

Cleared individuals and individuals who are uncleared but have been submitted for a security clearance are required to report any of the below listed conditions to the Prime Contractor Facility Security Officer (FSO) within two working days, followed by written notification by the individual within the next three working days. Notification can be made directly to the PERSEC Office, as long as the Prime Contractor FSO is included in the correspondence. Subcontractors must also report the below listed conditions in the event that they become aware of any that apply to one of their employees within the same reporting timeframe.

- Legal action effected for a name change, e.g., marriage/divorce: A name change requires the individual to provide the Site PERSEC Office with a copy of a valid driver's license & social security card reflecting the name change;
- Change in citizenship - renouncing U.S. citizenship, becoming a citizen of another country;
- Any use of an illegal drug, or use of a legal drug in a manner that deviates from approved medical direction;
- Any arrests, criminal charges (including charges that are dismissed), citations, tickets, summons or detentions by Federal, State, or other law enforcement authorities for violations of law within or outside of the U. S. Traffic violations for which a fine of up to \$300 was imposed need not be reported, unless the violation was alcohol or drug-related;
- An immediate family member assuming residence in a sensitive country;
- Hospitalization for mental health reasons or treatment for drug or alcohol abuse;
- Employment by, representation of, or other business-related association with a foreign or foreign-owned interest or non-U.S. citizen or other individual who is both a U.S. citizen and a citizen of a foreign country;
- Personal or business-related filing for bankruptcy; or
- Garnishment of wages. Including court ordered garnishments resulting from divorce/separation agreements such as child support or alimony/spousal support.