

CMIT South PTO

General Body Meeting Minutes

September 24, 2025

Meeting Start: 6:15 p.m.

Meeting End: 6:57 p.m.

Meeting Format: Google Meet

1. Welcome & Introductions

The meeting began with introductions of PTO officers and representatives.

2. Nominations for Grade/Floor Representatives

The following nominations were made:

- **Dana Hill – 12th Grade Representative**
 - Nominated by Afenia
 - Nomination was seconded from the floor
- **Cadetta Breaker – 9th Grade Representative**
 - Self-nominated
 - Seconded by Comfort Lydgate
- **Yolanda Turner – 12th Grade High School Representative**
 - Self-nominated
 - Nomination was seconded by Fo
- **Denise McDowell – 9th Grade Floor Representative**
 - Nominated by Trina
 - Seconded by Sarita

3. Treasurer's Report

Questions were raised about the Treasurer's Report and its distribution to members.

Follow-Up: The Treasurer's Report will be distributed to members by email on a monthly basis.

Additional questions were raised regarding costs associated with the Block Party and other PTO expenses.

4. Block Party

Discussion and questions regarding the Block Party included:

- Costs associated with Block Party activities
- Whether the Block Party will accept cash, card, or both
- Whether wristbands or individual tickets will be used
- Pricing for wristbands/individual tickets
- Questions regarding police presence at the Block Party and associated costs

A question was also raised regarding the **\$41.60 cost for PTO shirts**.

PTO Follow-Up:

- Obtain clarification regarding Block Party activity costs.
- Confirm payment methods.
- Confirm wristband/individual ticket pricing.
- Research costs associated with police presence/security.
- Provide clarification regarding PTO shirt costs.

5. Volunteer Process and Training

Discussion included the process for volunteers participating in school activities, including training requirements and how volunteers are selected/approved.

Members were asked to provide information needed to support volunteer coordination, including the student's name, grade level, and any necessary updates or information.

There was a question about whether the school has developed a streamlined process for selecting parents for activities and communicating required training.

Follow-Up: PTO Secretary to seek clarification regarding the volunteer selection/approval process and training requirements.

6. Uniforms

Questions were raised regarding **khaki pants** and uniform requirements.

Follow-Up: Obtain clarification as needed.

7. Basketball Team Mom

The Basketball Team Mom shared that work is underway around:

- Fundraising
- Team bonding
- Health and wellness
- Recovery

8. Student Drop-Off Procedures

The importance of reinforcing established student drop-off protocols was discussed.

Action: PTO to send a note to school leadership regarding drop-off procedures.

9. PTO Dues

A request was made to share the link for PTO dues/membership.

Action: PTO to share the PTO dues/membership link with families.

10. October 2 Dress-Down Day

A question was raised regarding the **October 2 dress-down day** referenced in the school newsletter.

Members also asked whether students receive a dress-down pass.

Follow-Up: Clarify the October 2 dress-down day requirements and whether students need or receive a dress-down pass.

11. Homecoming

High School Homecoming is approaching, and volunteers are needed.

Discussion included ensuring that volunteer information is communicated to parents so they have an opportunity to participate.

12. PTO Calendar

Marci shared information regarding the PTO calendar and upcoming activities for the school year.

A question was raised about whether the full PTO calendar could be shared with families in advance to provide greater visibility into upcoming events and activities.

13. Attendance

Attendance/sign-in was discussed for the meeting.

14. Additional Questions

Additional questions and discussion included:

- Block Party activities and costs
- Volunteer training and selection

- Uniform/khaki pants requirements
- October 2 dress-down day
- Student dress-down passes
- Homecoming volunteer opportunities
- Advance sharing of the PTO calendar

15. Action Items / Follow-Up

Item	Follow-Up
Treasurer's Report	Distribute by email monthly
Block Party activities	Confirm costs
Block Party payment methods	Confirm whether cash, card, or both will be accepted
Block Party tickets/wristbands	Confirm format and pricing
Police/security at Block Party	Research associated costs
PTO shirts	Clarify \$41.60 cost
Volunteer selection	Clarify school process for selecting/approving parent volunteers
Volunteer training	Clarify requirements and communication
Khaki pants/uniforms	Obtain clarification
Student drop-off	PTO to send note to school leadership
PTO dues	Share membership/dues link
October 2 dress-down day	Clarify requirements and dress-down pass
Homecoming	Ensure volunteer information is communicated to parents
PTO calendar	Explore sharing calendar in advance

Meeting adjourned at 6:57 p.m.