

Riverside County Training Officers' Association Strategic Plan 2006

Mission:

The mission of the Riverside County Training Officers' Association is to develop and provide quality training and educational programs at a reasonable cost.

Purpose:

By developing a Strategic Plan that will provide a vision and direction for the Riverside County Training Officers' Association for the next **three years** that will enable us to meet our mission, as stated above. By conducting a needs assessment of the County Fire Departments' training needs. By evaluating the effectiveness and deficiencies of the current programs including course delivery. By developing and planning the implementation of new programs and courses as needed.

Current Program Analysis:

Current programs being sponsored by the Riverside County Training Officers' Association include: California State Chief Officer Series, California State Fire Officer Series, various California State FSTEP courses, **NWCG courses**, and others as needed. These programs draw students from throughout the County and the southern part of the State. Some programs such as the Truck Academy **and the Honor Guard Academy routinely** draw students from out of State. A recent survey shows that the current schedule of classes is minimally meeting the training needs of the Fire Departments within the County. Further analysis identified a need to increase the qualified instructor cadre to insure the continuous ability to deliver the course offerings. **The need for** train the trainer classes and mentoring of new instructors **continues to be an issue**. An increased need for the Incident Command System position courses and qualified instructors to teach them has also been identified in order to meet the requirements of the California Incident Command Certification System (CICCS). **The CICCS grand fathering clause ended December 31, 2005 that will cause an increase in the need for certification courses**. The courses being offered by the Training Officers' Association **are continually** evaluated for cost effectiveness and **to remain** self-sufficient. Program budgets have been developed to justify the cost and additional funding has been built in to pay for the needs of the class. This practice needs to continue for any new programs.

Goals:

- To continue to operate, administer, and manage the Riverside County Training Officers' Association in a professional manner to support the mission.

- By continuing to operate as sub-group of the Riverside County Fire Chiefs' Association in support of their mission
 - By continuing to evaluate and update the Association's bylaws, policies, and procedures
 - By managing assets in a financially responsible manner
 - By maintaining program budgets for all programs offered
 - By providing an accurate annual report to the Fire Chiefs' Association
 - By continuing to evaluate programs for class size, cost effectiveness, and student demographics to include department affiliation and residence location
 - By continuing partnerships with County Community Colleges, the California Fire Chiefs' Association – Southern Training Officers Section, California State Fire Training, and other agencies as needed
- To continue to offer local educational opportunities in the following fire service programs:
 - State Fire Service Training and Education Program (FSTEP) courses
 - By continuing to offer FSTEP programs including but not limited to:
 - Trench Rescue
 - Confined Space Awareness and Operations
 - Fire Control 3
 - Fire Control 4A/4B
 - **Fire Control 7**
 - ICS 200-300-400
 - Rescue Systems I
 - **Rescue Systems II**
 - **Low Angle Rescue**
 - Swift and Flood Water Rescue
 - **Truck Academy**
 - California Fire Service Training and Education System (CFSTES) courses
 - By continuing to offer CFSTES programs including but not limited to:
 - **Driver/Operator 1A &1B**
 - Level 1 Fire Officer Courses
 - Level 2 Chief Officer Courses
 - **Level 2 Instructor Courses**
 - **Level 3 Instructor Course**
 - Level 1 and 2 Fire Prevention Courses
 - Level 1 and 2 Fire Investigation Courses

- **FIRESCOPE** and/or National Wildfire Coordinating Group (NWCG)
 - By offering, on an as needed basis, **in conjunction with Riverside County Fire Department Training Division**, courses such as:
 - S-190-290-390 Fire Behavior
 - Interface Operations
 - Firing Methods
 - Field Observer
 - S-330 Strike Team Leader – All Risk
 - S-339 Division/Group Supervisor – All Risk
 - Communications Unit Leader
 - Medical Unit Leader
 - S-404 Safety Officer
 - Liaison Officer
 - S-403 Incident Information Officer
 - S-430 Operations Section Chief – All Risk
 - S-440 Plans Section Chief
 - S-450 Logistics Section Chief
 - S-460 Finance Section Chief
 - S-420 Command and General Staff

- To explore development of the curriculum **for the following courses**:
 - Advanced Truck Operations
 - Truck Operation for Chief Officers
 - **Hazardous Materials Technician and Specialist**
 - **Terrorism**

- To develop and revise curriculum for FSTEP courses as needed including but not limited to:
 - Line EMT
 - Fire Department Safety and Wellness Programs

- To identify, train, and mentor interested personnel who wish to be a part of the **Riverside County Training Officers** instructor cadre by:
 - **Recruiting potential instructors from local Departments**
 - **Accepting and reviewing resumes by a peer review process**
 - **Provide opportunities at courses for mentoring and teaching experience**
 - **Provide the instructor with expectations and guidelines**

- To develop:
 - An instructor directory to include contact information and a list of approved courses
 - Equipment/Asset inventory
 - Develop Standard Operating Procedures for the various facilities that are shared between agencies within the Training Officers Association

Conclusion:

As with all plans, if not executed, the plan fails. It is incumbent upon the Association Board to see that this plan is executed over the next three years. This plan will enable the Riverside County Training Officers to meet their mission to develop and provide quality training and educational programs at a reasonable cost.