



RIVERSIDE COUNTY TRAINING OFFICERS

Class:	Chief Fire Officer 3B: Budget and Fiscal Responsibilities
Dates:	October 10 th thru October 11 th , 2024 0800 – 1700 (TH, F) (18 Hours)
Time:	Class runs 0800-1700
Location:	City of Corona Fire Department Large Conference Room 735 Public Safety Way Corona, CA 92878
Instructor:	Battalion Chief Kevin Diamond
Costs:	\$285
Description:	This course provides students with a basic knowledge of the budgeting requirements related to the roles and responsibilities of a Chief Fire Officer including developing a budget management system, developing a division or departmental budget, and describing the process for ensuring competitive bidding.
Prerequisites:	Meet the educational requirements for Company Officer as per OSFM, completed all course work or have Company Officer Certification from OSFM.
Standard:	Complete all activities and formative tests. Complete all summative tests with a minimum score of 80%.
Student Materials:	Student is required to purchase and bring to class on their own: Chief Officer: Principles and Practice 1st Edition Little Budget Book: A Portable Budgeting Guide for Local Government
Refunds:	There will be no refunds if the student does not cancel within 7 days of the class, by emailing: rcto@rcto.training
Register:	https://rcto.training/store
Payment:	Once you register for the class, a PayPal link will be emailed to the student.
Website:	www.rcto.training