# WEDDING PLAN CHECKLIST

USEFUL RESOURCES: PINTEREST: INSPIRATION • ZOLA: WEDDING SITE/REGISTRY APP
WEDDINGHAPPY: BUDGET TRACKING APP • TABLE PLAN: TABLE PLANNING APP • RSVPIFY: RSVP SITE

#### POST-ENGAGEMENT

- Settle on a budget
- Start gathering names + addresses for a guest list
- Narrow down 2-3 potential dates
- Research venues for your wedding
- O Create a wedding website

## **12 MONTHS BEFORE**

- Tinalize a wedding date
- Tind and reserve the venue
- ♥ Book your celebrant/officiant
- Choose your wedding party
- Find and book main vendors: photographer, videographer, catering, entertainment, florist
- Reserve a block of hotel rooms for out-of-town guests
- Begin shopping for dresses

## 11-9 MONTHS BEFORE

- ♥ Confirm theme + color palette
- Begin shopping for wedding party dresses + suits
- Have wedding dress altered
- ♥ Book any cars/transportation
- Research hair + makeup artists
- Research required insurance: venue, wedding, event
- Shop for hair accessories, jewelry, shoes
- Set up gift registry
- Plan + book honeymoon

#### 8-6 MONTHS BEFORE

- ♥ Send out save-the-dates
- The Research and order cake
- Meet with celebrant/officiant
- O Research + order favors
- Book rehearsal dinner venue
- Purchase wedding rings
- Ask wedding party members to plan bachelor/ette parties

## **5-4 MONTHS BEFORE**

- Book wedding night accommodations
- O Work with florist on flowers
- Decide on a playlist
- Make any rental item arrangements (tables, chairs)
- Reserve any additional sound/ lighting equipment needed

### **3-2 MONTHS BEFORE**

- Send wedding invitations
- Tinalize menu with caterer
- Obtain marriage license
- Send draft run sheet to vendors
- Confirm ceremony running order with celebrant/officiant
- O Begin to write vows
- Order gifts for bridal party, parents + each other
- Order menu cards
- Purchase wedding decor
- Tinalize full day timeline
- Order rehearsal dinner invites
- O Schedule hair/makeup test run

#### 2-1 MONTHS BEFORE

- ♥ Finalize seating arrangements
- O Confirm details with vendors
- Order wedding programs
- Order thank you notes
- ♥ Confirm honeymoon bookings
- ▼ Track RSVPs and follow up with non-responders
- Send out as many payments as possible
- Decide on a wet weather contingency plan if outdoors
- Meet with photographer/ videographer to discuss shots
- Organize guest book, cake servers, candles (small decor)
- Confirm # of centerpieces, bouquets + boutonnieres with florist

### 1 WEEK BEFORE

- Give final schedule to all important parties
- Of Give final guest count to caterer
- Confirm vendor arrival/ delivery times for day
- O Break in shoes
- ♥ Waxing/threading
- ♥ Finalize vows

#### **DAY BEFORE**

- Give rings + vendor checks to best man for day of
- ♥ Manicure + pedicure
- O Attend rehearsal + dinner
- O Drink lots of water
- ♥ Finish packing for honeymoon