Subject: RE: New Reservation

Date: Thursday, July 13, 2023 at 3:58:34 PM Pacific Daylight Time

From:

To: Heidi Lueb

CC: Steve Rymer, Kathy Nyland

Attachments: image001.jpg

Ms. Mayor,

I registered all Council up for the LOC conference except Councilor Singh who told me he didn't plan to attend. My reason for registering the rest of Council is based on experience. It's impossible to get our delegates in the conference hotel – even paying full price - unless I do it as soon as registration opens.

You're not committed to attending the conference and I'm happy to delete your registration and hotel if you don't want me to keep it as a placeholder.

Thank you for letting me know your preferences extend to all travel and training and you have my apologies for the error. Have a great afternoon!



From: Heidi Lueb < heidil@tigard-or.gov > Sent: Thursday, July 13, 2023 3:23 PM

Subject: Re: New Reservation

HXX

I've requested previously that you don't sign me up for anything unless I specifically say that I will attend and ask for your help in registering. I don't know if I'm going or not yet and it's a little frustrating to see that I was signed up anyway. Did you also register me for the conference, too?

In the future, unless I ask, please don't sign me up for anything.

Thank you! Heidi



Heidi Lueb | Mayor City of Tigard | City Council

Direct: 971-435-0964 | heidil@tigard-or.gov

13125 SW Hall Boulevard, Tigard, OR 97223 I www.tigard-or.gov

Date: Thursday, July 13, 2023 at 3:15 PM **To:** Heidi Lueb < heidil@tigard-or.gov >

Subject: RE: New Reservation

Ms. Mayor,

The only council member who said they are <u>not</u> attending the LOC conference in October was Councilor Singh. If you don't want to attend, I can cancel your registration and hotel; just let me know your preference.

From: Heidi Lueb < heidil@tigard-or.gov > Sent: Thursday, July 13, 2023 2:43 PM

Subject: Fwd: New Reservation

Hi

Why am I receiving this?

Heidi

Begin forwarded message:

From: Graduate Eugene < info@graduatehotels.com>

Date: July 13, 2023 at 2:13:17 PM PDT **To:** Heidi Lueb < heidil@tigard-or.gov >

Subject: New Reservation

Reply-To: info@graduateeugene.com

You don't often get email from info@graduatehotels.com. Learn why this is important



RESERVATION CONFIRMATION

Thank you for choosing **Graduate Eugene**, **Oregon**. To view, change, or cancel your reservation, please <u>click here</u>.

VIEW MY RESERVATION

Booking Summary

Confirmation Number: 6181SE152993 Length of Stay: 3 nights

Arrival Date: Wednesday, October 11, 2023 Adult: 1

Departure Date: Saturday, October 14, 2023 Children: 0

Policies

Reservations must be canceled before 4PM local hotel time 7 days prior to arrival to avoid charge of 1 night room & tax

Guest Information

Heidi Lueb

13125 SW Hall Blvd , Portland United States <u>Heidil@tigard-or.gov</u>

Room & Rate Description

League of Oregon Cities

Graduate Queen Queen

Double the fun, with two queen beds and lots of local charm.

Total Cost With Tax: USD 505.14

66 East 6th Avenue, OR 97401 Oregon

PHONE: 1-541-342-2000

EMAIL: info@graduateeugene.com

DISCLAIMER: E-mails sent or received by City of Tigard employees are subject to public record laws. If requested, e-mail may be disclosed to another party unless exempt from disclosure under Oregon Public Records Law. E-mails are retained by the City of Tigard in compliance with the Oregon Administrative Rules "City General Records Retention Schedule."