

VERMONT EMS DISTRICT 6  
BOARD MEETING AGENDA  
Location: Remote via Zoom  
April 20, 2021 19:00

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Meeting ID: **811 7319 7824**

Passcode: **VTEMSD6**

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Passcode: **9522307**

**Present: LT Rutter, Joe Aldsworth, Howie McCausland, Laurie Beth Putnam, Jenn Miner Gordon Murray, Dr. Sliva, Shane LaFlower, Peter Fitz, Matt Romei, Maggie Burke, Scott Bagg, Mark Podgwaite, Jimmy Quinn, Chris Lamonda,**

- I. Call to Order / VM Roll Call - Mark Podgwaite 19:12
- II. Approval of February Minutes **LT/Howie Motion Carries unanimously**
- III. Treasurer's Report - Laurie Beth Putnam **We are in a new tax bracket due to the grants. 2 services unpaid due. Barre City, and Worcester. Joe has submitted for Barre City. Donation of time for teaching, dollar figures do not match with what Laurie Beth and Scott have. They will resolve offline. Howie/Joe Motion Carries unanimously**
- IV. Agenda Items from the Board **All entered under New Business Below**
- V. Formation of the Slate of Officers:

**Chair: Mark Podgwaite**

**Howie McCausland- Declined**

**Matt Romei- Declined**

**Motion by Scott/ Second by Peter that nominations cease. Secretary will cast 1 ballot for Mark Podgwaite as chair.**

**Vice Chair: LT Rutter**

**Matt Romei- Declined**

**Chris Lamonda**

**Scott Motion to cease nominations/Second by Jenn. Names added to Survey Monkey Ballot for Vote.**

**Secretary: Jenn Miner**

**Scott made the motion to cease nominations/ Seconded by LT to have the Chair case one ballot for Jenn Miner as Secretary.**

**Treasurer: Laurie Beth Putnam**

**Scott Bagg**

**Bylaws state Secretary and Treasurer must be affiliated or a board member or alternate to be recognized as a candidate.**

**We have waived this in the past.**

**Temporarily suspend election to address bylaw sensitive issue that impacts this election.**

Howie made a Motion and Chris seconded to make this exception to waive the affiliation requirement for the upcoming year if so elected. Joe asked Scott to state to weigh in since he is a qualified candidate. Scott is ok with this if the board approves. Laurie Beth is still active with the 501c3 of volunteers affiliated with Northfield EMS but not the ambulance itself.

Scott abstained. Motion Caries.

Chris motioned and Jimmy Motioned to go back into the election portion of the meeting. Joe made Motion/Jenn Second to close nominations. Names added to Survey Monkey Ballot for Vote.

Training Coordinator: Scott Bagg

Joe made the motion to cease nominations/Second by Peter and have the Secretary cast 1 vote for Scott Bagg as training Coordinator.

Medical Advisor: Sarah Sliva

Ellen Stein

Scott motions to close nominations and have Dr. Stein as medical advisor mid-May and have Sarah Sliva cover as interim until she is ready. Rescinded

Chris Made a motion for Dr. Sliva to continue/Joe second. Motion to close nominations. Secretary to cast 1 ballot for Dr. Sliva.

Survey link for the position ballot being sent.

### **Final Election Results for 2021:**

**Chair-Mark Podgwaite**

**Vice Chair: Lawton Rutter**

**Secretary: Jennifer Miner**

**Treasurer: Laure Beth Putnam**

**Training Coordinator: Scott Bagg**

**Medical Advisor: Sarah Sliva**

### **VI. Reports:**

Medical Advisor - Sarah Sliva

- Email from UVM for FAST ED training -Joint Triage App. Waterbury and Mad River divert, but they are interested in Montpelier as well.
- Scott has concern, expectation that services SHALL go to UVM, that may not be as appropriate for Montpelier as they are closer to CVMC if patient is stable.
- Mad River Operationally consulting with CVMC, about transport destination decisions.
- The APP allows notifications to be sent directly to UVM.
- UVM or DHMC are the destinations that can be selected.
- Based on travel time

A) Training Coordinator - Scott Bagg

- Emailed documentation on last 2 course and 1 exam.
- Favorable result.

- Howie and Bob made the AEMT course possible. 20 people successfully have passed.
- Howie McCausland has made an “In -Kind” donation of hundreds of hours of instruction; his “In Kind” donation to the district is nearly \$5400. The result is that the money not used for the expense is free to be used for the equipment purchases as requested by the donor.
- 100 % AEMT psychomotor skills testing pass rate
- Some students need to complete ride time before they can take they cognitive test
- Over 1000 in profit on top of Howie’s donation
- Online EMT course skills labs.
- Started with 13 down to 9- all 9 passed psychomotor- no significant financial exam.
- Exam held at Spaulding. 47 testing candidates
- 998.91 in profits for the district.
- CVCC course in progress, would like to test in May. Test May 22 @ Spaulding.
- Motion to assist in testing/ Second by Howie. Motion Carries.
- Instructors did well in overcoming the challenges that were before them in the AEMT class.
- Upcoming Courses. CTERT EMR course- looking for an IC. Scott has committed to assisting them. The paperwork has not yet been completed. May online cognitive, and skills lab more centralized. Paperwork forth coming.
- Potential Fall EMT Class: Bob and Howie would like to hold an in person EMT course in person this fall. Paperwork for June Meeting

B) CVMC Update- Jess Cullen

Not present

VII.Old Business:

- A) MCI run card update - Matt No Longer on the call

VIII.New Business:

- A) Automatic Paramedic Intercept Scott reminded dispatch that we have automatic dispatching for paramedics for certain call criteria. Perhaps would be a good time to review this. Scott will send out to the group for review for June Meeting. Chris asked since there are big changes coming in dispatch, should this be pulled out of dispatch? This will be added to the August 2021 Agenda.
- B) Protocol Reduction Center Is there is a place where the documents could live so that these living documents can be easily retrieved. Let’s add this to the August Agenda as well.
- C) Transfers Called by CVMC for a transfer for a patient transfer that is a patient that should never go by ambulance. How do we manage abuse of the transfer system that

does not meet Medical Necessity? Should we be notifying someone. Recommendation that Services reach out to Jess Cullen and CVMC CM.

D) Bylaws Amendment; Article 13 section 2: Bylaw committee formed for review: Howie, Scott, Chris. Will be discussed at June meeting.

IX. Announcements for the Good of the Order: Sarah Rouse CVHHH will be present at the June meeting to introduce herself and provide her contact information.

X. Adjournment Motion by Scott/ Second by Chris. Motion carried unanimously.

Next Meeting: June 8, 2021 @ 1900, location TBD

EMSD6Minutes 042021