



# **Town of Northfield**

Ambulance Service  
Chief of Emergency Medical Services



The Town of Northfield is accepting applications for the position of Chief of Emergency Medical Services. Established as a Municipal department in 1968, The Northfield Ambulance Service is a licensed paramedic service with one full time Chief and a diverse 50-person roster of both volunteer and paid per diem staff. Northfield Ambulance Service provides 24/7 coverage to the Towns of Northfield and Roxbury as well as West Berlin (Formerly the Hamlet of Riverton). Northfield Ambulance responds to 900 calls for service per year consisting of both 911 emergency response, emergent and non-emergent interfacility transfers, as well as requests for vehicle extrication or off-road rescue.

The Chief reports to the Town Manager and is responsible for all aspects of the Northfield Ambulance Service including but not limited to: patient care, customer service, staff supervision, record keeping, financial management, budgeting, purchasing, public outreach and compliance with government regulations and protocols.

### Minimum qualifications:

Associates Degree in emergency service, management, public health or a closely related field.

Bachelor's Degree in any field with preference given to emergency service, management, public health or a closely related field.

Vermont Licensed as an AEMT or Paramedic or ability to obtain a Vermont License within 30 days of hire.

Five years of EMS Field experience with Five years public or private management experience involving most of the following: employee supervision, budgeting, financial management, customer service, strong verbal and written communication skills and ability to establish and maintain effective working relationships.

Ten years field experience with eight years of management experience may be substituted for the degree.

Compensation is commensurate with experience.

For more information please visit the Town of Northfield's website: [www.northfield-vt.gov](http://www.northfield-vt.gov) or contact the Northfield Town Manager Jeff Schulz at 802.485.9822

To apply, please submit your resume and cover letter by: email: [jschulz@northfield.vt.us](mailto:jschulz@northfield.vt.us), mail: EMS Chief Search, ATTN: Town Manager, 51 South Main Street, Northfield, VT 05663 or in person at the same address by January 11<sup>th</sup>, 2023.

The Town of Northfield is an equal opportunity employer.