

VERMONT EMS DISTRICT 6

BOARD MEETING MINUTES

18:30 June 11, 2024

- I. Call to Order @ 1832 / VM Roll Call – Joseph Aldsworth
In the room: Howie, Peter, Scott, Joe, Jenn, Carl, Kristen, Matt, Maggie, Laurie Beth, Meggan, Jay, Ellen, Marie, David,
Online: Patty, Jennifer, Jimmy, Keith
- II. Public Comment None
- III. Agenda Items from the Board
- IV. Approval of April Minutes Howie, Maggie. Scott: Change “winner” to elected personal. So, voted.
- V. Treasurer’s Report – Laurie Beth Putnam Report was emailed out by Laurie Beth. Williamstown Fast, still owes their dues based upon their status change. Call from the insurance, they are requesting an actual count Isham Berwick Agency. Time sheets will be used for future courses, this will assist in the event we are audited. David, Howie. So, voted.
- VI. Reports:
 - A) Medical Advisor – Ellen Stein Thank you for those getting QA cases in by 1st of the month. We want as close to 100% as possible especially for 100%. Physical Exams are limited in documentation, as well as response to interventions as well as assessment and plan. Billing question if we need to list “Medic Interventions” in narrative or in procedures or both. EKG Medic Course this fall as part of the recert process. Next case review 7/11 @ 1800 by zoom. Siren has more functionality, but there are fees associated, and then there is administrative responsibilities at the service levels.
 - B) Training Coordinator- Scott Bagge- 1 course ongoing is the summer EMT class with 9 students. Invoices were paid before registration; payment is on the way from event brite. The district gets 5% of course fees. CVCC students have completed their psychomotor testing.
 - C) CVMC Update-Kristen Scheinman- Decontamination training is being held via grant funds on Thursday 6/13. Beginning stages of active shooter training scheduled for November for CVMC. Table-top will be in July. Invite will be sent to D6 leadership. No update from last MRC meeting trying to get that off the ground. Launched metal detectors people appear to have been educated from the EMS perspective. Security is working out a solid process to ensure all patients are wanted. Lockers are in place for personal belongings.
- VII. Old Business:
 - A) MCI Plan /Exercise No Update
 - B) MCI Run Card Review No update.
 - C) Nominations and Election of Training Coordinator. Carl was nominated in April by Joe, he will accept, Scott seconds. No other nominations, question called by Peter. 2/3 vote motion carried. Carl recommended Scott stay on as the assistant TC no one opposed this recommendation.
 - D) Bylaws Committee Howie will head that up, Laurie Beth, Patty, David will meet within the next 30-60 days. Scott will send out the current version for folks to review.
 - E) EMS Liaison hopefully to be in next year’s budget conversation. Matt Choate was also made aware by Kristen. A job description will be drafted by Kristen, Joe, Howie, Ellen and Dr. Smith.
 - F) Radio Project Senator Welch has accepted this as one of his top projects to be submitted into Washington, D.C. We also will be obtaining a CAD system as part of this. Share his letter with your service members. CVRPC is going to be the fiduciary for this including project management. Keith Cubbon will be heading this up.
 - G) Secretary We need to clean up the distribution list, and email lists. Jenn has reached out to Marge about the google distribution list being updated as well as the Website. We will update the district representative and alternates. Ray Walker can potentially provide an all-provider list. Should the PEC position be an official position? Jackie was elected, so we will refer this to the Bylaws committee. The minutes will be shorter going forward as the recordings can be updated on the District Website.
 - H) Advisory Committee- Joe will assume the role until the bylaws committee meets. Vt. Advisory committee is meeting at the EMS conference and Joe will represent us.
 - I) Are there any VEFR classes coming up? None that Scott is aware of.

VIII. New Business

- A) Proposed CFMA and VT EMS District 6 joint meeting Howie, Peter CFMA gives a donation, and VT EMS would pay 50% of that bill to ensure this occurs. So, Voted.
- B) Addition of members to communications work group Maggie is a current member, looking for a fast squad member, Scott would like to continue to contribute.
- C) RFP for monitor maintenance contract for services district wide David is willing to spearhead a draft of the RFP. Will be presented at the August Meeting
- D) RFP for cot maintenance contract for services district wide David is willing to spearhead a draft of the RFP. Will be presented at the August Meeting.
- E) Onboarding Working Group Re-introduction of a district wide platform for new providers and advancing certification. Dr. Stein currently has something similar with paramedics. Carl will head this group up: Ellen, David, Howie, Keith. Meggan will share Northfield's documents. Other services should also, share if they have them. There are services, that follow the existing D6 documents.
- F) BTEMS Paramedic Intercept Fees Email was sent by David cost for service increase to \$300 for AEMT crews. It takes more time when it is a BLS crew that is intercepted. Intercepts are not a money-making venture. UVMHC transport is more based upon location so this is a small increase as well. Not approved in their initial budget. Rates are set in Nov/Dec to take effect in January, small rate adjustments for July 1. They will now be in alignment with their fiscal year. He does not anticipate additional increases in the immediate future. Gifford and CVH are both considered "local" hospitals. David has a map that he can sent out. District 3 has a district wide fee agreement for paramedic intercepts. This is more standardized, this way. Medics are not district resources; they are service resources, and they are service level investments. David would be willing to look at something like that, BTEMS is union. 30 days is a hard timeline, but we figure out how to absorb the costs. David will follow up with phone calls to service heads to answer any outstanding questions. State EMS is not involved with this process. Joe will contact Leslie Lindquist in D3 to see how their document was created. Joe will also contact Jeff Spenser from VAA and invite him to the next meeting as well. BTEMS bills less than 30% of calls.
- G) Executive Board is working on a District wide survey, we hope to be distributed by month end.

IX. Announcements for the Good of the Order:

- A). Williamstown Announcement- July 14 Surprise retirement party for Gordon at Seaver Field @ 1300. Email RSVP to Williamstownems@Williamstown.com.
- B). EMS bill did pass should we send a thank you to Representative Sims? Increase funding is part of this bill. EMS services will now be considered essential services. MVP, Medicaid, and BC are now paying the No Transports. Scott will distribute the email to the district email group. Medicare is not paying these.
- C). Jeff Spencer will be asked to attend the August meeting.
- D). Joe is looking for suggestions on a guest speaker for a future meeting.
- E). Patty is a certified car seat Tech if anyone wants to have a training on this reach out to Patty.

X. Adjournment: 2030

Next Meetings: Executive Board Meeting: July 09,2024 TBD

District 6 August 13,2024 TBD

VTEMS Town Hall October 8, 2024, TBD

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