VERMONT EMS DISTRICT 6
Board Meeting Minutes
February 13, 2024

I. Call to Order / VM Roll Call 1800 Lawton Rutter in person: Scott Bagg, Lawton Rutter, Meaghan McCusker, Kristen Schieman, Marie, Jimmy Quinn, Karl, Maggie Burke, Peter Fitz, Ellen Stein, Paul, Keith Cushman, Howie McCausland, Matt Romei. Online: Laurie Beth Putnam, Jenn Miner, David Danforth, Patty O'Neill

II. Approval of October and December Minutes October: Matt, Howie Motion carried December: Howie, Matt Motion Carried

III. Treasurer's Report – Laurie Beth Putnam Jimmy, Matt Motion Carried. The last NERSA bill that was paid was for 2022. Scott will reach out to get an invoice for 2023 which will need to be paid once they invoice us.

IV. Agenda Items from the Board

V. Reports:

A) Medical Advisor – Ellen Stein QA process is going forward. 100% review is the recommended volume. Once a month please send a few cases with calls that could have gone better, went well, or particularly unique. Quarterly Case study meetings. First ones due by 3/1/2024. National Registry must have a skill sign off accompany the request. DMIST is going well from what CVMC can determine. If an one has any poor medical direction interactions, please reach out to Ellen.

B) Training Coordinator- Scott Bagg MRVAS has11students going strong, CVCC has 8 students, and NU course started with 41 and they are down to 34. Leading the front minus D3 for education. No upcoming course for approval. Thoughts about a hybrid EMT course in the summer, if this is to move forward this will be presented at the April meeting. If you are interested, please reach out to Scott. Minimum clinic time/patient contact has presented a challenge to D6 and D3 which is 12 hours, and 5 contacts. There are no guarantee 5 contacts would occur within the 12 hours. Scott is discussing this with HR at CVMC, to see if there is an opportunity there. Carol asked if there is a definition of what a patient contact is. EMT test coming up April 19th for the Norwich and MRVAS classes. Scott will communicate needs when this gets closer.

C) CVMC Update- Hand offs seem to be going smoother. There seems to be some delay in getting a nurse available to take the report. Census and acuity are impacting this. If there is a delay it is ok the give report to the charge nurse and advocate to yourself. It is recommended that we document the nurses name that we hand off to and document any significant handoff delays. Increased violence is being seen in the ED; they are working on increased safety measures.

VI. Old Business:

A) Virginia Caffin Award Joe Aldsworth won the 2023 Virginia Caffin Award which was presented.

VII. New Business

A) Virginia Caffin Award Nomination Period is open: Joe, Jenn, Ellen is the 2024 committee.

B) Williamstown Fast Squad license is being presented for approval. This was approved by their community, and the transporting agency which is BTEMS. There is a handful of former Williamstown Ambulance members, as well as some new members. They will be an A level fast squad, and trainings will be conducted with Barre Town. In the agreement they would exchange supplies that are nearing the expiration date to reduce waste. If there was a call on the interstate, they would ride along with the fire department. Somewhat limited in comparison to the way Berlin operates. Marie will be the head of service and the training officer initially. Jimmy, Matt Motion Carried. Keith will have BC dispatch reach out to Marie to understand the dispatching process.

C) Warning for Annual Meeting and Election of Officers April 9, 2024 @ 1800 Nomination Committee members: Jenn and Lt.

Chair or Vice Chair must be the primary person for your service. Elected positions are Chair, Vice Chair, Treasurer, Secretary. After that we select the Medical Advisor, and the Training Coordinator. Lt will not be accepting any nominations as he will be the alternate. Jenn will not be accepting the nomination for secretary position again. A communication will be sent out with a description of each position.

VIII. Announcements for the Good of the Order: The eclipse is on 4/8/2024.

IX. Adjournment: Jimmy, Matt @ 1903 Motion Carried.

Next Meeting: April 9, 2024, TBD

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