

VERMONT EMS DISTRICT 6

BOARD MEETING AGENDA

18:00 ZOOM Meeting

April 09. 2023

- I. Call to Order / VM Roll Call – Lawton Rutter@ 1800 In person: Peter, Jennifer, Howie, Laurie Beth, David, Annie, Lindsey, Keith, Joe, Matt, Karl, Scott, Kristen, Maggie, Meggan, Veronica, Jimmy, online: Marie, Lt, Patty, James,
- II. Approval of February Minutes Howie, David, No discussion. Motion Carried, so voted.
- III. Treasurer’s Report – Laurie Beth Putnam Report was distributed by Laurie Beth electronically, but she does have extra copies in hand for members present as well. David, Keith clarification on the \$50,000asked by Joe. Funds are coming from UVM Medical School. This will be in 3 installments of \$16,000 each. Motion Carried, so voted.
- IV. Agenda Items from the Board No additional agenda items
- V. Formation of the Slate of Officers Moved to Section 8 for tonight’s meeting. Online voting can be allowed by survey monkey. We should consider clarifying this for future votes. There was a gap during COVID, and we are still looking for any missing documentation. David has requested a copy of this formally.
- VI. Reports:
 - A) Medical Advisor – Ellen Stein First QA session occurred there were 18 folks present. Next review is due by May 1st. Please send any feedback to Ellen, and then it can be revisited.
 - B) Training Coordinator- Scott Bagg 3 ongoing courses to complete within the next 30-45 days 9 MRVAS students will test with the NU class. CVCC course is ongoing looking at testing in May or June. 32vstudents currently in NU EMT. We have limited the course to the UVM Medical Center funding. There is no funds loss from the district. April 20th @ Northfield High School will complete the psychomotor skills testing. Ride along requirements will need to be clarified with the state. VEFR class in Cabot @ the Town Hall on April 27. There will be a course limit of 15 students. \$75 fee.
 - 1) Summer EMT Course Online recorded lecture for this course. There will be weekly meetings with the students with Scott. Not a grant course, cost will be \$1500. Not a synchronized course. Labs at CVMC, course expectation is 16 students. This course cost matches our standard costs. The cost challenge related to the number of students vs. instructor ratio. Budget will be sent out to Scott to the group. 12 students budgeted @ \$1500 so far. If there is too little interest, the course may not be held. This is not an accelerated course. David, second by Howie. Karl may have a student interested; the syllabus states the student must be 18. Scott could make an exception if there is a recommendation by service heads. Motion Carried, so voted. Scott will reach out to Courtney and Will to see if there are any state funds available to offset course costs. Because of the work put in on this grant district 6 has been awarded the 2026 and 2026 EMT classes.
 - 2) April 20th Psychomotor Exam Previously discussed. Accepting volunteers for this testing. Reach out to Scott if interested. CVCC students may cover the role of simulated patients. This will be at the EMT level. Scott is considering an AEMT course for this fall that would be an in-person course. The class would likely run October-January
 - 3) Competency Teaching Model for District 6 Programs have been developed to ensure EMT students are competent at completion of the course. This was discussed with other ICs and the state has approved this program. The roll out of this can be simple paper or online. Scott is looking at the online format called MC is \$25 per student which is much more cost effective. Cheaper than other line options. IC Howie, Karl, Scott, Robert, LT. There are a couple candidates from NU that are taking courses to become ICs in June this is an online course. Scott will put those communications to the district. Is there a pathway for previous ICs? Courtney Newman could answer any questions that people have. There is a bridge course for other instructors into an EMS IC role. Courses are posted on VT EMS Website. We may want to do a course to bring expired ICs.
 - 4) EMCE application

- C) CVMC Update-Kristen Scheinman Moving toward matching UVM policies. There will be a metal detector in place. April 15th is the expected Go-Live for this. We are asking that visitors leave belongings in vehicles whenever possible. They are going to be looking at wandering patients that come in via EMS who bring in belongings. Kristen handed out cards for people's information. CVMC is welcoming feedback. Patient belongings will be locked up for security purposes. There will be 24 lockers available for use. The plan of unhoused patient's will be tagged and placed in the lab these will be ticketed for safe storage. Cameras are in place outside the doors, these cameras should be watched to see if items are discarded. Security staff at UVM is dedicated to EMS arrivals so there will be a learning curve on staffing. There should also be staff in the security. Initially, UVM was heavy handed, but that is no longer the case. Security will need to be trained to understand clinical perspectives, vs. personal affects. Items should be brought in provided clear plastic bags. Once this is in place, it will be reviewed at the next district meeting to solicit feedback. There may be providers that have strong opinions on this. Ensuring there are clear indications when it is not appropriate to stop a patient being brought in. EMS will need to clearly communicate this new policy. David recommends posters on the doors as a supporting visual queue for the patients. Fishbowl staff will also need a protocol training to provide them guidance, and how to address. Safety glass is present in the waiting room, and there is a lockdown button. Could we consider revisiting the EMS Liaison position? Kristen will investigate this and talk with Ellen further about it. Kristen would support it, but funding could be a complication. The district board heads could draft a letter of support for this. Joe makes a motion that the district writes a letter to request reconsideration of the EMS Liaison position. David is happy to draft a letter and pass it around to surface leaders. David seconds this motion. No further discussion. Motion Carried, so voted.

VII. Old Business:

- A) Eclipse Recap David- overall it was what we hoped for, it was relatively uneventful. Most of the BTEMs activity was drug related. Hospital decompression was performed during the overnight hours. Howie was astonished with how smoothly things went in the valley. Slightly lower call volume than usual in MRVAs. Thank you to Matt for moving the MCI trailer for a more centralized location for this event. Jimmy, thanks BTEMs for the support that was provided. Active alert updates were very helpful to services and leaders. BTEMs took 13 patients to UVMCC. Across the state people were pleasantly surprised. This event was better than the Phish concert. There was a traffic surge immediately after the eclipse, and then a batch or two earlier today. Preplanning appears to pay off. We should be aware of the airport for future events Matt admits that Berlin didn't focus on this as much as they could have and will need to think about that for the future events. Waterbury was double staffed, and had 2 transports over the weekend, so it was expensive. Cabot has 2 small events, and it was uneventful. More work needs to be done in the future for realistic planning.

VIII. New Business

- A) Warned Executive Committee Meeting /Transition to new board 5/7/2024 @ 1800 in person and zoom.
- B) Will online voting be allowed going forward? There is no current documentation to support it. Covid rules were applied when the State of Emergency was declared. It does not appear that the district updated the bylaws since the State of Emergency sunsetted. The meeting regulations expired July 1, 2024 per the secretary of states office website.
- C) The Bylaws need to be reviewed and revised. This should be done annually. Voting should be reviewed, electronic balloting, representatives vs. alternates what if someone serves in both roles at a voting meeting. District should revisit the financial aspects of courses payment to instructor, as contractors' taxes play a factor in this.

IX. Formation of slate of officers- Moved from above at the request of David. Scott made the motion to cease nominations, and Peter seconded.

Chair: Howie McCausland Accepted 6 votes

Lawton-Declined

Joe Aldsworth From the floor David Danforth, Patty Second. Accepted 9 votes Elected.

Vice-Chair: Meggan McCusker Decline

Matt Romei Declined

Howie McCausland Accepted 8 votes. Elected

David Danforth Accepted 7 votes.

Scott motions that the nominations cease, second by Joe. Organization to vote on this contested seat.

Secretary: Jennifer Miner

Maggie Burke Decline

Scott motions to cease nominations. The outgoing chair will cast 1 ballot for the Jennifer Miner as secretary.

Treasurer: Laurie Beth Putman Accepted Scott moves that the nomination cease. Scott makes the motion the secretary casts one ballot for Laurie Beth Putnam as Treasurer. Peter Seconded. So, voted.

Training Coordinator: Scott Bagg Declined

Karl Mattson nominated by Joe Aldsworth Karl would like to think about this.

Scott recommends that we hold 30-60 days. Requirements. Must be an AEMT or paramedic, Sr. Instructor Coordinator, or IC. Scott is remaining as an IC, but not TC. David moves that we table this vote.

Until the June 11th meeting. Second by Howie.

Medical Advisor: Ellen Stein Accepted. 15 votes for Ellen Stein. Elected

Scott made the motion that we cease nominations and vote by paper ballot for Ellen Stein for DMA.

X. Election of 2024-2025 Officers

- XI. Announcements for the Good of the Order: Laurie Beth will have the 990s ready at the next meeting. There is a letter to signed that it was received. WE must file the long form again. LT is willing to sit on the committee to review the bylaws. Radio project update: Joe has submitted to senator Sanders and Welch for grant funding. CVRPC will be supporting CFMAS. The ask is for 3.8 million dollars. This will allow for spread out tours. The USAR team is currently not funded beyond this year. Crisis intervention training held recently. Jake Larrabee is really stepping up. Well organized course, and Howie would recommend this course to everyone. It would benefit us if there is more EMS representation in these courses. Material is critical, but it would be beneficial to shorten it. There is a bit of overlap with the Team 2 training.

XII. Adjournment: 2023

Next Meetings: Executive Board Meeting: May 7, 2024 @1800 TBD

District 6 June 11, 2024, TBD

VTEMS Town Hall October 8, 2024, TBD

EMSD6Minutes04092024