

**VERMONT EMS DISTRICT 6**  
**BOARD MEETING**  
**19:00 Hybrid Meeting**  
**June 14, 2022**

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- I. Call to Order / VM Roll Call – Mark Podgwaite 1900 Online participants: Peter, Dr. Stein, Kristen, Michelle, LT, Patty, Marge  
In-Person: Howie, Mark, Scott, Joe, Matt, Laurie-Beth, Bob
- II. Approval of April Minutes Howie, LT Motion Carries Dr. Stein Abstained as she was not present at the last meeting.
- III. Treasurer’s Report – Laurie Beth Putnam Laurie-Beth spoke to Mark’s question from the previous meeting as to why there was no AR line on the report. This was based upon cash, which is how it has always been reported. There is some discussion surrounding the owl purchase they are claiming it is a “fixture” it is portable, so the agent is looking into this which is holding up the insurance quote. Howie, Joe Motion Carries
- IV. Agenda Items from the Board
- V. Reports:
  - A) Medical Advisor – Ellen Stein We need to ensure that our 1<sup>st</sup> responders are taken care of after high acuity cases. Dr. Stein will send out a survey to service heads on this. Medic training and all provider training will be restarting as soon as possible. CVMC current mask policy has not changed related to patient care areas. Minimum surgical mask, N-95 for high-risk patients. SIM for Medics on 10/5/22. QA will be focusing on “data in data out.” This will help in making reporting more meaningful. Matt suggested using the NU SIM lab for additional trainings as well, Scott will get contact information so that we can investigate this possibility.
  - B) Training Coordinator- Scott Bagg Karl’s VT Course is now finished and his students did well. Summer EMT class started 6/13. It was delayed so that it would qualify for the voucher program, and there are 15 students currently enrolled. AEMT Course Syllabus has been presented to the board. The proposed course would run September 30 – January 12. District 6 in-person class. The course cost will be \$1750. Student’s must apply for vouchers. Howie, Joe -Motion Carries. VEFR 7/23 in Northfield. Howie and Bob will be doing an EMT class in-person at MRVAS. Details will be coming at the August meeting.
  - C) CVMC Update- Scott introduced Kristen Schieman who is the new nurse manager and believes she will be taking over the EMS liaison role as well. No updates currently. She does need to be added to the google groups and the distribution lists. We hope to have EMS blood draw tubes back in place by the middle of June.
  - D) **Virginia Caffin Award presentation: Robert “Bob” Bower**
- VI. Old Business:
  - A). MCI Resources Flow chart presented by Matt. There was a high-level discussion around what should or should not be included in MCI kits going forward, and where MCI trailers and resources should be located. The last MCI revision was completed in 2017. A motion was made by Scott, second by Ellen to allow Matt to apply for grant funding related to this topic.
  - B). MCI Exercises We are going to table the discussion on a timeline for an exercise currently until we get the plan and resources in place.
  - C) **Purchase of Training Equipment** Scenario based testing is coming, so Scott has not made the purchases he was authorized to make at the last meeting. He will re-evaluate what is needed before making any purchases.
  - E) **Cost Reporting** Don’t ignore it, this is an opportunity to prove to congress we are not getting reimbursed at a sustainable rate. If you do not file within 5 months of the period closure there is a reduction in Medicare and Medicaid payments for a year.

VII. New Business

A) **CVMC Pyxis/Medication Update** CVMC pharmacy wants to set up a Pyxis for EMS for agencies that have paramedic level resources. This would not impact general medication orders or replacement of expired medication exchanges. There are still a lot of questions around the process.

VIII. Announcements for the Good of the Order: 7/13/22 There is a meeting with Will Moran and Dan Batsie @ 1830.

IX. Adjournment: 21:56

Next Meeting: August 9, 2022, TBD

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