**VTEMS District 6 Board**

**Meeting Minutes**

**February 11, 2020 @ 1830 hours**

**Board Room, CVMC**

[**http://www.vtemsdistrict6.org/**](http://www.vtemsdistrict6.org/)

**vtemsdistrict6@googlegroups.com**

Virtual attendance via:[**https://zoom.us/j/256633218**](https://zoom.us/j/256633218)

1. Call to order: Meeting called to order at 1836 by Mark Podgwaite. Members present: Jared Blum, Matt Romei, Howie McCausland, Marge Bower, Robert Bower, Daniel Peterson, Peter Fitz, Shane Laflower, Doug Jasman, LT Rutter, Mark Podgwaite, Scott Bagg, Laurie Beth Putnam, Sheila Brown. Visitors: Stephanie Busch, Ann Jennings. Virtual attendees: Gordon Murray

II. Stephanie Busch from VTEMS Office was here to talk about a new program being implemented

 in the state called Naloxone Leave Behind Kit. Naloxone kits will be supplied to EMS services free

 of charge to distribute to opioid induced overdose patients when we are called to the scene and

 the patient refuses to be transported after being successfully resuscitated. Kit includes 1 nasal

 Naloxone and an information card with instructions how to treat an overdose patient before EMS

 arrives on scene. The positive interaction between provider and patient will hopefully build a good

 relationship which may get addicts into recovery. There are training videos on the website “Narcan

 Distributors in Vermont”. Protocol will be coming out in the new upcoming rollout and training will

 be done at that time. She also mentioned the program for Mental Health First Aid for Fire & EMS

 trainings will be happening around the state and feels this is important for providers to embrace.

III. Ann Jennings from CVMC Quality Assurance was here to talk about stroke care in the hospital.

 They are wanting EMS to become familiar with the new stroke protocol and train to the standards

 so that stroke patients get the continuum of stroke care they deserve. Trying to do better to get

 better outcomes for patients if we are all on the same page. Important things to remember are

 last seen normal (an actual time), calling stroke alert to the hospital as soon as possible, is the

 patient on any blood thinners? She is hoping to see improvements across all aspects of patient

 care in upcoming months as everyone trains to new standards.

IV. December minutes approved as written. Howie/LT

V. Treasurer’s Report by Laurie Beth approved as presented. LT/Doug

VI. Agenda items added under New Business: EMS Education grant

V. **Medical Advisor report:** Jared Blum, MD

* Reminder to leave drop off forms to both the receiving nurse and doctor (even if it isn’t the Dr.

receiving your patient.

* Stroke Documentation: Time stroke alert called; Last time well; Medications
* EMS Case Review will be held Wednesday, March 18th at 0730 in Conference room #3. EMS Transports for the past six months will be reviewed. All are invited to attend; breakfast food is usually served.

 VI. **Training Coordinator:** Scott Bagg

* Scott reported 4 courses in the District still going. Cabot EMT class and MRVAS/WASI EMT classes will be finishing up in the next month. CVCC and NU EMT classes will finish in mid-April.
* Next District 6 Practical exam will be Saturday, March 14th, 2020, 0800 (TBD) at Northfield HS to allow MRVAS and Cabot EMT candidates to test. Testing will be open to EMR, EMT, and AEMT candidates.
* The following Practical exam date will be Friday, April 24th, 2020, 1700 at NU for NU EMT course students and CVCC’s EMT students and stragglers/retests from previous classes. Also, for all those testing in 2020 and beyond, there will no longer be a long backboarding or KED station.
* Protocols: Coming soon.
* Laerdal Manikin Purchase with feedback capability, Adult & Infant. If any services want to go in on the order with CVMC, please let Scott know and how many of each you need. Savings of 10% discount, get your orders in soon!
* Stroke training was extended beyond December deadline to end of January. Anyone who hasn’t done it needs to get it done through they’re own squad TO or head of service.
* AEMT classes? None being planned at the current time. Current I/C’s are maxed out!
* Information from Jes Cullen via Scott: Working construction in the ED hopes to be done by March 1.
* Pharmacy medication replacement/ordering allow 3 days. Several medications are in shortage due to problem with abboject device that delivers the medications. Got to FDA website to find out what medications have extended expiration dates.

 VII. **Old Business:**

1. EMS Advisory Committee: Copy of legislative report was sent out. Next meeting was at 1 pm at WASI on Wednesday, February 12th.
2. MCI Run card: Matt sent out email earlier today for everyone to review. Take a look at it and let him know if tweaks need to be made. It is based on what makes sense, not politics. Matt has meetings set up with other districts to go over the system and get their buy-ins.
3. District MCI Exercise – Scheduled for March 6, 2020, 0730 to begin at NERSA. Briefing at 0800. Personal vehicles park across the street, ambulances in parking lot. Start exercise at 0820 and be done by 1130 followed by lunch. Participation requirements: Fast Squads need to send 2 personnel; Ambulance services with 2 or more ambulances need to send 1 ambulance with a 2 person crew; Ambulance services with 1 ambulance, send 2 personnel. Email to follow with further instructions.
4. Transfer subcommittee – Tabled.
5. Protocol committee: Coming soon.
6. Special Funds: Completed, take off future agendas.
7. PECC – Jamie Benson – not present due to illness.

 VIII. **New Business:**

 1. Nomination committee needed for upcoming annual VTEMS District Six board meeting. LT

 volunteered and also volunteered Steven Tiersch.

 2. Virginia Caffin Award nominations are due to the Virginia Caffin Award committee by the end

 March. Award committee volunteers are Jared Blum, LT Rutter, Steven Tiersch, Scott Bagg.

 Send written nominations with a 150-word paragraph about why you are nominating your

 nominee.

3. Education Grant – Mark reports there is an EMS Education Grant in the amount of 5 million

 dollars available. This is a national grant, deadline date 3/29/30. There is also a substance

 abuse/mental health grant in the amount of $975,000 available. Anyone interested in heading

 either of these up?

 4. Reminder that the annual VTEMS District 6 Board Meeting will be held on April 14th, 2020, 1900

 hours, CVMC Board Room. All positions open. No incumbent seeking secretary position.

 Sheila will be stepping down as of this April as Secretary of the Board.

 IX. **Announcements and Good of the Order:**

1. Shane Laflower is the Head of Service for Berlin Fast Squad.

2. Peter Fitz is the Head of Service for Worcester Fast Squad.

3. Doug Jasman is stepping down as Board Rep for Montpelier Fire. Keith Taylor will be taking

 his place and Jimmy Quinn will be Board Alternate.

4. Suggestion was made to have food at the Annual VTEMS District 6 Board Meeting. Good idea!

 X. Meeting adjourned at 2025.

Respectfully submitted;

Sheila L. Brown, Secretary

Next meeting: WARNING: VTEMS District 6 Board Meeting. Reps from all services are encouraged to

 attend. April 14, 2020, 1900, CVMC Board Room.