

**VTEMS District 6 Board
Meeting Minutes
April 9, 2019 @ 1900 hours
Conference Room 2, CVMC**

[http://www.vtemsdistrict6.org/
vtemsdistrict6@googlegroups.com](http://www.vtemsdistrict6.org/vtemsdistrict6@googlegroups.com)

Virtual attendance via: <https://zoom.us/j/256633218>

- I. Call to order: Meeting called to order at 1902 by Mark Podgwaite. Members present: Nick Copping, Chris LaMonda, Daniel Peterson, Jared Blum, Ty Rolland, Howie McCausland, Marge Bower, Keith Taylor, LT Rutter, Mark Podgwaite, Gordon Murray, Mike Abbott, Scott Bagg, Jes Cullen, David Danforth, Doug Brent, Matt Romei, Steven Tiersch, Laurie Beth Putnam, Sheila Brown Visitor: Christopher Golding. No attendees via virtual meeting.
- II. March meeting minutes were approved. LT/Marge
- III. Treasurer's Report: Reports handed out. Laurie Beth went over reports. Two months ending February 28th. Berlin Fire Department paid this year's dues but still owe for last years dues. RegOnline to be discussed by Scott. Approved. Gordy/Howie
- IV. Mr. McLaren from Peter Welch's office was not present.
- V. Medical Advisor report: Jared Blum, MD
 - New STEMI protocols: Waiting for final changes. Jared will send out when final.
 - **Reminder to all providers: Provide a copy of your handoff to both the receiving physician and the RN when turning your patient over to the ED.**
 - HPCPR: This Saturday, April 13, 0800 at NERSA in Montpelier. Please send as many providers you have so we can get this done. It is a requirement for all CPR certified District 6 providers. There will be at least a couple more classes coming up.
 - District 6 Quarterly Training – April 18th, at 1900 hours, CVMC. BLS topics
 - May 7th – Paramedic training: Surgical cricotomy. Location/time TBD. Jared will advise further.
- VI. Training Coordinator: Scott Bagg
 - HPCPR: There will be 3-4 more classes scheduled to get everyone in the district done. Please remind your providers this is required otherwise they will be unable to practice until they complete it.
 - 23 people tested in March with good results.
 - Practical testing at NU on April 27th for EMT and AEMT candidates in our District only. Approximately 20 to test. Scott will send out requests for help soon.
 - Course requests:
 1. EMR in Northfield starting May 5th – June 30th. Thursdays (1800-2100); Sundays (0900-1300 alternating with 0900-1600). Northfield Police

Department. Cost: \$250/student. No cost for Northfield or Williamstown Ambulance personnel. Approved. Scott/Gordy.

2. Berlin EMT course completed.
3. District 6 AEMT course completed.
4. Career Center EMT course – testing in May.
5. NU EMT course to test April 27th.
6. Williamstown would like to have their own EMR course in the fall. They have been having difficulty getting an I/C. Gordy reports they may be going out of district.
7. Howie and Bob Bower will be looking to run an EMT (?) course in the fall. More to come.
8. RegOnline bought out by CV Event. We will use their online registration system for future testing.
9. I/C Recertification: 12-hour course. Only one held is in Bennington. Nick asked about getting something up in this part of the state. No training coordinator at state level at this time so may be difficult. Possibly do online training or what do we need to do to get this done for our current I/ Cs who need recert?

VII. Old Business:

1. EMS Advisory Committee: Meeting tomorrow in St. Johnsbury. Mark will send out meeting minutes.
2. MCI Drill Update: Howie reported the MCI drill went well. He has supplies if anyone wants to use them for a future MCI drill. Evaluation write up due by April 16th, AR to follow.
3. MCI Run card: Matt reported he has made contacts to other outside areas and is ready to move forward with completion of the new run card if we so choose. I believe it was left that he will move forward on this.
4. Transfer subcommittee – 2 versions of new PCS sent out. Chris will work with Jes on which version CVMC wants to use.
5. Protocol committee: Meeting monthly. Many great changes coming. Too many to report on tonight. Next meeting will be May 14th at 1900. Anyone is invited to attend. Scott will make a list of updates to send out.
6. VHSU Grant: Preliminary approval was done. Final approval/disapproval to come. If approved, planning for large scale MCI for Town Meeting week will begin.
7. Purchasing policy warned: Change bylaws Article 9, Section 6 to change amount to \$500. Vote will take place at June 11th meeting, 1900 hours, CVMC.
8. Special Funds: Grant paperwork and W-9s will be required, qualify for up to \$19,000 based on all the district courses we have done. More to come.
9. Website: Marge is working on updating the District website which was up on the screen. She encourages services to send pictures as she only has generic pictures from the web.

VIII. New Business:

1. Motioned to move into the Annual Meeting. Approved. LT/Gordy

IX. Annual Meeting:

1. Nominations: Steven Tiersch:

- a. Chair: 1 Nomination for Mark Podgwaite (accepted). No other nominations. Motioned to have Secretary cast 1 ballot for Mark Podgwaite & seconded. Approved. Matt/Marge
- b. Vice Chair: 2 Nominations. Chris LaMonda (accepted), Howie McCausland (declined). No other nominations. Motioned to have Secretary cast 1 ballot for Chris LaMonda. Approved. Matt/Marge.
- c. Treasurer: 3 Nominations. Matt Romei, Chris Golding, Laurie Beth Putnam. All accepted. No other nominations. Asked nominees about their experience. Matt deals with \$900,000 budget. Chris does budget for father's construction business. Laurie Beth licensed and many years of experience as accountant. Paper ballot vote. Steven and David Danforth counted. 13 ballots submitted. 4 for Matt, 0 for Chris, 9 for Laurie Beth.
- d. Secretary: 1 Nomination for Sheila Brown. No other nominations. Motion for Chair to cast 1 ballot for Sheila for secretary. Approved. Marge/Gordy

Return to regular meeting. No further topics of discussion to come before the board.

IX. Announcements and Good of the Order:

1. None

X. Meeting adjourned at 2003.

Respectfully submitted;

Sheila L. Brown, Secretary

Next meeting: June 11, 2019. **Warning: Bylaw vote on changing amount for Article IX, Section 6 from \$250 to \$500.**