

**VTEMS District 6 Board
Meeting Minutes
June 11, 2019 @ 1900 hours
Board Room, CVMC**

[http://www.vtemsdistrict6.org/
vtemsdistrict6@googlegroups.com](http://www.vtemsdistrict6.org/vtemsdistrict6@googlegroups.com)

Virtual attendance via: <https://zoom.us/j/256633218>

- I. Call to order: Meeting called to order at 1910 by Mark Podgwaite. Members present: Joseph Aldsworth, Daniel Peterson, Matt Romei, Jared Blum, Ty Rolland, Howie McCausland, Robert Bower, Douglas Jasman, Mark Podgwaite, Mike Abbott, Scott Bagg, Laurie Beth Putnam, Sheila Brown Visitor: None. Virtual attendees: LT Rutter, Gordon Murray.
- II. Virginia Caffin Award was presented to Scott Bagg for 2018 by Dr. Jared Blum. Congratulations.
- III. April meeting minutes were approved as written. Howie/Doug
- IV. Treasurer's Report: Reports handed out. Laurie Beth went over reports. Fiscal year April 2019-March 2019 and current April through May 2019 discussed. Approved. Doug/Howie Matt asked about budget issue which is added to agenda items.
- V. Mr. McLaren from Peter Welch's office was not present. Remove from future agendas per Matt.
- VI. **Medical Advisor report:** Jared Blum, MD
 - HPCPR – 2 classes left to get it completed: Saturday, June 15 at 0800 at NERSA. Saturday, July 13 at 0800 at NERSA. Go live is August 1, 2019.
 - Trauma Conference Wednesday, June 12, 2019, 0730-0900, Conf. Rm 1&2.
 - **Another Reminder to all providers: Provide a copy of your handoff to both the receiving physician and the RN when turning your patient over to the ED.**
- VII. **Training Coordinator:** Scott Bagg
 - Course requests:
 1. Waterbury Ambulance/MRVAS Fall EMT course. Start: Sept. 9, 2019 through March 7, 2020. Wednesdays at Waterbury 1830-2130; Saturdays at MRVAS 0900-1500. Cost: \$200 for sponsoring service personnel; \$250 for VTEMS District 6 services; \$500 all others. Excludes book and MyLab. I/C: Robert Bower; other instructors: Howie McCausland. Approved. Scott/Douglas
 2. Late entry request: Training policy says we are supposed to submit requests 7 days prior to Board meeting and this did not happen. Cabot Ambulance Fall EMT course. Start: September 2, 2019 through February, 2020. Mondays 1800-2100; Saturdays 0800-1430. Location: Goodrich's

Sugarhouse, Cabot, VT. Cost: \$550 for all. Cabot covers cost of Cabot members. Excludes book and MyLab. I/C: David Danforth. Other instructors: Daniel Peterson, Sheila Brown. Preliminary approval provided budgetary corrections and a couple course tweaks are made and course has enough students to run by 2 weeks prior to start date (12 student minimum). Howie/Robert

3. No AEMT courses heard of at this time.
4. Practical Exam Cost: Our last 2 testing dates were in the red. Planned for 30-40 candidates and only 20-25 candidates showed up. Recommendation to increase initial per station testing from \$15 to \$20; Retests from \$20 to \$25. Discussion ensued about collecting money for same day retests which isn't currently happening and capital replacement. Approved. Scott/Howie
5. Ty brought up future of set up of education courses, variance in costs, are we burning out I/Cs? Many people don't want to drive long distances to go to other classes. Other teaching models by Matt. Long discussion.

VIII. **Old Business:**

1. EMS Advisory Committee: Meeting minutes sent to everyone. Tomorrow will be discussing education.
2. MCI Drill Update: Howie reported there were some major challenges identified. Not enough EMS players, no tags, no vests, need better signage. Better flow of pt info between fire/EMS needed. Howie will send out the After-Action report draft. Final meeting is June 26th.
3. MCI Run card: Matt reported pending.
4. Transfer subcommittee – New standardized PCS sent out to all CVMC and Scott noticed a little error that needs to be corrected.
5. Protocol committee: Lots of new and improved protocols coming, hopefully by spring of 2020. More to come!
6. VHSU Grant: No update.
7. Purchasing policy warned: Change bylaws Article 9, Section 6 to change amount to \$500. New policy approved. Howie/Douglas
8. Special Funds: Still waiting.

IX. **New Business:**

1. HPCPR courses: Already addressed above.
2. Fall EMT courses: Already addressed above.
3. Exam candidate fees: Already addressed above.
4. CVMC PCR Reviews: Reduced to 1 person looking for PCRs in the system. Lisa Aldsworth and Jes Cullen will be the primary people working on this in the future.
5. Prehospital Pediatric Emergency Care Coordinator: State initially wanted every every squad to have a PPECC position. This doesn't seem feasible with squads. Next thought about having a District PPECC schooled in pediatric emergency care and training in such. They would also facilitate grants. Mark knows a person within our district that is interested in this. It is a volunteer position. Mark will invite said person to the next meeting so we can meet him.
6. Matt says we need to improve budget so we're not going in the hole every Year. Mark suggested a training subcommittee to take this on?
7. Matt suggested that we do some of the canned courses especially if it helps people get the CEUs they need to recertify. He knows he could use them.

X. **Announcements and Good of the Order:**

1. None

XI. Meeting adjourned at 2050. Approved. Gordon/Douglas

Respectfully submitted;

Sheila L. Brown, Secretary

Next meeting: August 13, 2019.