

**VTEMS District 6 Board
Meeting Minutes
August 13, 2019 @ 1900 hours
Board Room, CVMC**

[http://www.vtemsdistrict6.org/
vtemsdistrict6@googlegroups.com](http://www.vtemsdistrict6.org/vtemsdistrict6@googlegroups.com)

Virtual attendance via: <https://zoom.us/j/256633218>

- I. Call to order: Meeting called to order at 1905 by Mark Podgwaite. Members present: Chris LaMonda, Matt Romei, Jared Blum, Ty Rolland, Howie McCausland, Marge Bower, Jimmy Quinn, LT Rutter, Mark Podgwaite, Scott Bagg, Jes Cullen, Laurie Beth Putnam, Sheila Brown Visitor: Jamie Benson Virtual attendees: None.
- II. Collection of service license applications.
- III. June meeting minutes were approved as written. LT/Howie
- IV. Treasurer's Report: Reports handed out. Laurie Beth went over reports. Approved as written. Howie/LT
- V. **Medical Advisor report:** Jared Blum, MD
 - District 6 Quarterly Training: September 11, 2019, 1900 hours at CVMC. Stroke updates.
 - **All heads of service: Please email Jared with a list of licensed providers on your service that are NOT HPCPR trained by Saturday, August 17th! If all of your licensed providers are HPCPR trained, email him and let him know that, too. HPCPR go live throughout the district September 1, 2019.**
- VI. **Training Coordinator:** Scott Bagg
 - Course requests:
 1. Waterbury Ambulance/MRVAS Fall EMT course. Start: Sept. 9, 2019 through March 7, 2020. Wednesdays at Waterbury 1830-2130; Saturdays at MRVAS 0900-1500. Cost: \$200 for sponsoring service personnel; \$250 for VTEMS District 6 services; \$500 all others. Excludes book and MyLab. I/C: Robert Bower; other instructors: Howie McCausland. Approved.
 2. Late entry request: Training policy says we are supposed to submit requests 7 days prior to Board meeting and this did not happen. Cabot Ambulance Fall EMT course. Start: September 9, 2019 through February, 2020. Mondays 1800-2100; Saturdays 0800-1430. Location: Goodrich's Sugarhouse, Cabot, VT. Cost: \$550 for all. Cabot covers cost of Cabot members. Excludes book and MyLab. I/C: David Danforth. Other instructors: Daniel Peterson, Sheila Brown. Preliminary approval provided budgetary corrections and a couple course tweaks are made and course has enough students to run by 2 weeks prior to start date (12 student minimum). 5 signed up so far.
 3. Northfield EMR course just finished.
 4. EMT Course request – CVCC (students only), Instructor Carl Matheson. Starts Sept. 3rd, 2019 - May, 2020. Approved LT/Chris
 5. Annual D6 Psychomotor Exam – Saturday, October 13th, 2019 in Northfield. 0900. Will be looking for evaluators/patients. Start thinking about it now!
- VII. **Old Business:**
 1. EMS Advisory Committee: Meeting minutes sent to everyone. Any questions talk/email Mark.
 2. MCI Run card: Matt reported work in progress.

3. District MCI Exercise – Scheduled for Friday, March 6th, 2020. Received VHSU grant of \$27,000 to run this. Needs to be well attended as this is a BIG MCI training practice. CVMC will be involved to full extent. Recommendation from Executive Board that every D6 service supplies a minimum of 2 people to participate.
4. Transfer subcommittee – Working on updating to current policy and practices.
5. Protocol committee: Scott said state EMS office took summer off from this. He fears that there are some changes being made without the input of the committee. More to come.
6. VHSU Grant: See #3.
7. Special Funds: Scott is collecting the data needed to obtain special funds.
8. PECC – Jamie Benson attended tonight and volunteered to become the D6 Pediatric Emergency Care Coordinator. He plans on focusing on good QA/QA and educating emergency and critical care of pediatric patients. Chris cautioned Jamie to keep it simple. Welcome Jamie.

VIII. **New Business:**

1. Future AEMT courses – put on back burner for now.
2. Closed pod – Joe working on a program to secure vaccinations for all Emergency Service personnel and their families in future.
3. Norwich University Bicentennial – LT says this will be a big event. September 18-22nd, 2019. Sept 20th & 21st will be the biggest days. Expect to be utilizing mutual aid more throughout this time period.
4. Matt reports there will also be protests going on in the Capitol on Sept. 20th and 27th.

IX. **Announcements and Good of the Order:**

1. None

X. Meeting adjourned at 2014. Approved. LT/Howie

Respectfully submitted;

Sheila L. Brown, Secretary

Next meeting: October 8, 2019.