**VTEMS District 6 Board**

**Meeting Minutes**

**October 8, 2019 @ 1900 hours**

**Board Room, CVMC**

[**http://www.vtemsdistrict6.org/**](http://www.vtemsdistrict6.org/)

**vtemsdistrict6@googlegroups.com**

Virtual attendance via:[**https://zoom.us/j/256633218**](https://zoom.us/j/256633218)

1. Call to order: Meeting called to order at 1904 by Mark Podgwaite. Members present: Chris LaMonda, Jared Blum, Howie McCausland, Robert Bower, Mark Podgwaite, Scott Bagg, Laurie Beth Putnam, Sheila Brown. Visitor: Jamie Benson Virtual attendees: Daniel Peterson, and some unknown person. **No quorum present for voting.**
2. August meeting minutes were tabled.
3. Treasurer’s Report: Reports handed out. Laurie Beth went over reports. Invoices being prepared to be sent out to Cabot and MRVAS courses.
4. **Medical Advisor report:** Jared Blum, MD
* **All services are required to leave a hospital drop form in the ED when delivering patients. This helps the providers know what care was provided and what initial s/s were encountered, improvements/declines during transportation, etc. Please be more proactive in providing this form. It is a state requirement!**

 V. **Training Coordinator:** Scott Bagg

* Jared Blum’s stroke presentation will be in Centrelearn and will be assigned to all EMTs, AEMTs, and Paramedics for completion as a district requirement. The deadline for completion will be 60 days. If your account is not currently active in Centrelearn, you will need to get it activated by calling the state EMS office in order to complete this presentation. There is a short quiz at the end of it. Total time to complete the exercise is approx. 1 hour, 10 minutes.
* State Practical EMS Psychomotor Exam: October 12, 2019. Currently expecting 43 candidates. Cost per initial station is $20. Cost per retest station is $25. Laurie Beth will be on hand for candidates to pay at time of retesting after much discussion as to how this would work. Also, Scott advised this will be the last state exam District 6 will be required to do in October. The state decided to only hold psychomotor exams on an as needed basis in the future (such as at the end of a class). Next District 6 exam will be sometime in March, 2020 to allow MRVAS and Cabot candidates to test.
* New course: NU EMT course to start 1/13/2020 – 4/24/2020. Mondays and Thursdays 1800-2200, Sundays 1300-1700. NU Mack Hall, Northfield. I/C Scott Bagg, Assisting instructors: Rebecca Hitchcock, EMT, Rowan Blevins, EMT, Jayna Guilford, AEMT. Cost: Active D6 Member - $600; Non-District Six Member - $1000. Mark asked for budget/actuals to review what it is actually costing us to run courses to compare to other EMT courses. Executive Board Jared motioned to approve course, Chris L. seconded. Approved.

 VI. **Old Business:**

1. EMS Advisory Committee: Meeting to be held this week. Mark will send out meeting minutes when available.
2. MCI Run card: Tabled.
3. District MCI Exercise – Scheduled for Friday, March 6th, 2020. VHSU grant of $27,000 to run this, was signed off to receive. Needs to be well attended as this is a BIG MCI training practice. CVMC will be involved to full extent as with all agencies (police, fire, EMS). Jared wants all services involved. Every ambulance service that has 2 or more ambulances to provide 1 staffed ambulance and every service with 1 ambulance or Fast Squad supplies a minimum of 2 people to participate.
4. Transfer subcommittee – Tabled.
5. Protocol committee: Scott said 9 pages of draft changes to current protocols. Lots of good changes, moving forward. This will be presented live at the EMS conference, DMAs will be discussing the changes, making final recommendations to any changes.
6. Special Funds: Tabled.
7. PECC – Jamie Benson – not present, no updates yet.

 VII. **New Business:**

 1. Flu shots available at CVMC and pharmacies for all EMS personnel.

 2. Worcester Fast Squad: Failed to get paperwork in to Board or to the State. If not in by October

 31st they stand to lose their license by December 1, 2019. No response from David Derosia

 or Mike Abbott on this. Recommended to reach out to Worcester Fire Chief.

 VIII. **Announcements and Good of the Order:**

1. None

 IX. Meeting adjourned at 1952.

Respectfully submitted;

Sheila L. Brown, Secretary

Next meeting: December 10, 2019.