

**VERMONT EMS DISTRICT 6**  
**BOARD MEETING AGENDA**  
**19:00 ZOOM Meeting**

**February 14. 2023**

**Zoom or In-Person Meeting**

<https://us02web.zoom.us/j/81173197824?pwd=RDJJKWTZKWU5nc2F6TIY5bTA3bGINUT09>

Meeting ID: **811 7319 7824**

Passcode: **VTEMSD6**

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Passcode: **9522307**

- I. Call to Order / VM Roll Call 1909 – Lawton Rutter, Ellen Stein, Jennifer Miner, Scott Bagg, Paul Ginther, Keith Cushman, Gordon Murray, Joe Aldsworth, Peter Fitz, Veronica Lowe, Laurie Beth Putnam, Maggie Burke, Howie McCausland, Marge Bower, Robert Lowe, Matt Romei, Kaiden Giroux, Meggan McCusker, Kristen Schieman, Jimmy Quinn
- II. Approval of December Minutes Matt, Kaiden So voted Motion Carried
- III. Treasurer’s Report – Laurie Beth Putnam Matt, Maggie So Voted Motion Carried.
- IV. Introduction of New Service Leaders Barre Town EMS- Paul Ginther, BCFD- Chief Kith Cushman, Waterbury- Maggie Burke, Northfield- Meggan McCusker
- V. Agenda Items from the Board **April Election Meeting**
- VI. Reports:
  - A) Medical Advisor – Please reach out to Ellen anytime. She is working on QA and specific training schedules. Reminder NREMT recertifications are due at the end of March. Signoffs will occur once the skills verification forms are received. If anyone needs support with the new protocols, please reach out to Ellen and Scott, Quarterly case studies coming soon. David Danforth and Mickey Witham are really stepping up for case reviews. Rachel Rudy was hired as the EMS Liaison part-time.
  - B) Training Coordinator- Scott Bagg 2 course in process D6 NU EMT class 16 students, Carl’s CVPS and MRVAS. There is an April test date for the NU and MRVAS class. Carl will be scheduling his test. Carl does have an additional teaching position open if interested reach out. District 6 is now 100% on the new protocols. EMT and above Vector training will be deployed.
  - C) CVMC Update- EVS is noticing that the biohazard bucket is being used for trash so please use the correct receptacle. Reminder that medications should only be coming out of the EMS Pyxis, not the general one. If your password has expired and you need assistance, please ensure it is with that machine. Bedside reports are being taken quicker.
- VII. Old Business:
  - A) Paramedic Intercept Policy In 2016 a paramedic intercept policy was put in place. There has no been revision up until now. Training was delivered and the policy was updated in January. Scott moves that we accept the moves policy, Howie Second. Motion Carried. There is a 40-minute training on the You Tube channel and the district 6 website.

VIII. New Business

- A) Washington County Mental Health/CIT Group - Gary Gordon Local team that responds with law enforcement but rarely with EMS. The goal is to reduce law enforcement involvement with mental health related calls and have EMS teams and crisis teams going to scene for the patients. Some models allow the dispatchers to determine who the responders should be. There will be a training in March, he would like to see us training together for clear expectations going forward. Rebecca would like to meet with the district training officers to meet with the CIT to see what interest is out there. Joe will help facilitate a meeting with Gary and the training officers of the district. Scott will be included in this, as well as Howie.
- B) Call in /Bedside Reports for CVMC- Kristen Schieman In January process improvement was reviewed. Call in reports -concerns about HIPPA violations, CVMC would like to have services slim down reports only Gender, Age, Complaint, most recent vitals and major interventions, and the fill report being given at bedside. Start date of March 1<sup>st</sup> is proposed by CVMC. They are proposing doing away with call in upon dispatch unless MCI, shooting, etc. A list would be created to make that clear. They are evaluating use of Active 911. They are evaluating a text version of the application that doesn't show all the same data. Over the radio, everyone in the ED can hear what is said. They are evaluating use of the phone for radio reports on the Medical Control line. 1- Patient Care Report 2- Medical Direction. There may need to be 2 lines. CVMC will confirm if the line is busy will it bounce to the main number. On the phone you may want to give full name and date of birth for the more critical patients. This is going to give us a great opportunity to train our team on more concise reporting. Get to the room and give the full report one time to the team in the room. IMIST Report is generally used for trauma but can be adopted for Medical. Scott will be rolling this training in the next week or two. 10 minutes before arrival is the best time to provide the report. March 1<sup>st</sup> for stopping out of quarters, on scene, enroute radio patches, and arriving at CVMC. April 1<sup>st</sup> for rolling out the change in radio patches to allow for training. Joe expressed concerns with Active 911 notifications. Joe has been working on CVMC radio upgrades with the legislature. It will be around 80,000 to update those 3 sites.
- C) District 6 Website Marge sent out an email regarding the website. Do we want to renew the website contract. The current contract expires 4/2/2023. It is being kept up. Marge is willing to do it but would be willing give it up to someone else as well. Marge put on a page of direct links to videos. The only way it will gain momentum is if we put useful information. We have a responsibility to keep this website up to date and active. IS there benefit by compartmentalizing with multiple people having access to posting things on the website. Motion from Howie and second by Matt to renew for one year and assess other options. Motion Caried. Scott will step up and assist Marge with the website. Maggie and Scott will look at the future of the site.
- D) Critical Incident Notifications Unit that sits on the dispatch screen. If a critical incident is reported it allows dispatch to drop the information into the call. This makes it easy for dispatch to notify key county leadership pf these events. This could be set up to function similarly to VT-Alerts. it is not a dispatch it is a notification.
- E) Virginia Caffin Committee: Scott, Ellen and Jenn
- F) April meeting will be 4/11/23 this will be warned 30 days prior to the meeting. Jenn and Joe will accept the nominations.

IX. Announcements for the Good of the Order: Dominick Arcuri is reaching out to do interviews related to both the Barre City and Montpelier dispatch centers. Scott is working with the MD group to update and change page 4 of the transfer form. The form will be shared for input. Scott needs feedback for CFMA on their dispatch policy. They want to limit the number of call ins. 3 per fire department. 2 per EMS call. This would be 2 plus a medic for the services that have paramedic services. If there are multiple calls for one service, there is wiggle room for the "2<sup>nd</sup> crew." There will be active 911 training.

X. Adjournment: 2114 Matt, Kaiden So voted. Motion Carried

Next Meeting: April 11, 2023, TBD

