



Community@NE66 Charitable Trust, Alnwick Community Centre, Howling Lane, Alnwick, NE66 1DN
Tel: 01665 602 856 Mobile: 07584525295 E-mail: admin@communityatne66.org.uk
FB: [CommunityatNE66](https://www.facebook.com/CommunityatNE66) T: [@communityatNE66](https://www.twitter.com/communityatNE66) Web: <https://communityatne66.co.uk>

Community@NE66 Membership form, 4-18yr olds.
WELCOME :-)

Child's name	
Address	
D.O.B	
Home phone no.	
Language(s) spoken at home	
Doctor's name and address of Surgery	
Dentist's name and address of Surgery	
Does your child have any allergies? If yes please give details....	
Does your child have any medical conditions? if yes please give details....	
Does your child require any medication? Please give details...	
Does your child have any special food requirements? If yes please give details...	

Community@NE66 is a working partnership between Northumberland Youth Service (NCC) and Community@NE66 Charitable Trust (Charity reg: 1171202).

Supported by: MACPI, St Paul's Educational Fund, Alnwick & Denwick Relief Fund, William Trust, The REEDS Foundation, Fergusons of Blyth Fund, Wellesley Trust Fund, Apple Tree Fund, The Nineveh Trust, Northumberland Children's Trust, The Weightman Foundation, The John D Endowment Fund, Alnwick Baptist Church, St James' Church Alnwick, Alnwick Town Council.



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Name of parent/carer	
Relationship	
Contact no:	
Address if different from child's	
Emergency contact 1 Name: Address: Contact number:	
Emergency contact 2 Name: Address: Contact number:	
I consent to my child taking part in all Centre based activities offered Signed by parent/carer.	
Date:	

Covid secure youth work.

Taking part in any activity during the pandemic poses an increased risk of infection and transmission, however we are doing everything possible to reduce the risk to your child. Please note we cannot eliminate the risk to you or your child.

Your child or any other household/support bubble member must not attend the Centre if they or anyone else in their household/support bubble; have a temperature, new continues cough, loss of taste/smell, are confirmed to be Covid positive, have been advised to isolate or have contact with anyone who is confirmed Covid positive.

Continued...

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When you/your child arrive at the Centre you will be asked to;

1. Wear a face covering before entering the building (exemption children under 11 or those medically exempt).
2. Scan our NHS Covid-19 QR code (if accessible).
3. Sanitise your/their hands.
4. Your child will be required to complete Track and Trace information and a Covid status declaration, unfortunately we are unable to work with those unwilling to give this information. A team member can complete this form for your child. This information will be stored inline with GDPR and disposed of in 21 days. This information may be shared with NHS Track and Trace or Public Health England.
5. You/your child will have their temperature taken with a contact free thermometer, readings of 37.8 oc. or above your child will not be able to attend the session. We will contact you and advise you to arrange Covid testing for your child. We will then close to deep clean the building entrance. **N.B your child's session may not in this instance please be contactable during their session time.**
6. Your child will be allocated their own resources, these will not be shared.
7. Social distancing at the Centre remains at 2Ms for children and young people.
8. Staff will only have direct contact with your child (within 1M+) for safeguarding or first aid purposes (physical or mental health)
9. Children and young people can remove their masks to eat and drink in designated areas.
10. If your young person can't follow our Covid measures we will look for alternative ways to work with them however, they will be asked to leave the session immediately.

What information we record and store regarding your child - how we are GDPR compliant.

Community@NE66 and our partner agencies work to strict confidentiality and safeguarding policies. This means that we may record conversations with your child, their interactions with others and any other observations that would support us to promote their wellbeing. These may be recorded on sessional evaluations or individual clients notes and are stored confidentially either in hard copy 'under lock and key' or confidentiality on an encrypted on-line systems.

We cannot meet our duty of care without holding such records, therefore we are unable to work with children and young people who do not have this consent.

Please confirm that you consent with the above record keeping and storage of your child's data.

Signed:

Date:

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Your consent to how we share this information.

Social media, articles and publications, this may include your child’s image and name.

We will only share your child’s image and, or name to celebrate their achievements for the purpose of promotion of our work and positive contributions. We will only do so with your expressed consent (please complete below).

I **DO/ DO NOT** CONSENT TO MY CHILD HAVING THEIR PHOTOGRAPH TAKEN AND DETAILS BEING SHARED AS DESCRIBED IN THE SECTION ABOVE.

Signed by parent/carer:

Date:

Research, assessments of need, publications and funding applications.

The data we hold on your child including the data on this form and our client notes forms an important part of how we show the impact of our work and how we can demonstrate it is needed, without this information we are unable to attract funding. We always anonymise this information, it will be presented as a statistic in a certain population group or as an anonymous case study. We will never share your child’s name or other identifying information to third parties (unless legally permitted under the Children’s Act 2004).

I **DO/ DO NOT** CONSENT TO MY CHILD’S DATA BEING USED ANONYMUSLY FOR THE PURPOSE OF RESEARCH, PUBLICATIONS AND FUNDING APPLICATIONS. I CONSENT WITH THE INFORMATION BEING SHARED WITH THIRD PARTIES

Signed by parent/carer:

Date:

Your and your child’s right to ‘be forgotten’.

Under GDPR legislation there is the right for all data held by an organisation to be destroyed and ‘forgotten’. However, the right for the organisation to retain any documents that may protect itself from liability or that are required under the Children’s Act of 2004 are not legally required to be removed.

If you wish to have your child’s data removed from our organisation please submit this in writing to; Community@NE66 Charitable Trust, Alnwick Community Centre, Howling Lane, Alnwick, Northumberland, NE66 1DN.

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