



*Watershed Public Charter School provides an interconnected learning environment, where hands-on exploration and creative expression foster the learning process. Our community promotes rigorous academic achievement, meaningful outdoor experiences and continuous growth for all students.*

## **Watershed Public Charter School May 2025 Board Meeting Agenda**

May 27, 2025  
6:00pm, in-person

<b>Board Member</b>	<b>Attendance</b>
Baze, Crystal	Present at 6:27pm
Dietzen, Lindita	Absent
Donn, Angela	Present
Freedman, Laurel	Present
Keniston, Charlotte	Absent
Gilbert, William	Present
Magness-Hill, Sage	Present
Pettiford-Kelly, Kelley	Absent
Smolinski, Ann	Present
Thompson, Raven	Present
Wenck, Leah	Present
<b>Ex-Officio Members</b>	<b>Attendance</b>
David Miller	Present
Lori Widney	Present

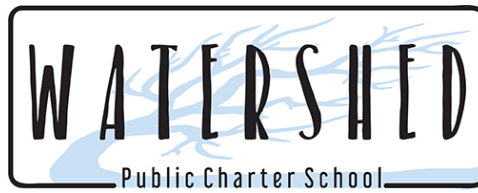
Meeting opened at approximately 6:09pm

### **Board Norms**

- *Come to meetings with an open-mind*
- *Prepare to actively listen*
- *Trust collective wisdom that is shared*
- *Strive for consensus and clarity*
- *Be willing to accept feedback and ask questions*
- *Value all lived experiences and perspectives*
- *Use cultural humility when engaging with others*
- *Be conscious of "air time"*

### **Upcoming Key Dates:**

- May 28: Career Day
- May 29: MAEOE Youth Summit
- June 4: Unit 3 Showcase for Primary Grades (K-2)
- June 6 at 8:15 am: Student of the Month Celebration
- June 10: Earth Field Day (rain date June 12)



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- June 13: Schools close 3 hours early
- June 16: Last day of school for students; schools close 3 hours early

### **Public Comment**

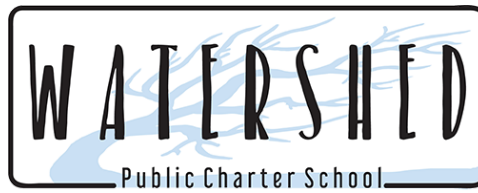
#### **Student Presentation(s)**

- Amani Cunningham, 6th grade, *Student-Led Conference* - Amani has been a student at WPCS since the school opened. She shared her student-led conference. She picked the topic of students needing to take more ownership over their learning talking about what she learned and this is why it is important to her. Amani's mother also expressed Amani's growth at WPCS. Ms. O'Brien (past teacher) added that Amani has a beautiful village of support both at school and at home.
- Signe Hurwitz, 4th grade, *LGBTQ+ rights* - Chose this issue to research. She created a bag and it was displayed as she shared some facts, views and made a call for inclusion.
- [Daniel Bethea](https://photos.google.com/share/AF1QipMnBO0In6HOuMwXWM3U1qpreE483nHW0nB9es-mH_uvOXC9x7cUXHa0AoBlitwr_Q?key=azBVUG5yR2ozdkRXUThTSmNtQVQ00EtvZk82NWxR), 4th grade, *Vandalism* - The video recorded for Daniel's speech had technical difficulties and was unable to be viewed in the meeting but can be found here:  
[https://photos.google.com/share/AF1QipMnBO0In6HOuMwXWM3U1qpreE483nHW0nB9es-mH\\_uvOXC9x7cUXHa0AoBlitwr\\_Q?key=azBVUG5yR2ozdkRXUThTSmNtQVQ00EtvZk82NWxR](https://photos.google.com/share/AF1QipMnBO0In6HOuMwXWM3U1qpreE483nHW0nB9es-mH_uvOXC9x7cUXHa0AoBlitwr_Q?key=azBVUG5yR2ozdkRXUThTSmNtQVQ00EtvZk82NWxR)
- Charlotte Kilduff, 4th grade, *School Security* - Charlotte discussed facts, statistics, and a calling for safe schools.
- 

#### **Consent Agenda (2 min)**

- Approval of [April 2025 Board Meeting Notes](#)

Board Member	Vote
Baze, Crystal	Yes
Dietzen, Lindita	absent
Donn, Angela	Yes
Freedman, Laurel	Yes
Keniston, Charlotte	Absent
Gilbert, William	Yes
Magness-Hill, Sage	Motion to accept
Pettiford-Kelly, Kelley	Absent
Smolinski, Ann	Second
Thompson, Raven	Yes
Wenck, Leah	Yes



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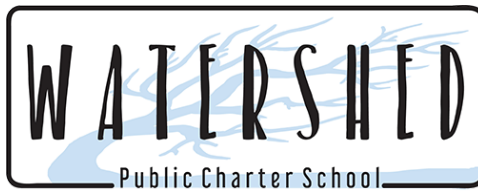
#### **Old Business (10 min)**

- MSDE Expert Review Team visit update - Lori stated the area of improvement they noted was small group instruction. The team liked the climate and the higher level questioning they noticed as a quick overview. The report should be released in six weeks.
- Board Engagement and Volunteering opportunities - Charlotte has sent out emails about volunteer opportunities.
- Maryland Non-Profits Board Excellence Workshop update - Laurel, Raven, and Dave enjoyed the training that was sort of a Board Leadership 101. It is hopeful that Board members will take the same training in the future.
- Assistant Principal Hiring update - The process is close to finishing - the preferred candidate is now in the candidate pool through BCPS and is getting interviewed by them this week.
- Department of Energy Renew America's Schools Grant advocacy update - There continues to be Inconsistent communication. Lori was able to reach out to county leadership to help connect to people involved in this grant. They have now re-engaged and are in the process of approving a vendor. The hopes are to start work next summer and an updated schedule for infrastructure improvements for saving energy.

#### **New Business (15 min)**

- **Action Item** – Board Approval of Contracts (greater than \$15,000)
  - Custodial Services
    - [City Wide Facility Solutions Proposal - Watershed Public Charter School Custodial RFP](#) - Christina Sawyer discussed vendors submitting various expenses with a start date of July 1st including providing several documents and recommendations that were due in April. Seven submissions were evaluated and Christina and Dave used a scoring spreadsheet to determine top prospects. The Finance Committee is recommending City Wide Facility Solutions. The new price has been evaluated in context of the new budget. Handyman services are not included. City Wide are willing to interview the current day porter for possible employment. The second highest ranked choice was higher in both services and consumables. City Wide also has more school experience. Clean green materials used are Envirox NCL and Diversey cleaning products. It was suggested that although the finance committee brought up the recommendation, that the documents submitted from vendors and the tools used for recommendation can be linked in the agenda for review.

Board Member	Vote to approve City Wide Contract
Baze, Crystal	Yes
Dietzen, Lindita	absent
Donn, Angela	Yes



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Freedman, Laurel	Yes
Keniston, Charlotte	Absent
Gilbert, William	Yes
Magness-Hill, Sage	Motion to accept
Pettiford-Kelly, Kelley	Absent
Smolinski, Ann	Yes
Thompson, Raven	Second
Wenck, Leah	Yes

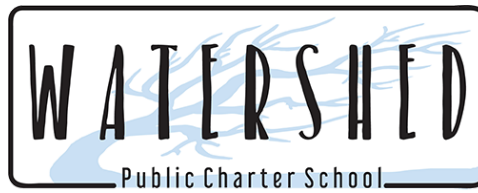
- Lockers

- [Globalindustrial](#) - New edge will do the install.

<b>Board Member</b>	<b>Vote to approve Global Industrial Purchase of Lockers</b>
Baze, Crystal	Motion to approve
Dietzen, Lindita	absent
Donn, Angela	Yes
Freedman, Laurel	Yes
Keniston, Charlotte	Absent
Gilbert, William	Yes
Magness-Hill, Sage	Yes
Pettiford-Kelly, Kelley	Absent
Smolinski, Ann	Yes
Thompson, Raven	Yes
Wenck, Leah	Second

- Intercom System

- William shared information and comparisons with three bids - One with the county approved vendor, and two other vendors. The biggest difference was the county approved vendor is an advanced system and is expensive. He explained the three quotes below. We could ask for a demonstration. We could ask businesses that use it their experience. William would like to learn more



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information about school procedures to help guide the needs of the system and a June vote for contract approval. It is a 30 day turn around.

- [Watershed PCS PA System Proposal from DCA Tech Partners](#)
- [Pavion Quote Breakout Pricing](#)
- [Slable Quote-19225935-Watershed-Public-Charter-School](#)
- **Action Item** – [WPCS Initial FY26 Projected Budget presentation 05.27.25](#) and [FY26 Projected BCPS Watershed Budget 05.27.25](#) approval
  - FY25 Budget overview
  - Budget Drivers and Strategic Priorities
  - FY26 Proposed Enrollment Model
  - FY26 Projected Revenue and expenses
  - FY26 Watershed Proposed Budget (to be approved by the Board of Directors)
  - FY26 proposed budget with year to year comparison
  - A link to the fuller budget is available. The finance committee has reviewed it already.
  - Enrollment and magnet schools closures. As of this morning there are 9 open seats with a wait list so the process is a waiting game.
  - Supplies and materials - Ann reported that supplies have generally been approved. The decrease in supplies is closer to the actual spending.

Board Member	Vote to approve FY2026 Projected Budget
Baze, Crystal	Yes
Dietzen, Lindita	absent
Donn, Angela	Yes
Freedman, Laurel	Yes
Keniston, Charlotte	Absent
Gilbert, William	Yes
Magness-Hill, Sage	Motion to approve
Pettiford-Kelly, Kelley	Absent
Smolinski, Ann	Yes
Thompson, Raven	Yes
Wenck, Leah	Second

Fundraising needs to be considered.

- **Action Item** – [WATERSHED PUBLIC CHARTER SCHOOL INC\\_2023\\_Tax Return](#) approval sage, will, No for krystal



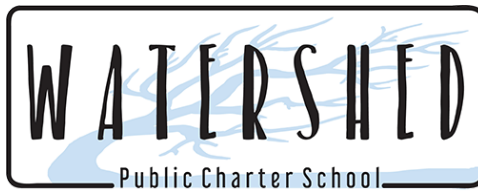
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Board Member	Vote to approve Tax Return
Baze, Crystal	No
Dietzen, Lindita	absent
Donn, Angela	Yes
Freedman, Laurel	Yes
Keniston, Charlotte	Absent
Gilbert, William	Second
Magness-Hill, Sage	Motion to accept
Pettiford-Kelly, Kelley	Absent
Smolinski, Ann	Yes
Thompson, Raven	Yes
Wenck, Leah	Yes

- [Construction Loan Financing Options 05.20.25](#) – Review of Term Sheet Offers and Next Steps
  - Loan terms summary with two possibilities
  - Repayment structure
  - Disbursement, documentation, and collateral
  - Next steps- Enterprise is recommended by the finance committee and with final terms, a board vote will be needed.
- Board Member Terms update - not discussed

### **Reports**

- [May PTO Report](#) (5 min) -
  - Review of May events and activities
  - PTO Bulletin Board
  - Student of the month backdrop
  - Staff appreciation week
  - Pictures shared gaga pit, sneaker ball, staff appreciation
  - May Executive Board and committee work
  - Building Watershed Community
  - Upcoming Events and Dates
- [May Principals Report \(10 min\)](#) - Board to read the report on their own. The shift of the climate and culture position and the data that no longer supports that position was discussed.
- [WPCS Executive Director's May 2025 Board Meeting Report 05.27.25](#) (15 min) Board to read the report on their own.



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Board Member	Motion to adjourn meeting
Gilbert, William	Second
Smolinski, Ann	Motion to adjourn

**Open session adjourned at: 8:00pm**

**Recorded vote to close the meeting:** Date: \_\_\_\_\_; Time: \_\_\_\_\_; Location: \_\_\_\_\_  
Motion to close meeting made by: \_\_\_\_\_; Seconded by \_\_\_\_\_;  
Members in favor \_\_\_\_\_; Opposed: \_\_\_\_\_; Abstaining: \_\_\_\_\_; Absent: \_\_\_\_\_

**This meeting will only be closed under the provision or provisions checked below, all from General Provisions Art. § 3-305(b):**

(1)\_\_\_ "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; (2)\_\_\_ "To protect the privacy or reputation of individuals concerning a matter not related to public business"; (3)\_\_\_ "To consider the acquisition of real property for a public purpose and matters directly related thereto"; (4)\_\_\_ "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State"; (5)\_\_\_ "To consider the investment of public funds"; (6)\_\_\_ "To consider the marketing of public securities"; (7)\_\_\_ "To consult with counsel to obtain legal advice"; (8)\_\_\_ "To consult with staff, consultants, or other individuals about pending or potential litigation"; (9)\_\_\_ "To conduct collective bargaining negotiations or consider matters that relate to the negotiations"; (10)\_\_\_ "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans"; (11)\_\_\_ "To prepare, administer, or grade a scholastic, licensing, or qualifying examination"; (12)\_\_\_ "To conduct or discuss an investigative proceeding on actual or possible criminal conduct"; (13)\_\_\_ "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; (14)\_\_\_ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process"; (15)\_\_\_ "To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to" (i) "security assessments or deployments relating to information resources technology"; (ii) "network security information," such as information that is related to passwords, personal ID numbers, access codes, encryption, security devices, or vulnerability assessments or that a governmental entity collects or maintains to prevent, detect, or investigate criminal activity; or (iii) "deployments or implementation of security personnel, critical infrastructure, or security devices."

Citation (insert # from above)	Topic	Reason for closed-session discussion of topic -