



7.0 Voting Policy

7.1 Voting Procedures

Watershed Public Charter School board members meet once a month and follow the basic rules of parliamentary procedure, such as *Robert's Rules of Order*. The Board President and/or Executive Director will set the agenda. Several days before the meeting, board members will receive an email containing the agenda and any supporting material.

During the meeting, the Board President introduces each agenda item. A consent agenda is an item listed on the regular agenda that groups routine items under one agenda heading. This allows the board to approve routine items such as monthly financials, approving minutes, etc. by a single unified motion and vote. There is no discussion of items on a consent agenda. However, a Board member can request that an item be removed from the consent agenda to be considered by the board as a separate motion.

Items that require a vote before proceeding include but are not limited to:

- Any direct action taken by the board
- Any action with legal repercussions
- Any action with HR repercussions
- Any grievances heard
- Any data collection
- Entering into any agreement or contract
- Any action that represents the school
- Policy implementation or amendment
- Organizational document adoption or amendment