

Watershed Public Charter School provides an interconnected learning environment, where hands-on exploration and creative expression foster the learning process. Our community promotes rigorous academic achievement, meaningful outdoor experiences and continuous growth for all students.

Watershed Public Charter School October 2024 Board Meeting Agenda

November 19, 2024
6:00pm, Virtual

Video call link: <https://meet.google.com/ihz-hdun-whh>
Or dial: (US) +1 435-708-1178 PIN: 366 919 109#

Board Member	Attendance
Baze, Crystal	Present
Dietzen, Lindita	Absent
Donn, Angela	Present
Freedman, Laurel	Present
Ford, Eric	Present
Keniston, Charlotte	Absent
Magness-Hill, Sage	Present
Pettiford-Kelly, Kelley	Absent
Smolinski, Ann	Present
Thompson, Raven	Present
Wenck, Leah	Present
Ex-Officio Members	Attendance
David Miller	Present, in-person
Lori Widney	Present, in-person
Maria Willey	

6:04

Board Norms

- *Come to meetings with an open-mind*
- *Prepare to actively listen*
- *Trust collective wisdom that is shared*
- *Strive for consensus and clarity*
- *Be willing to accept feedback and ask questions*
- *Value all lived experiences and perspectives*
- *Use cultural humility when engaging with others*
- *Be conscious of "air time"*

Public Comment



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Consent Agenda (2 min)

- Approval of [October Minutes](#)

Board Member	Vote
Baze, Crystal	Yes
Dietzen, Lindita	Absent
Donn, Angela	Yes
Freedman, Laurel	Motion to accept
Ford, Eric	Second
Keniston, Charlotte	Absent
Magness-Hill, Sage	Yes
Pettiford-Kelly, Kelley	Absent
Smolinski, Ann	Yes
Thompson, Raven	Yes
Wenck, Leah	Yes

Introduction of Maria Willey, interim assistant principal.

Old Business (15 min)

- DEI Facilitation Update -
 - Professional development for the Board. A small group of Board Members are interviewing two possible candidates after Thanksgiving and will give an update for work to be done in January. Laurel and Dave are meeting with Goldsecker the first week in December for any possible grant funding or resources. Ann asked for the scope of the work- what was the RFP process. Similar to an audit, the Board is looking for an understanding of what DEI questions need to be asked and investigates within the Watershed community. The consultant will make recommendations on how to proceed. It is anticipated that the Board, staff, and community will have recommendations for order of operations. Ann expressed concerns that they may find an area of concern that we weren't looking at and don't need. Sage responded that the consultant could uncover potential issues or provide ideas because of their unique understanding of blindspots from an outsider perspective that could be a symptom of a different issue. Dave and Laurel gathered a list of consultants from the MD Charter alliance and talked to other schools. There was not a formal RFP process but a few created a proposal. Consultants who have charter school experience were specifically sought. The sub committee will make a recommendation and there will be a financial procurement



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process as the fee would be over \$15,000, that board will review. This will be an analysis of diversity in all its forms, race, ability, socioeconomic status, LGBT, gender, etc.

- Data reporting cadence - A more formal timeline for data reporting will be used and will be presented in Lori's dashboard. This data is to align with BCPS expectations. Board members are to review the prior to board meeting and come prepared with questions. This timeline can be revisited in the future if needed as it is additional work to create access to the Board.
 - August - School Performance Plan (SPP) review- Review of professional development and longitudinal data
 - October- MCAP scores reviewed
 - December - Maryland Report Card (star ranking) and MCAP (moved to January due to charter anniversary celebration this year).
 - January - Semester reporting on SPP.
 - June - End-of-year reporting on SPP
- Board Charter Renewal Celebration – The celebration will be held December 18th from 4:30-6:30. Board members are to use Sign-Up Genius with what they are committing to contribute. This will be Eric's last board meeting.

New Business (7 min)

- MSDE Expert Review Team visit is scheduled for February 5-6, 2025. Watershed has been chosen for the visit as part of the Maryland Blueprint for educational funding. This visit creates additional work and can be stressful but is somewhat familiar because of the charter school experience and renewal. Watershed is one of 25 schools to be visited this year.
- Unit Showcase Preview [Unit 1 Showcase Flyer](#) - The showcase is tomorrow from 4:30-6:00. In the future, it is hopeful that a student can be to report out each board meeting. There will be several activities including a singalong and a walk outside.

Reports

- [Principal's Report](#) (10 min)-
 - YTD attendance rate- Excellent rate and continues to grow. Chronic absenteeism continues to reduce -Chronic absenteeism is 10% or more days missed.
 - Introduced the Acting Assistant Principal
 - Student progress - SPP is shared on the website but not the provided specific goals. The Unit progress goals were over inflated compared to MCAP. The refocus is norming the rubrics while deep diving into the standards. Teachers use the show and model as it is correlated to higher MCAP scores.
 - Decreasing number of referrals by at least one point is a goal.
 - Math, literacy, safe and supportive environment are all areas of growth.
 - The biggest goals for PD is ELA writing and math- it shows what we are doing with teachers and students including implementing the BRIDGES curriculum implementation.
 - Teachers are in regular PLCs to address issues. Board members are to review SPP.
- [Teacher's Report](#) (5 min) - See linked report.
- [Executive Director's and Financial Report](#) (10 min)- see linked report for more details
 - Enrollment lottery and outreach
 - Current grant summary
 - Department of Energy Grant - Renew America's Schools update



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- o Potential grants - a video was shown and linked in report
- o MSDE Expert Review Team- can be viewed as an accountability check.
- o Modular classroom units and temporary trailers update and projected timeline
- o Modular Classroom Units and Temporary Trailers - Occupancy Permit is still pending
- o Other Facilities updates
- o Financial Summary - There was an under enrollment but three full time positions were not filled and that has balanced out some money. The financial statement for last 3 months was shared.
- [PTO Report](#) (5 min) - See linked report.
 - o Review of PTO five sponsored events in November
 - o Building Watershed's community - events, volunteers opportunities, feedback forms, and communication. Ann suggested Tropical Smoothie businesses donate 20% for restaurant nights. Angela suggested using Talking Points as another communication tool.
 - o Upcoming dates and events

Key Dates:

- November 18 – 22 American Education Week
- November 19 – Elementary Conference Day
- November 19 – Board Meeting
- November 20, 4:30 pm – 6:00 pm – Unit 1 Showcase
- November 27 – 29 – Thanksgiving Holiday (begins at noon on 11/27, early dismissal)
- December 3 – PTO Family Night/In-Person meeting (at Watershed)
- December 4 - 8 – Double Good Fundraiser
- December 16 - 20 – Hibernation Week
- December 18 – Board Charter Renewal Celebration
- December 20 – Winter Break begins at 12:00 noon
- January 2 – School re-opens from Winter Break
- January 20 – Martin Luther King, Jr. Holiday, Schools and Offices closed

Open session adjourned at:

Vote to move to closed session

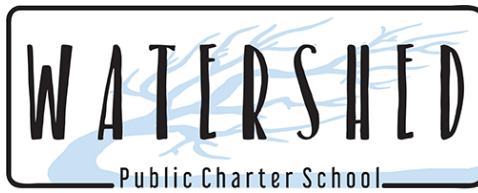
Recorded vote to close the meeting: Date: _____; Time: __7:31____; Location: Ann moves to close, Sage second

Motion to close meeting made by: _____; Seconded by _____;

Members in favor _____; Opposed: _____; Abstaining: _____; Absent: _____

This meeting will only be closed under the provision or provisions checked below, all from General Provisions Art. § 3-305(b):

(1) "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; **(2)** "To protect the privacy or reputation of individuals concerning a matter not related to public business"; **(3)** "To consider the acquisition of real property for a public purpose and matters directly related thereto"; **(4)** "To consider a matter



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that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State”; **(5)**___ “To consider the investment of public funds”; **(6)**___ “To consider the marketing of public securities”; **(7)**___ “To consult with counsel to obtain legal advice”; **(8)**___ “To consult with staff, consultants, or other individuals about pending or potential litigation”; **(9)**___ “To conduct collective bargaining negotiations or consider matters that relate to the negotiations”; **(10)**___ “To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans”; **(11)**___ “To prepare, administer, or grade a scholastic, licensing, or qualifying examination”; **(12)**___ “To conduct or discuss an investigative proceeding on actual or possible criminal conduct”; **(13)**___ “To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter”; **(14)**___ “Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, *if* public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process”; **(15)**___ “To discuss cybersecurity, *if* the public body determines that public discussion would constitute a risk to” (i) “security assessments or deployments relating to information resources technology”; (ii) “network security information,” such as information that is related to passwords, personal ID numbers, access codes, encryption, security devices, or vulnerability assessments or that a governmental entity collects or maintains to prevent, detect, or investigate criminal activity; or (iii) “deployments or implementation of security personnel, critical infrastructure, or security devices.”

Citation (insert # from above)	Topic	Reason for closed-session discussion of topic -