

Please complete this worksheet prior to scheduling your 30-minute consultation

Date of Order: _____ Requested completion date: _____

Client Name (First Last): _____

Mailing Address: _____

City: _____ State _____ Zip Code _____

Home Phone: (____) ____ - _____ Cell Phone: (____) ____ - _____

Email address: _____

How did you learn about MPCreations.Studio (MPC) (Friend, Neighbor, Guild, Internet, other):

Description (size, color, design, print, etc) that distinguishes your

QUILT TOP: _____

BACKING: _____

Size (circle one): crib/baby / twin / twin (long) / Full / Double / Queen / King / CA King

Special Instructions: _____

Client Checklist (prior to delivery)

	TOP	BACKING	BATTING ¹
Seams are pressed flat (no bumps) ¹	X	X	
Trimmed and Square ¹	X	X	
Top center marked with safety pin and note	X	X	
Width exceeds TOP by 8" (4" left and right)		X ²	X ²
Length exceeds TOP by 8" (4" top and bottom)		X ²	X ²
Clean (washed/dry or otherwise free of pet hair) ¹	X	X	X

¹ Additional service may apply

² Applicable if supplied by Client

MPC Checklist (for each phase)

	Upon Receipt	Prior to Setup	Prior to Shipment
Review Client checklist items	X		
Deposit received	X		
MPC Written Confirmation of Order (material supplied/required, quilt pattern, thread, requested services, estimated completion date)		X	
Final Invoice Sent (shipping, finished dimensions, material used)			X
Final Payment received			X

Quilting Services

Services are approximate at time of initial consultation and based on the fully assembled dimensions (rounded to nearest inch) of your QUILT TOP, quilting detail, quilting density, and material provided. Final invoice is based on finished dimensions (rounded to nearest inch) and material used (per individual unit of measurement).

Width (W_{TOP}) = average of three measurements (top, center, and bottom)

Length (L_{TOP}) = average of three measurements (left, center, and right)

Total Square Inches (TSI) = $W_{TOP} \times L_{TOP}$

The rate for each quilting detail is based on TSI and inclusive of time needed to attach the TOP, BACKING, and BATTING to the machine; select/develop/adjust pattern, size, and orientation to quilt; and perform quilt operations. During the initial consultation, we can discuss the level of quilting and resolve what best matches your vision.

Machine – Computer controlled, using a stock or unique template

Basic – single stock template repeated, mirrored, rotated, or offset

Edge to Edge (\$0.025) – continuous movement across width of quilt

Block (\$0.03) – individual template applied within each block

Modified – multiple stock templates varying in pattern, size, or sequence

Edge to Edge (\$0.035) – continuous movement across width of quilt

Block (\$0.04) – individual template adjusted (stretched) to match block points

Custom (\$0.12 and up) – customized template, layout, thread use, direction of movement (second machine setup), void areas, etc.

Manual – Operator controlled

Stippling (\$0.05) – random movement following a general size, spacing, and form

NOTE: A Custom design is reliant upon many factors necessitating additional coordination with Client prior to commencing work. Thus, final agreement on fee may require subdividing the work into defined tasks: computer replication of QUILT TOP design, creating unique quilt template(s), application of template relative to QUILT TOP, special treatment (void / sashing / borders), etc.

BATTING, if provided by MPC, will be cut from a standard width roll to satisfy minimum lead lengths (4 inches each edge) for proper placement on machine and additional charge will be applied (see additional services below).

Thread:

MPC utilizes *AeroQuilt* thread manufactured by Madeira for consistent machine operation and performance. This line comes in a variety of 36 solid and 12 variegated colors. Quantity of top thread is included in the rates for each quilting detail. Once wound on the bobbin, as take-up thread, it is either used on your quilt or considered as waste. Take-up thread can either be purchased by the spool (3000 yd, new) or by the bobbin. Quantity of thread will vary from one quilt to the next as it is dependent on quilt size, spacing (open or tight) and stitch density. MPC has found a template with reasonable spacing results in 2 inches of quilting per square inch. Our bobbins accommodate approximately 110 yards (roughly 4000 inches) when full.

For spool purchases, MPC will include spool(s) charged to the Client when returning the quilt. For bobbin purchases, please round up the number of bobbins for your quilt using this formula:

$$\# \text{ of bobbins} = (\text{TSI} \times 2) / 4000$$

Solid thread (\$ 18 per spool or \$ 1.50 per bobbin)	\$ _____
Variegated thread (\$ 20 per spool or \$ 2 per bobbin)	\$ _____

Required Deposits

Size:

King (Standard or CA)	\$100	
All others	\$50	\$ _____

Detail:

Custom (if applicable)	\$300	\$ _____
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Additional Services

The following are examples of additional services MPC offers. MPC will honor requests for services confirmed by Client in writing prior to commencement of work. Modification to requested services after work has begun will be upon mutual consideration by Client and MPC with respect to fee, payment, and delivery.

Binding:

Request of this service necessitates Client to supply sufficient material for binding. Client may elect to provide prepared strips or bulk fabric. Sufficient material is considered met by using either the following formula or fabric conversion table. Measurements are based on a strip 2.5 inches wide to yield a binding width of 1/2 inch.

Total Linear Inches (TLI) = 2 x (W_{TOP} + L_{TOP}) +15

TLI	Yard	TLI	Yard	TLI	Yard	TLI	Yard
< 132	0.25	203-272	0.50	343-412	0.75	483-552	1.0
133-202	0.375	273-342	0.625	413-482	0.875		

Making Binding Strips:

If you choose MPC to prepare your binding strips, that is not a problem. Please ensure the proper amount of fabric is included with your quilt (see above). Binding strips can be made for your quilt for an additional flat fee of \$27.50. \$ _____

Options for Binding with mitered corners:

If you choose to send pre-made binding or have MPC make binding strips (see separate fee above), MPC offers several options with mitered corners.

- ❖ Binding sewed ONLY on one side (TLI x \$0.15) \$ _____
- ❖ Binding sewed by machine (TLI x \$0.25) \$ _____
- ❖ Binding sewed by hand (TLI x \$0.35) \$ _____

BACKING assembly

If you choose for MPC to prepare and sew your BACKING, that is not a problem. Client will provide the fabric and describe orientation of seams. Additional service charge of \$35.00. \$ _____

BATTING

MPC carries the following in its inventory (subject to manufacture availability). There is little to no measurable shrinkage in cold or warm water wash after quilting.

Warm Company Batting:

- Warm-N-Natural 87% Cotton 90” Roll (\$0.33 per inch) \$ _____
- Warm-N-Natural 87% Cotton 124” Roll (\$0.44 per inch) \$ _____

Measurement will be along length of roll used (rounded to nearest inch) without deduction for waste. If requested, waste batting as charged to Client and not used will be returned with quilt (either attached or trimmed). In absence of request, excess material will be disposed of by MPC at no additional cost.

Rush Service

MPC services orders on a first in / first out basis. Upon confirmation of your order, MPC will assess the current backlog of both standard and rush orders and inform you of an estimated

completion date. If Client requests rush service, then a surcharge of 35% will be included and order will follow all other unprocessed rush orders.

Sales Tax

Sales tax is estimated in accordance with the zip code of address used for delivery to the Client. If order is dropped off/picked up directly with MPC, then the effective sales tax for 98208 will be used. Tax shown on final invoice will reflect the rate in effect for the delivery address on that date.

Shipping / Handling

MPC preference is USPS ground for all returns. If Client desires another method of delivery, then please include your request on the “special instructions” line (see first page). Due to various circumstances which may occur while your order is in transit, MPC considers the packing and shipping materials with your order to be single use and will not be returned. Similarly, your quilt will be returned using new material and products intended for single use. The final invoice will represent a reasonable expectation of costs incurred.

Preliminary Estimate

Quilting Services

A) Quilting	\$ _____
B) Take-up Thread	\$ _____
Subtotal (lines A & B)	\$ _____

Additional Services

C) Binding	\$ _____
D) Backing	\$ _____
E) Batting	\$ _____
Subtotal (lines C, D, & E)	\$ _____

F) Subtotal (lines A, B, C, D, & E)	\$ _____
G) Sales Tax (delivery address rate ____ x line F)	\$ _____
H) Rush Surcharge (0.35 x line F)	\$ _____
I) Shipping (standard USPS ground from 98208)	\$ _____
J) Handling (estimated)	\$ _____ 10
K) Total (lines F, G, H, & I)	\$ _____
L) Deposit(s) paid	(\$ _____)
M) Final Payment (line J less line K)	\$ _____

*****PLEASE Read and Sign below prior to sending to MPCreations.Studio*****

Responsibilities/Rights of Refusal:

MPC assumes NO responsibility for damages or loss of quilt for any reason.

MPC reserves the right to refuse any quilt pieces such as QUILT TOP / BACKING and/or BATTING with visible damage, weak seams, strong pet odor, pet hair, cigarettes smell, etc. Please ensure your quilt pieces are clean (wash lightly if necessary) prior to dropping off or mailing. Inappropriate design/photo quilt or wording will not be accepted. You will be notified and your materials will be returned at your cost.

Estimated dates:

The completion date is only an estimate. MPC will ensure to meet the deadline as agreed or finish your quilt earlier. However, we cannot guarantee against delays in our quilting schedule due to unforeseen natural circumstances. If this is the case, you will be notified as early as possible.

Deposit / Invoice:

All deposits are payable upon receipt of your quilt.

Unless prior arrangements are made, a Final Invoice will be sent to the email address on this form at completion of services. Final Payment is due thirty (30) calendar days from date shown on invoice. If a payment schedule is needed, then please contact us to arrange mutually acceptable terms prior to the due date. Final Payment must be received prior to returning the quilt.

Due to limited storage, MPC will honor a 30-day grace period from due date. If payment is not made in FULL, then your quilt will become property of MPC. All deposits and payments paid will be forfeited and the finished quilt(s) will be donated to local charity.

Payments can be made by cashier check, personal check, or money order payable to **MPCreations.Studio.**

Authorization

Do you allow MPC to post a photo of your beautiful quilt on our website page?

YES____NO____ Signature _____ Date _____