 **Classroom Educator Application** Fall 2022

***Applicant Information***

|  |  |
| --- | --- |
| Name |  |
| Phone |  |
| Email |  |
| Full Address |  |
| Profession |  |
| Education |  |
| List any other OG / Dyslexia training |  |
| Why are you interested in taking this training? (goals, interests, etc.) |  |

***Course Details***

-*Training Level*: Orton-Gillingham Classroom Educator

Note: Completing training does not confer membership in the Orton-Gillingham Academy. There are additional requirements to apply to the Academy.

-*Instructor:*Cheryl Urbanczyk (FIT/AOGPE, CERI-Structured Literacy Dyslexia Specialist, OCT)

-*Dates & Times:*

 Saturdays (8:00am-2:30pm): Sept 17, Oct 15

 Tuesdays (6:00pm-8:30pm): Sept 20, 27; Oct 4, 11, 18, 25

-*Location:* Online via Zoom (live teaching) & Google Classroom (course materials)

-*Attendance:* Mandatory for all days to complete the hours required by the Academy.

-*Participation:* This is ‘live-learning’ and no recordings will be made; trainee participation is expected to build and contribute to the learning community.

-*Asynchronous Learning:* There are assignments for independent learning, totalling 4 hours, which count toward the total training hours. These must be completed and turned in for successful course completion.

*-Provided Materials*: All materials will be shared through the Google Classroom for this course. Trainees will receive copies of the PowerPoint slides, which serve as the ‘training manual’. Please note: Printing all resources is not required.

*-Required Materials*: The following items are required materials:

1) one pack of WHITE index cards (lined or unlined)

2) one pack of colored index cards (red, blue, yellow, green)

3) markers or crayons or colored pencils: one red, one black or blue

Optional: You may wish to have a dedicated binder and notebook.

-*Cost:* $1,050 + 13% HST = 1,186.50

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***Practicum***

*(Note: The Practicum is 50 hours of supervised teaching, including 5 observations at an additional fee, arranged after successful completion of the coursework.)*

Are you interested in a Practicum? (type answer) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Application / Registration: Instructions & Policies**

*To Complete the Application:*

-Read through this section of instructions and policies.

-The following items must be sent to: infolearnliteracy@gmail.com

* Application Form (attach completed form).
* $100 non-refundable deposit by etransfer.
* Read acknowledgement below and type name/ date to serve as your signature.

*Response to a Submitted Application:*

-Within four business days, you will be emailed regarding the status of your application.

*To Complete Registration:*

-A police ‘Vulnerable Sector Check’ is required if you are not already a teacher and a picture or scan must be emailed to infolearnliteracy@gmail.com before the first class.

-The reminder of the fee ($1,086.50) is due 14 calendar days before the start date. All fees must be paid by Sept 3, 2022. Preferred payment is through e-transfer or check payable to Learn Literacy. If you require an alternate payment method (ex: PayPal), that can be arranged.

-Withdrawals & Refunds – If the withdrawal is before Sept 3, 2022, then there is a full refund less the $100 non-refundable application fee. If the withdrawal is less than 13 days (Sept 4, 2022 or later) before the start date, the refund is less a 25% ($297) administrative fee. Once the course starts, there is no refund given if there is a withdrawal.

**Application Signature & Date**

I have read the application policies / procedures and understand what is stated therein related to Course Details, Attendance, Practicum, Registration, Policies, Materials.

Type name here:

Type date here: