

MCA

Virtual Office Hours

DROP IN. ASK QUESTIONS. GET HELP.

*I'm here
to help! ♥*

Laura

MARKET CENTER
ADMINISTRATOR
KW INSPIRE



MONDAYS
1:30 – 2:30 PM

(Virtual via Google Meet)



**JOIN ON
GOOGLE MEET**

Scan the QR code or
click the link in the
KW Inspire calendar.

No appointment needed!



SCAN TO JOIN



**Have a question about an MCA-related process, report,
or account item?**

Join me for virtual office hours to get guidance, ask questions, and better understand MCA-related processes and reports.

Examples of Topics Include:



Commissions
and commission
submissions



Escrow
processes



Agent billing
and invoices



Production
and financial
reports



Company Dollar
and Royalty



1099s



Other
MCA/accounting-
related processes

Whether you need help understanding a report, have a question about how something is calculated, or need guidance on an MCA process,

this is your time to ask!



PLEASE NOTE:

There are no Virtual Office Hours on Month End.

If Month End falls on a Monday, there will be no session.