

Induction 2025**Scooters**

Dear

If you have not run a Scooter session before, or for a while, we would like to take some time to make sure that you understand what you are being asked to do, how to do it and what to do if you are unsure about anything. Depending on your experience it could take a number of forms from a single training/induction session to some supervised/observed delivery.

However by the end we want you to be confident that you know what to do, how to do it and who you can ask for support or advice if you are unsure.

Thank you for taking the time to complete this form, please can you read, tick and sign the below.

- I have read the below Scooter Risk Assessment & Management information (below) and the lesson plan (below)
- I have been shown how to run an Scooter session and understand the how to deliver a safe session.
- I understand that if I am unsure about any part of my role I should ask one of the company directors and that I have access to the appropriate company documents and policies on BambooHR should I need them.

Declaration – Staff member

I have completed the Scooter induction with Summer Adventure Camp and I understand that I am required to act in a professional manner in line with my qualifications, experience and the policies of Summer Adventure Camp

Signature:	Date:
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Declaration – Technical Advisor

I have completed a Scooter Induction with _____ and I am happy that they are competent to deliver a safe and quality Scooter session.

Signature:	Date:
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This Policy was adopted by SUMMERADVENTURECAMP Ltd	Adopted on: 10/2/2025
Signed By: <i>Bryn Beach</i>	Review on: March 2026

Risk assessment 2025

Hoverboarding / Scooter

Description. Hoverboarding/Scooter – a 2 wheeled motorised activity where participants learn how to operate the hoverboard/scooter and then practice completing a set circuit or course

Managing Risk Statement.

Hoverboarding/Scooters allow participants to move at speed, because of this participants will be introduced slowly to the activity, helmets will be worn.

Benefits. Trying a new activity and developing your confidence in something new is a transferable skill that is important in all aspects of life. Developing physical literacy (balance) and the ability to help/support your buddy.

The Hazard, what is causing a risk?	Who might be affected	How we manage the risk
Falling off Hoverboard / Scooter and landing hard on the ground	All	Gentle induction to hoverboarding with kids working in pairs supporting each other to minimise likelihood of falling – MUST have a buddy to support them until instructor has seen them operated the hoverboard successfully. Helmets worn.
Bumping into each other	All	Set course with all participants going in same direction at spaced intervals

Specific assessments

Blackland Farm – farm vehicles.	All	If using the track cone off either end and manage group while vehicles access needed.
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Operating Procedures

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Adopted on: 10/2/2025

Signed By: *Bryn Beach*

Review on: March 2026

Before

- Check medical / consent forms.
- Check the weather forecast – does your plan still work.
- Instructor to inspect all kit to ensure it is usable.

During

- Clear briefing to highlight risks, safety measures and expectations.
- Any assistants / staff to briefed on their role.

After

- Return kit.
- Inform SAC of any damages or loss.

Inform course leader of any issues with group / venue to assist with planning for future.

Lesson Plan**Hoverboarding**

Equipment. Hoverboards/Scooters, Helmets, cones.

Preparation

Check the area for any lumps, bumps, sharp objects they could land on. Set out a course. Check hoverboards/Scooters are charged and you have sufficient PPE.

First 5 Minutes Demonstrate how to put PPE on, get participants to kit up. Check when they are done. Sit group where they can see you and the course.

Explanation. Explain to the group that they will be in 2s /3s helping each other and even if they have done it before OR at home that you want to see them do it before they can complete the circuit without a buddy walking with them.

Demonstration If there is a child you have seen before OR is confident ask them to demonstrated being ON the hoverboard with you being the buddy. Make sure that the Buddies know what to do.

Doing it themselves. In their 2s / 3s get them to practice going forwards around the circuit with their buddies supporting them. Once everyone has had a go you can let participants go alone if you have seen them and you are happy to do so.

