

Risk assessment and Management 2026	Shelter Building
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Description.

Shelter Building involves supervised access to a wooded area where groups scavenge for logs/sticks and build an improvised shelter/den

Managing Risk. Supervisors will be experienced in delivering this activity with children. The quality and safety of sessions will be regularly reviewed with any outcomes being fed into the RA and Operating procedures. Inherent within this activity is the possibility of getting wet, tired and exposed to ambient weather conditions.

Benefits. Working in a group to get to know each other, build trust, development communication and listening skills

What is the Hazard?	Who could be hurt, any vulnerable groups?	What is being done to manage this risk?
Extremes of weather- Very hot or very cold or wet	All but especially the very young/ old and those inappropriately dressed	Pre activity briefing including what to wear Have regular drink breaks
Scratches and scrapes	All	Checking logs for nails and sharp parts Identifying thorn bushes
Being hit by a log or stick	All	Supervision of carrying larger sticks / logs Supervision of construction of any shelter to ensure children are not under large insecure logs
Getting lost	All but especially the young	Clear discussion and explanation of boundaries – check for understanding. Keep in your groups. If lost – stay still – shout for help
Ingesting something they should not	All but especially the young	Clear discussion about NOT eating berries etc or putting fingers in mouth. Clean hands after.
Any specific risks at particular locations or with particular groups?		

Operating ProceduresBefore

- Check medical / consent forms.

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Signed By: Bryn Beach	Review on: March 2027
A Summer Adventure Camp Ltd director will review and update this document yearly AND following any near miss or incident, or should circumstances demand it.	

- Instructor to be familiar with activity RA – specifically any site specific notes.
- Check the weather forecast – does your plan still work.
- Check if there any venue restrictions
- Instructor to ensure correct kit is available for the venue / group.
- Instructor to inspect all kit to ensure it is usable.
- If residential course ensure the group know where to go / park etc.

During

- Clear briefing to highlight risks, safety measures and expectations.
- Any assistants / staff to briefed on their role.
- Session delivered within instructors NGB remit / inhouse training / experience and accounting for the weather / group ability.

After

- Return kit.
- Inform SAC of any damages or loss.
- Inform course leader of any issues with group / venue to assist with planning for future.

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