Suspension and Exclusion

1. Introduction

Summer Adventure Camp Ltd (SAC) is committed to dealing with negative behaviour in a non-confrontational and constructive manner. Wherever possible, disruptive or challenging behaviour will be tackled collectively between staff and children at SAC. Such procedures are outlined in the **Behaviour policy**. However, there are occasions when such strategies alone will not alter or prevent negative behaviour. In such cases, further action will be necessary, including reviewing a child's place at SAC, on either a temporary or permanent basis. Staff will endeavour to support all children to develop appropriate behaviours within the play environment. For those children who require extra support in order to behave in an appropriate manner, staff will work with parents and carers to establish a consistent, coordinated approach to developing successful strategies. Children will only be suspended or excluded as a last resort, when there is no alternative action that could be taken, or when it is felt that other children and/or staff are potentially at risk. Wherever possible, SAC will give parents/carers time to make alternative arrangements for childcare during a period of suspension. Persistent unacceptable behaviour from a child will result in the following:

2. Formal Warning

Staff will explain to the child why their behaviour is unacceptable and the consequences of any further such incidents. Children will be encouraged to discuss their behaviour, to explain their actions, and helped to develop strategies to avoiding repeat incidents. Details of all warnings, suspensions, and exclusions will be recorded and kept on the child's records. Each warning should be discussed with the child concerned and their parent/carer. All staff will be made aware of any warnings given to a child. As a last resort, SAC has the right to temporarily suspend or permanently exclude a child in the event of persistent and irresolvable unacceptable behaviour.

3. Suspension

Only in the event of an extremely serious or dangerous incident will a child be suspended from SAC with immediate effect. In such circumstances, the child's parent/carer will be contacted immediately and asked to collect their child, even if the child normally signs themselves out. Children will not be allowed to leave the premises until a parent/carer arrives to collect them. After an immediate suspension has taken place, the Manager will arrange a meeting with the child concerned and their parent/carers to discuss the incident and decide if it will be possible for them to return to the SAC. Suspensions and exclusions should be seen as consistent, fair and proportionate to the behaviour concerned. In setting such a sanction, consideration should be given to the child's age and maturity. Any other relevant information about the child and their situation should also be considered. If appropriate, help and advice will be sort from concerned professionals in order to plan for the child or young person's return. Every effort will be made in order to support all and strategies will be implemented to promote a positive outcome. This may include seeking funding. Staff should always keep parents/carers informed about behaviour management issues relating to their child and attempt to work with them to tackle the causes of disruptive or unacceptable behaviour.

This Policy was adopted by SUMMERADVENTURECAMP Ltd	Adopted on: 2/1/2024
Signed By: Bryn Beach	Reviewed on: Jan 2025

No member of staff may impose a suspension from SAC without prior discussion with the Manager. Staff will consult the Manager as early as possible if they believe that a child's behaviour is in danger of warranting suspension or exclusion. When a suspension is over and before a child is allowed to return to the Club, there will be a discussion between staff, the child and their parent/carer, setting out of conditions of their return.

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