



HUTCHESON REALTY, INC.
A HOUSESOLD NAME.

5629 Providence Road, Virginia Beach, VA 23464
Property Management and Sales – Office 757-424-2222, Fax 757-424-2921 Email
to: kennon@hutchesonrealty.com

RENTAL APPLICATION (use one form per single person or per married couple)

Application for Property Address: _____ Date Desired: _____

Attach showing form or business card if an agent showed you the rental property: _____

Applicant #1 Cell Phone # _____ Applicant #2 Cell Phone # _____

Applicant #1 _____ E-mail _____
first middle last

Social Security number _____ - _____ - _____ Date of Birth _____

Applicant #2 _____ E-mail _____
first middle last

Social Security number _____ - _____ - _____ Date of Birth _____

Your Current Address _____
street city state zip-code

Current Landlord's Name **and** Phone # _____

How Long Have You Been at the Above Address? _____ Monthly Rental Amount? \$ _____

Do You Have A Lease? _____ If Yes, Expiration Date? _____ Notice Given? _____

Your Former Address _____
street city state zip-code

Former Landlord's Name **and** Phone # _____

Have you been sued or evicted for non-payment of rent? _____ If yes, please explain. _____

EMPLOYMENT or INCOME INFORMATION

APPLICANT #1

Occupation _____

Employer _____

Address _____

How Long Employed _____

Supervisor _____

Telephone Number _____

Gross Income _____ (Wk/Mo/Yr)

Additional Income _____

Source _____

IF MILITARY, PLEASE COMPLETE THE FOLLOWING

Duty Station _____

Rank/Rate _____

Commanding Officer _____

Telephone Number _____

Home of Record _____

APPLICANT #2

Occupation _____

Employer _____

Address _____

How Long Employed _____

Supervisor _____

Telephone Number _____

Gross Income _____ (Wk/Mo/Yr)

Additional Income _____

Source _____

IF MILITARY, PLEASE COMPLETE THE FOLLOWING

Duty Station _____

Rank/Rate _____

Commanding Officer _____

Telephone Number _____

Home of Record _____

CREDIT INFORMATION

Do You Have Any Judgments? _____ If yes, please explain _____

Have You Filed Bankruptcy? _____ If yes, please explain _____

Complete page 2 on reverse side

Current Debts and Monthly payments
1) _____
2) _____
Your Bank's Name _____

Current Debts and Monthly payments
3) _____
4) _____
Branch / City _____

List All Residents who will be residing in the property other than the Applicants.

Name

Name

Name

Name

Relationship

Relationship

Relationship

Relationship

Birthdate

Birthdate

Birthdate

Birthdate

APPLICANT #1 NEXT OF KIN

Name _____
Relationship _____
Address _____

APPLICANT #2 NEXT OF KIN

Name _____
Relationship _____
Address _____

(Include city, state & zip-code)

(Include city, state & zip-code)

Telephone Number + Area Code _____

Telephone Number + Area Code _____

Your Vehicle Type _____ Year _____ License Plate # _____ State _____

Your Vehicle Type _____ Year _____ License Plate # _____ State _____

Do You Have Any Pets? _____ How Many? _____ List Kind, Breed & Age _____

If yes, Additional Monthly Pet Rent Is Required. ** All Pet Rents Are Non-Refundable **

Renters Insurance is required, list insurance company, agent and contact numbers _____

The property owner carries insurance coverage on the building only. Neither the agent nor owner of the rental property is responsible for damage/loss to your personal property items.

I/We certify the information in this application is true and accurate to the best of my/our knowledge. The agent or owner has my/our consent to investigate my/our credit record and verify all credit, employment and any rental or income references as needed to approve this application, renewal of leases and collection proceedings.

In the event applicant(s) withhold information or give false information, this application and any lease agreement may be terminated by the agent or owner.

Agent has the responsibility to offer equal service to all clients and prospects pursuant to State and Federal Fair Housing Laws.

YOU ARE ADVISED THIS AGENCY/AGENT REPRESENTS THE LANDLORD/OWNER OF THE PROPERTY AND YOUR SIGNATURE BELOW ACKNOWLEDGES THIS STATEMENT HAS BEEN DISCLOSED TO YOU.

PLEASE READ THIS APPLICATION CAREFULLY BEFORE SIGNING.

** Credit & Processing Fee is \$50.00 per application (single person or married couple).*

** Use separate application for unmarried, i.e., or two single persons.*

** Add \$40.00 for each additional applicants or co-signers.*

** Move-In Administrative fee of \$125.00 is due with security deposit payment to secure property– non-refundable.*

Call our office (757) 424-2222 to pay your application fee with a credit card or stop by the office.

**** All Credit/Processing Fees Are Non-Refundable**

Sign and Date

Applicant #1 _____ Date _____

Applicant #2 _____ Date _____

FOR OFFICE USE ONLY Fee of \$ _____ is: [PAID] [NOT PAID], please circle and initial, _____

