



5629 Providence Road, Virginia Beach, VA 23464
Property Management and Sales – Office 757-424-2222, Fax 757-424-2921
Email to: kennon@hutchesonrealty.com

RENTAL APPLICATION (use one form per single person or per married couple)

Application for Property Address: Date Desired:

Attach showing form or business card if an agent showed you the rental property:

Applicant #1 Cell Phone # Applicant #2 Cell Phone #

Applicant #1 E-mail first middle last Check here if you agree to receive email messages:

Social Security number - - Date of Birth

Applicant #2 E-mail first middle last Check here if you agree to receive email messages:

Social Security number - - Date of Birth

Your Current Address street city state zip-code

Current Landlord's Name and Phone #

How Long Have You Been at the Above Address? Monthly Rental Amount? \$

Do You Have A Lease? If Yes, Expiration Date? Notice Given?

Your Former Address street city state zip-code

Former Landlord's Name and Phone #

Have you been sued or evicted for non-payment of rent? If yes, please explain.

EMPLOYMENT or INCOME INFORMATION

APPLICANT #1

Occupation

Employer

Address

How Long Employed

Supervisor

Telephone Number

Gross Income (Wk/Mo/Yr)

Additional Income

Source

IF MILITARY, PLEASE COMPLETE THE FOLLOWING

Duty Station

Rank/Rate

Commanding Officer

Telephone Number

Home of Record

APPLICANT #2

Occupation

Employer

Address

How Long Employed

Supervisor

Telephone Number

Gross Income (Wk/Mo/Yr)

Additional Income

Source

IF MILITARY, PLEASE COMPLETE THE FOLLOWING

Duty Station

Rank/Rate

Commanding Officer

Telephone Number

Home of Record

CREDIT INFORMATION

Do You Have Any Judgments? If yes, please explain

Have You Filed Bankruptcy? If yes, please explain

Complete page 2 on reverse side

Current Debts and Monthly payments
1) _____
2) _____
Your Bank's Name _____

Current Debts and Monthly payments
3) _____
4) _____
Branch / City _____

List All Residents who will be residing in the property other than the Applicants.

Name

Name

Name

Name

Relationship

Relationship

Relationship

Relationship

Birthdate

Birthdate

Birthdate

Birthdate

APPLICANT #1 NEXT OF KIN

APPLICANT #2 NEXT OF KIN

Name _____
Relationship _____
Address _____

Name _____
Relationship _____
Address _____

(Include city, state & zip-code)

(Include city, state & zip-code)

Telephone Number + Area Code _____

Telephone Number + Area Code _____

Your Vehicle Type _____ Year _____ License Plate # _____ State _____

Your Vehicle Type _____ Year _____ License Plate # _____ State _____

Do You Have Any Pets? _____ How Many? _____ List Kind, Breed & Age _____

If **yes**, Additional Monthly Pet Rent Is Required. ** All Pet Rents Are Non-Refundable **

Renters Insurance is required, list insurance company, agent and contact numbers _____

The property owner carries insurance coverage on the building only. Neither the agent nor owner of the rental property is responsible for damage/loss to your personal property items.

I/We certify the information in this application is true and accurate to the best of my/our knowledge. The agent or owner has my/our consent to investigate my/our credit record and verify all credit, employment and any rental or income references as needed to approve this application, renewal of leases and collection proceedings.

In the event applicant(s) withhold information or give false information, this application and any lease agreement may be terminated by the agent or owner.

Agent has the responsibility to offer equal service to all clients and prospects pursuant to State and Federal Fair Housing Laws.

YOU ARE ADVISED THIS AGENCY/AGENT REPRESENTS THE LANDLORD/OWNER OF THE PROPERTY AND YOUR SIGNATURE BELOW ACKNOWLEDGES THIS STATEMENT HAS BEEN DISCLOSED TO YOU.

PLEASE READ THIS APPLICATION CAREFULLY BEFORE SIGNING.

* Credit & Processing Fee is **\$50.00** per application (single person or married couple).

* **Use separate application for unmarried, i.e., or two single persons.**

* Add **\$35.00** for each additional applicants or co-signers.

* Move-In Administrative fee of **\$125.00** is due with security deposit payment to secure property– non-refundable.

**** All Credit/Processing Fees Are Non-Refundable**

Sign and Date

Applicant #1 _____ Date _____

Applicant #2 _____ Date _____

FOR OFFICE USE ONLY Fee of \$ _____ is: [PAID] [NOT PAID], please circle and initial, _____