**City of Millsap  
City Council Meeting Minutes  
May 27, 2025 – 6:00 PM  
Millsap City Hall**

**1. Call to Order and Attendance**

**Mayor Jamie French called the meeting to order at 6:00 p.m.**

**Council Members Present: Steve Chuhaloff and Owen O’Neill**

**Staff Present: Ashley Davis, City Administrator and Keri Walden, City Attorney**

**Others Present: Dianna French, Community Member**

**2. Public Comments**

***(Items not listed on the agenda; limited to 5 minutes)*  
Dianna French, representing the Parker County Hospital District (PCHD), reported that the District had received grant funding to provide Automated External Defibrillators (AEDs) to rural communities. Millsap has been awarded two AED devices, to be placed within city limits.**

**3. Approval of Minutes – April 2025 City Council Meeting**

**Motion to approve the April meeting minutes was made by Council Member Steve Chuhaloff and seconded by Council Member Owen O’Neill.  
Motion carried.**

**4. Approval of April 2025 Bank Statement**

**Motion to approve the April bank statement was made by Council Member Owen O’Neill and seconded by Council Member Steve Chuhaloff.  
Motion carried.**

**5. Approval of Payment – Jacob & Martin Engineering**

**Discussion and approval of payment to Jacob & Martin Engineering in the amount of $21,526.60 for work on the Millsap Wastewater Project. The expense is to be reimbursed through Parker County ARPA grant funds.  
Motion to approve was made by Council Member Steve Chuhaloff and seconded by Council Member Owen O’Neill.  
Motion carried.**

**6. Discussion – City Property Acquisition and Millsap Water Company**

**City Attorney Keri Walden advised the Council that the City may only purchase property for municipal purposes. Discussion also included the City’s potential position on issuing loans or grants to the Millsap Water Company. No formal action was taken.**

**7. Acceptance of Historical Wall Clock**

**Motion to accept the donation of a wall clock from the original Millsap Drug Store and to hang it in City Hall was made by Council Member Owen O’Neill and seconded by Council Member Steve Chuhaloff.  
Motion carried.**

**8. Old Business Updates**

**Mayor Jamie French provided updates on the following items:**

* **NE Front Street road repair**
* **City-wide cleanup**
* **Internet service provider inquiries**
* **Millsap Donuts business development**
* **Parker County Sheriff’s Posse Trail Ride**

**9. New Business**

**No new business was discussed.**

**10. Executive Session**

**No executive session was held.**

**11. Adjournment**

**The meeting adjourned at 7:11 p.m.**