# **PRIVACY POLICY & DATA PROTECTION NOTICE**

#### 1. Privacy Policy

#### **1.1 Collected Information**

We may collect personal information through our website such as:

- Full name, email address, phone number (via contact forms)
- IP address, browser type, and visit history (via cookies and analytics tools)

#### 1.2 Purpose of Processing

Collected personal data may be processed for the following purposes:

- Improving our services and responding to your inquiries
- Fulfilling legal obligations
- Statistical analysis and service optimization

# 1.3 Data Sharing

Your data may be shared with our service providers (e.g., hosting, analytics, email platforms) and with public authorities if legally required.

#### 1.4 Use of Cookies

We use cookies to enhance user experience. You may manage cookie preferences via your browser settings.

# 1.5 Data Security

Your personal data is protected through technical and administrative security measures including access control and encryption.

# 2. KVKK Data Protection Notice

In accordance with the Law on the Protection of Personal Data No. 6698 (KVKK), we inform you as follows:

# 2.1 Data Controller

H3M Yazılım Danışmanlık Sanayi ve Ticaret A.Ş. Station Fintech Montréal, 4 Place Ville Marie, Montréal, QC, Canada H3B 2E7 Email: support@h3m.io Phone: +1 873 354 5421

# 2.2 Purposes of Data Processing

Your personal data may be processed for:

- Managing communication requests
- Providing and improving our services
- Fulfilling legal obligations

# 2.3 Legal Grounds and Collection Methods

Personal data is collected through web forms, cookies, and electronic communications, based on the legal grounds set out in Articles 5/2 (c), (e), and (f) of the KVKK.

#### 2.4 Data Transfers

Your data may be transferred to domestic service providers when necessary, with appropriate security measures in place.

#### 2.5 Exercise of Rights and Complaint Procedure

Exercise of Rights and Complaint Procedure - KVKK Articles 11 & 13

Pursuant to Article 11 of the Law on the Protection of Personal Data No. 6698 (KVKK), data subjects have the right to:

• Learn whether personal data is being processed,

• Request information if personal data has been processed,

• Learn the purpose of the data processing and whether it is being used in accordance with the purpose,

- Know the third parties to whom personal data is transferred domestically or abroad,
- Request correction of incomplete or incorrect data,
- Request deletion or destruction of personal data in accordance with the conditions set forth in Article 7,

• Request that third parties to whom personal data has been transferred are notified of the actions taken,

• Object to a result against them that arises from the analysis of processed data exclusively through automated systems,

• Request compensation for damage arising from unlawful processing of personal data.

# How to Apply

In accordance with Article 13 of the Law, you may submit your request regarding the exercise of your rights:

• In writing to the address: H3M Yazılım Danışmanlık Sanayi ve Ticaret A.Ş., ITU ARI Teknokent, Istanbul

• Via e-mail to:

support@h3m.io (signed with a secure e-signature or mobile signature)

Your request will be evaluated and finalized free of charge within 30 days at the latest. If the process requires an additional cost, it may be charged within the limits set by the Personal Data Protection Board.