

## North Kaipara Agricultural Society Inc

## Application Form for Food Stalls and Trade Sites

## Saturday 3rd February 2024.

Contact Person			
Trading Name			
Email address			
Postal address		Р	ost Code
Phone		С	ell phone
All vendors must bring	their own generator and power of	ords that are cu	irrent and have been tagged by a
certified electrician.	-		
	24 11		
Food and Beverage	e Stalis.		
Completed and fully	paid applications will receive	priority on wha	at they may sell. Tick (by clicking
	• • •	•	er to make it a profitable day for all
	Il limit the number of operators s		· · · · · · · · · · · · · · · · · · ·
	Timing the number of operators s	ching the same	Toda, armita.
☐Hot Dogs	☐Hot Chips	□Pizza	☐ Nachos
☐Chicken Nuggets	□ Calamari	□ Burgers	☐ American Hot Dogs
□lce Cream	☐ Filled Rolls	☐ Sandwiche	s □Toasted sandwiches
□Hangi	☐ Bacon & Egg Sandwiches	$\square$ BBQ	☐ Mussel Fritters
□Wedges	☐ Hot Drinks (tea, coffee etc)	☐ Iced Coffe	e
□Water	□Cans Fizzy Drink	☐ Juice	☐ Slushies
☐Candy Floss	_ 5an	_ 00.00	
☐ Other			
Are you required to ha	ave a Food Registration Certifica	ate? Yes No	
	t provide a copy of your current		
Trade Stalls.			
Completed and fully	paid applications will receive r	priority on wha	at they may sell. Tick the items you
would like to sell. In or	der to make it a profitable day fo	r all stall holder	s, NKAA will limit the number of
operators selling the sa	ame products.		
	t Aid ☐ Flower Arrangements [	•	•
			cles □ATV's □Craft □Clothing
•	•	• •	ols□Pumps/filters/water products
	<u> </u>		roducts □Animal Health □Internet
☐House products - v	entilation, kitchen, bathroom, fire	es, blinds, carpe	ets etc □ Insurance □ Cleaning
□Vegetables			
_	ation Displays (please describe)		
☐Other (please desc	ribe)		
ų -	,		

Α	В	С	D	Е
		Number of 6x6 sites		Total
Non- Food/Beverage site registered and paid for by 31 <sup>st</sup> December 2023.	\$30.00 (includes 3 free gate passes) 6x 6 site.		\$30.00	\$
Non- Food/Beverage site registered and paid for on/after 1st January 2023.	\$40.00 (includes 2 free gate passes) 6 x 6 site.		\$40.00	\$
Food and beverage site registered and paid for by 31 <sup>st</sup> December 2022.	\$30.00 (includes 3 free gate passes) 6x6 site.		\$30.00	\$
Food/Beverage site registered and paid for on after 1 <sup>st</sup> January 2024.	\$40.00 (includes 2 free gate passes) 6x6 site.		\$40.00	\$
Novice stall (A novice stall is defined as the stall holder, or the company they are employed by, has never had a stall at Paparoa Show. The stall may be of any type.)	\$10.00 (includes 1 free gate pass) 6x 6 site.		\$10.00	\$
Additional gate tickets to be purchased and paid for at time of application. Otherwise purchased at the gate on show day.	Number required\$10.00 per person		\$10.00	\$
Early bird price – up to and including 30 September 2023.	1 x 6x6 site and 1 gate pass		\$10.00	\$
			Total Payable.	

To secure your site full payment must accompany this completed application. Email the application form to <a href="mailto:trade@paparoashow.org.nz">trade@paparoashow.org.nz</a>, or post to Trade Site Team, NKAA, PO Box 39, Paparoa, 0543.

Sites will not be allocated until Friday 2nd February 2024 - you will be directed to your site upon arrival at the show grounds. Payment Options: Direct Credit: 12-3099-0099701-00. Reference Trade and your name.

Check list- please ensure that you have provided (if applicable) the following. We are happy to

promote your business on our website.				
☐ Date money direct credited to NKAA				
$\hfill\Box$ Food Registration Certificate is attached with completed application form.				
☐ Website url				
☐ Facebook page details				
□ Logo or image in jpeg				
$\square$ Maximum of 20 words description of your stall or business				

I/we declare that all information provided is correct and that I and my staff have read and will abide by the rules and regulations of the NKAA Association. I will ensure that myself and all staff will be wearing the gate entry band on our wrist upon entry to the show. We understand that no band means no entry.

Full name of applicant	
Signature	Date

## NKAA Rules and regulations for Exhibitors.

- (1) Food Stalls Exhibitors wishing to sell food must submit a list of the intended sale items for approval. A copy of the current Food Registration Certificate must be sent in with the entry form.
- (2) No vehicle movements are allowed in the trade site area from 8.30am on the day of the show and before 4.00pm. All sites must remain open for business between 9.00am and 4.00pm on the day of the show.
- (3) The grounds will open for trade sites to set up from 7.00am on Show day. Trade sites may set up on Friday afternoon between 3pm and 5pm if prior permission is given from the trade site organisers. There is no security onsite overnight.
- (4) Any additional passes required must be paid for with this application or paid on the day at the gate.
- (5) To secure a site, exhibitors must pay the required fees upon lodging this application. Cancellations if applied for prior to 31<sup>st</sup> December will receive a full refund, or if applied for prior to 15<sup>th</sup> January will receive 50% of the site fees. No site fees will be refunded after 16<sup>th</sup> January unless for extenuating circumstances and only at the discretion of the executive committee. In the event that the show is cancelled due to COVID please refer to NKAA's website for our policy on refunds. Note that a copy of a bank deposit slip or bank statement must be provided to obtain a refund. Alternatively, you may wish to donate your application fee to assist the show in recovering costs to date.
- (6) Exhibitors' vehicles must be fully confined within their site or parked in the main car-park.
- (7) NKAA is committed to the protection of people from accidental injury or damage whilst they are on the Society's grounds. All exhibitors must comply with all New Zealand legislation and will be removed from NKAA's grounds if found to be in breach of any legislation. NKAA will not be responsible for any accident, loss or damage that may be caused to or suffered by an exhibit. By signing the application form declaration, exhibitors accept the conditions of entry and indemnify the NKAA A&P Society under the provisions of the Health and Safety in Employment Act 1992 and any amendments since that date.
- (8) All exhibitors must
  - (i) Ensure potential hazards are eliminated for the protection of people from accidental injury or damage.
  - (ii) Ensure that generator's, electrical power cords, plugs and fittings should be placed to safeguard all hazards for people and be away from water sources. Power cords must be tagged by a certified electrician.
  - (iii) Ensure that guy wires and pegs must be placed where they do not create a hazard for people. Pegs must be covered.
  - (iv) Abide by NKAA Code of Conduct which is available on our website.
  - (v) Ensure that your site is kept clean and tidy and that all rubbish is removed from site. Any grey water must be collected onsite by the exhibitor in containers and not drained to the ground.
  - (vi) All vendors must display their current health registration certificate prior to any products being sold.
  - (vii) Amusement Devices (other than inflatable devices) must obtain any permits required by Work safe or Kaipara District Council and ensure that the permit is displayed with each device.