



ANNUAL REPORT 2023/2024





+27 (0)31 789 8745

herpnp@gmail.com

No 8 Mzamo Walk, Malunga Park
Gugulethu, 7700, Cape Town, South Africa



Annual Report 2023 /2024

1. Purpose

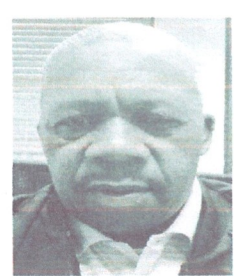
- 1.1. To report and give full account of HERP's activities of 2023 / 2024 financial year as per our strategic objectives, 2023 / 2024 financial year budget and the 2023 /2024 performance plan.
- 1.2. To make this report a document that reflects HERP's activities for the 2023 /2024 financial year.

2. Background

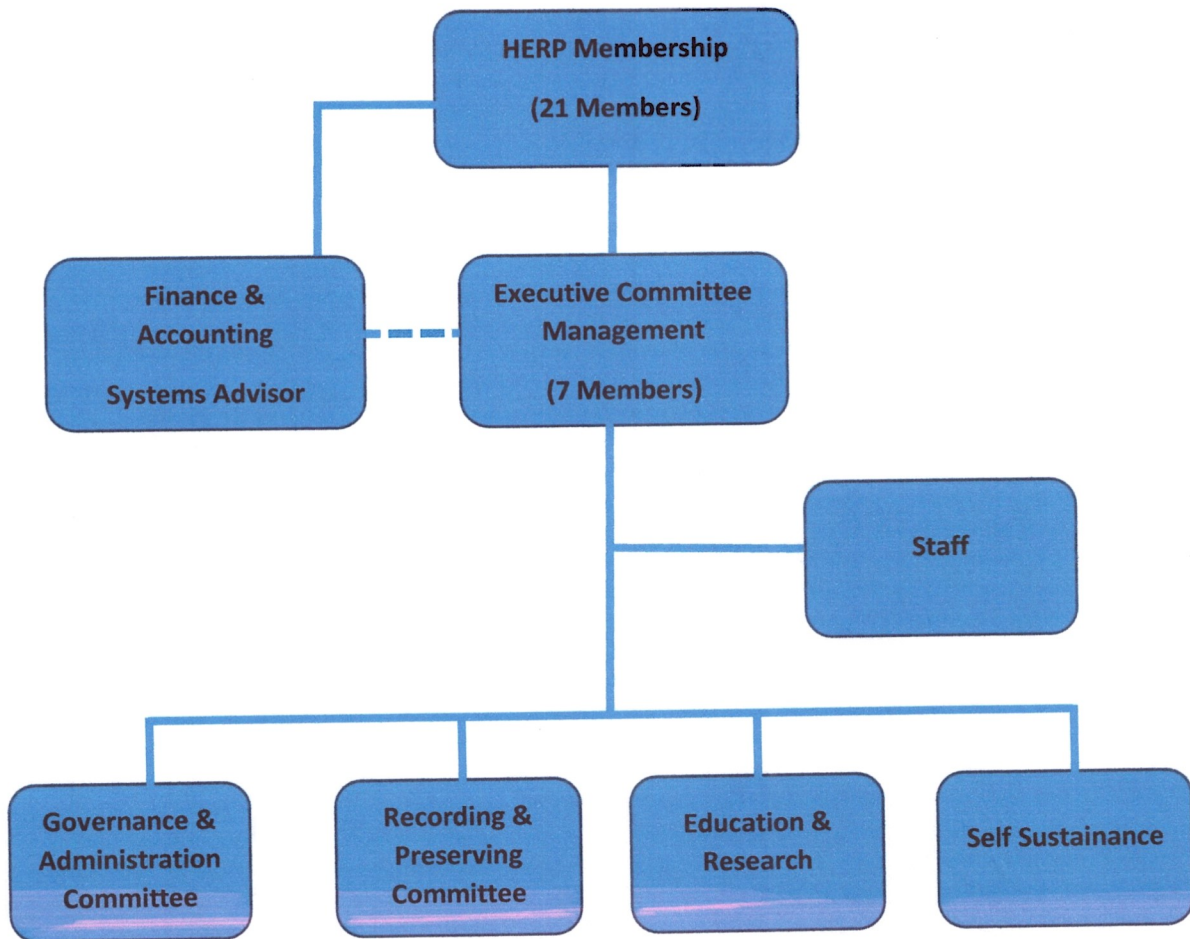
- 2.1. HERP's constitution provides for the chairperson report to the Annual General Meeting. To report the organizations annual performance for approval, as per constitutional clause: 5.7.1. The chairperson: (under bullet point 6.) "Evaluates annually the performance of the Organization in achieving its mission and table quarterly reports to the board for approval." The Annual General Meeting is held at the end of HERP financial year.
- 2.2. Clause 8.1. "The Annual General Meeting must be held once every year, at least within 30 days after the end of the organization's financial year".
- 2.3. Clause 9.5. "The financial year end of the organization ends on the last day of February each year"
- 2.4. Clause 9.6. "The organizations audited accounting records and reports must be ready and delivered to the Directors of Non – Profit Organization within three months after the financial year end".

3. Board and Membership

- 3.1. The Annual General Meeting of the 1st April 2023, which was not an elective Annual General Meeting as per constitution clause 8.1.8. "After two-year circle elect new office bearers and the management committee, or re-elect existing" The Annual General Meeting decided to add the deputy Chairperson and the deputy Secretary. Mrs Mnothoza was elected as the Deputy Chairperson and Mrs. Nteyi - Poswa was elected as the deputy secretary.
- 3.2. HERP currently has a total membership of 21 members.



Organizational Structure



4. Funding and finance processes

- 4.1. The unspent grant at the end of the 2022 /2023 financial year of R 83 580.
- 4.2. In 2023 / 2024 financial year we received an assistance of R50 000 for the Human Rights Day Program from the Western Cape Department of Cultural Affairs and Sport.
- 4.3. In 2023 / 2024 we also received an indirect assistance from the Western Cape Department of Cultural Affairs and Sport. For the stipend of 10 Community Heritage Ambassadors to a tune of R 540 000 for the 2023 /2024 financial year.
5. The Management Committee adopted the Financial Management Policy, which is operational as from the beginning of 2024 /2025 financial year.

6. Employment Opportunities

- 6.1. This project hope to realise 33 employment opportunities by end 2025/ 2026.
- 6.2. Currently the project has 1 board member who volunteer on a daily bases other members volunteer as and when their services are required.
- 6.3. By end 2025 / 2026 the project should be able to employ two professionals who will take over the management of the project and established the Community Heritage Resource Centre, this will open up and create more employment opportunities going forward.

7. Networking and collaborations

7.1. We continued with the working relationships and collaborations established in the 2022 / 2023 financial year.

7.2. In 2023 /2024 we established a working relationship with the University of Cape Town and we are working directly with their Knowledge Co-op Research Office. We will sign a memorandum of understanding with them in 2024 /2025 financial year.

8. Strategic Objectives

The project has four strategic objectives which are led and monitored by the individual management committee members who report to the ordinary meeting of the management committee at required intervals.

8.1. Program 1. – Administration and Governance – To ensure strategic management, governance and overall administration of the project.

8.1.1. Achieved

- The Chairperson and Secretary, manage the office on a voluntary basis there was also a volunteer administration person (until the end of June 2023) who assisted with record keeping and general office administration.
- The Chairperson and Secretary have signed the project's three year Performances Plan 2023 /2024, 2024 /2025 and 2025/ 2026 financial years and after the 1st April 2023 AGM approves the revised strategic plan and performance Plans for 2023/2024 to 2025/2026.
- There is a strategic plan document for 2023/ 2024 to 2025/ 2026 financial years. The 2024 AGM will approved the revised strategic plan document for 2024 /2025 to 2026 /2027 financial years.
- The organization continue to abides to all legal prescripts that governs non – profit organization.
- Ms. Mayiya (Funding and financial systems advisor) continues to monitor and advise the board on financial management and accountability.
- The organisation appointed A2A Kopano Inc Western Cape as its auditors for 2023 /2024 financial year.
- Management Committee adopted the Financial Management Policy subject to its approval by the 2024 Annual General Meeting and for implementation at the beginning of 2024 /2025 financial year.
- Relationship with the University of Cape Town (Knowledge Co-op Research office)
- Working on a concluding and signing the MOU with UCT - Knowledge Co-op Research office at the beginning of 2024 /2025 financial year.
- Allocated two students to work with HERP on IT related matters and they are given thirty hours each until the end of their second semester.
- We had a successful stake - holder engagement on the 1st April 2023 after our first Annual General meeting, which was also attended by the representative from UCT.



Stakeholder engagement



Stakeholder engagement

Not Achieved

- To purchase tools for business due to no funding for 2023 / 2024 financial year.

8.2. Record and Preserving

To ensure comprehensive recorded history of these community recreational facilities and individuals who are products of these facilities.

Note that we were unable to complete volume 1 of the documentary “going down the memory lane with HERP “

8.2.1. Documentary volume 1. “Going down the memory lane with HERP”

Achieved

- Four recording sessions about individual memories of both Langa Monwabisi Centre and Langa Stadium two for each facility.



Mr.
Mr. Zondi



Ngwevela



Mr. Vader Ralarala

Ms Nomvuyo Vure Lange

Not Achieved

- Inter - generational mix session in Langa focusing on both Langa Monwabisi Centre and Langa Stadium.
- All recordings of Elukhanyisweni Centre the individual memory session, inter - generational mix sessions both in Gugulethu and the identified community of either Delft or Khayelitsha.
- The workshop session with all participants in the documentary volume 1. Completing volume 1 documentary “Going Down The Memory Lane With HERP”

Plan to Achieve

- Completing volume 1 is budgeted for in 2024 /2025 financial year.

8.2.2. Recording non – racial sports focusing on football

Achieved

- A successful Human Right Day event 21st March 2023.
- Family day with heroes of yesteryear sharing their memories in playing sports in various communities during the apartheid era.
- Family members from both Gugulethu and Heideveld communities sharing their memories of playing and attending games in these different communities.

Not Achieved

- Inter - generational mix session in Langa focusing on both Langa Monwabisi Centre and Langa Stadium.
- All recordings of Elukhanyisweni Centre the individual memory session, inter - generational mix sessions both in Gugulethu and the identified community of either Delft or Khayelitsha.
- The workshop session with all participants in the documentary volume 1. Completing volume 1 documentary "Going Down The Memory Lane With HERP"

Plan to Achieve

- Completing volume 1 is budgeted for in 2024 /2025 financial year.

8.2.2. Recording non – racial sports focusing on football**Achieved**

- A successful Human Right Day event 21st March 2023.
- Family day with heroes of yesteryear sharing their memories in playing sports in various communities during the apartheid era.
- Family members from both Gugulethu and Heideveld communities sharing their memories of playing and attending games in these different communities.
- Over fifty year old's show casing their football skills and two girls team from Gugulethu and Heideveld entertaining the audience with their football skills.
- Honoring twenty identified yesteryear heroes, who were identified by their peers and clubs.
- Re - starting of a process of rebuilding the relationship between the two communities.



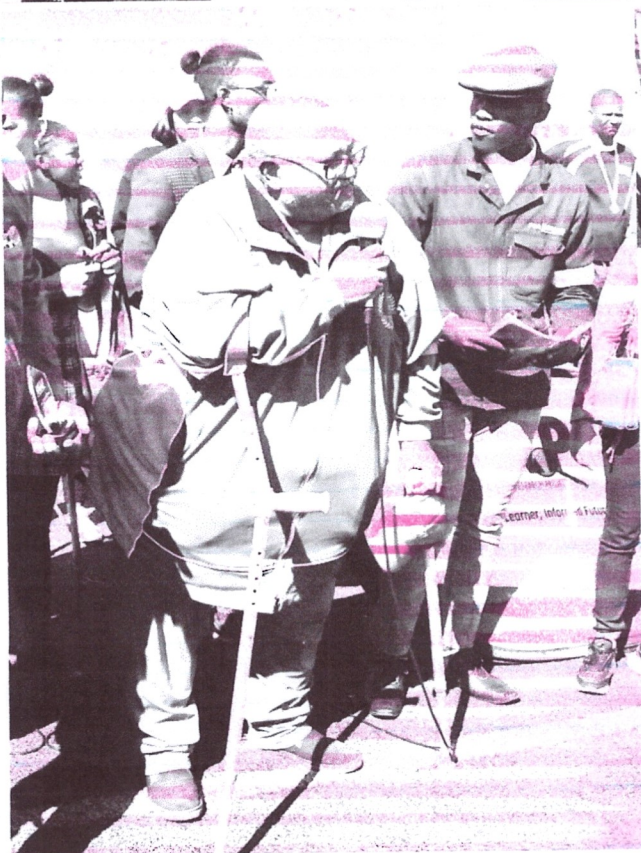
Over 35 – under 50 from Gugulethu and Heideveld



Over 50 and above from Gugulethu and Heideveld



Over 35 – under 50 in action



Awards presented to the players of heroes of yesteryear

Sharing of memories with the audience

**Awarded Heroes of
yeasteryears**





Girls' Teams from Gugulethu and Heideveld

Not Achieved

- None

Plans going forward

- This project is now an annual program that celebrates human rights by strengthening non – racialism in our communities.
- The project will be held annually on the humans right day, it will record yesteryear heroes experience and honour the identified yesteryear heroes.

8.2.3. Development of e booklet and audio – visual material.

Achieved

- Material collected from the individual recordings and inter - generational sessions and is packaged.

Not Achieved

- The e booklet due to budget constraint.

Plan to Achieve

- The e booklet is included in the 2024 / 2025 budget proposals.

8.3. Education and Research

To ensure continued education and research on the role of these community recreational facilities and individuals that are products of these facilities.

8.3.1. Achieved

- The training of 10 Community Heritage Ambassadors by the District 6 Museum which was spread to a period of 12 months will be completed at the end March 2024.

- The training also included environmental training programs in collaboration with the Cape Cultural Collectives referred to as Arts and Nature Program.
- They learn about the natural environment, the unique nature of Table Mountain and the impact of global warming and pollution.

The training included the following hikes:

- **March 2023** - Cecelia Forest Walk, **April 2023** - Fish Hoek Nature Reserve Walk **May 2023**, - Tygerberg Hills Nature Reserve, **June 2023** - Oudekraal Mountain Hike above Boyes Drive Muizenberg to Kalk Bay. **July 2023** - Silvermine Nature Reserve. **August 2023** - Constantia Neck to Ash-valley hut of the Western Province Mountain Club.



8.3.2. Not - Achieved

- Practical training due to no funding for programs.
- Youth educational programs including Summer program were also affected by funding.

8.3.3. Plan to Achieve

- Further development of Community Heritage Ambassadors is included in 2024/ 2025 financial year budget.
- Youth development programs including Winter and Summer programs are included in the 2024 /2025 financial year budget.

8.3.4. Other achieved activities by the Community Heritage Ambassadors

8.3.5. Achieved

- Organizing the Human Rights day as a family day for footballers of yesteryear of Gugulethu and Heideveld and their families as a memory sharing session by those heroes of yesteryear to younger generation.
- Recording the memories of the yesteryear football heroes for purposes of a booklet.
- Interview three arts and culture activists on the role of Zolani Community Recreational facility in the development of arts and culture in Nyanga and surrounding communities.
- Youth interaction in Nyanga facilitated by the two Community Heritage Ambassadors theme Youth, Community Recreational Facility and Community Heritage.
- Three Community Heritage Ambassadors were involved in the interviewing session for the documentary “ Going Down the Memory Lane with HERP” focusing at Langa Monwabisi Community Center and Langa Stadium (as their learning area)
- Working together with Mannenberg People’s Center organizing and encouraging youth to participate in reading groups and after school activities such as chess and other board games. Focusing on the age group of 8 to 16 years.
- Two workshops, as part of peer education programs, one at Edith Stevens and the other one at Mannenberg People’s Center focusing on children and young adults who come from homes affected by gangsterism and drug - abuse focusing on self esteem and life skills.



Afterschool activities with learners from Mannenberg



Afterschool activities with learners from Mannenberg



Workshop with children and young adults affected by gangsterism and drug-abuse



Education on the role of the community recreational facilities



Education on the role of the community recreational facilities

8.3.6. Proactively educate young and old people about the importance and role of community recreational facilities and their role in building cohesive communities and the continued research on the role of individuals that build these facilities and those that were the product of these facilities.

8.3.7. Achieve

- This is included as part of other activities

8.3.8. Not - Achieved

- This was not done as part of their practical training.
- We were unable to run educational programs for 2023 / 2024 financial including the mix - generational and memory sharing program. The youth summer program as planned was also affected.

8.3.9. Plan to Achieve

- All education and research programs are budgeted for 2024 /2025 financial year budget.
- In 2024 /2025 financial year they are still to complete their practical training.

8.3.11. Achieved

- Humans Rights Day program was used as a start of the non - racial focused program and the sharing the historical moments of playing non - racial sports.

8.3.12. Not Achieved

- Development of the educational program that have a moral re generational focus.

8.3.13. Plan to Achieve

- Recording the memories of the yesteryear football heroes for purposes of a booklet.
- Ensuring all educational programs have a moral re-generational and non - racial focus is included in our 2024 /2025 financial year budget, take an opportunity of our relationship with UCT to assist us to develop an eeducational program that has a moral re generational focus.

8.4. Self – Sustainable

Ensure, run and monitor the self – sustainable short – and long term program

8.4.1. Not - Achieved

- Due to financial constraint we were unable to service our relationship with Hlahla - Consulting and it was put on hold. This affected all our self – sustainable programs.

8.4.2. Plan to Achieve

- Active fundraising will be one of the measurable objectives of this strategic program going forward.

9. Conclusion

HERP believes that in moving forward, governance and transparency must remain a fundamental part of the organizations effectiveness. This approach is recognized and reflected in our overall strategic objectives.

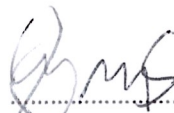
In 2023 / 2024 the organization experienced difficult funding conditions and most of our programs were forced to be on hold.

Noting our financial difficulties we are pleased with the commitment of our members to the aims and objectives of HERP, we still managed to achieved the little have due to such commitment.

The financial difficulties we experienced staggered the training of Community Heritage Ambassadors as it affected their practical training.

HERP has a growth potential and contribution in the development of our youth and communities and the strengthening of non - racialism.

Prepared by the Chairperson



Whitey Jacobs

8th April 2024

Approved by the management committee on the 11th June 2024

Signed by the secretary



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Timothy Tukwayo

13th June 2024