

# **Harvey-Marion County CDDO Service Area Policy/Procedure**

## **Glossary of Terms**

**Effective Date: March 2009**

**Revised: October 2011, June 2014, July 2019**

The following document provides policy and procedure for compliance with implementation of the Developmental Disabilities Reform Act (the DDRA), Kansas Statute 19-4001, Kansas Statute 39-1801 et seq., and Kansas Administrative Regulation 30-64 in the Harvey-Marion County Community Developmental Disability Organization (CDDO) service area.

For clarity, the following definitions and abbreviations will be used:

**Affiliate** means an entity or person that meets standards set out in rules and regulations adopted by the Secretary of the Kansas Department of Aging and Disability Services (KDADS) relating to the provision of community services, that contracts with a community developmental disabilities organization.

**Basic Assessment and Services Information System (BASIS)** means a state service data system that included the functional assessment tool which determines level of care funding eligibility for the Home and Community Based Services (HCBS ) Intellectual/Developmental Disability Program. This database was deactivated in December, 2013.

**Care Coordinator** means a representative of a KanCare Managed Care Organization assigned to KanCare members with I/DD to conduct health risk assessment and service planning activity together with targeted case manager, member, and support team, as appropriate per member/guardian.

**Community developmental disability organization (CDDO)** means an organization appointed by county commissioners to fulfill the requirements of the Developmental Disabilities Reform Act of 1995.

**Community Services and Programs (CSP)** means a department within KDADS charged with administration of home and community based long-term support programs for children and adults with various disabilities.

**Community Service Provider (CSP)** means a provider of community services that is affiliated with a CDDO.

**Community services** means individualized supports and services provided to persons with Intellectual/developmental disabilities to increase their independence, integration, inclusion and productivity in their own homes and communities.

**Department for Children and Family (DCF)** means a department of State of Kansas that provides services including managed healthcare, economic and employment support for income-eligible families, and protective services for children and vulnerable adults.

Developmental Disabilities Profile (DDP) means the functional assessment tool that determines level of care funding eligibility for Home and Community Based Services (HCBS) Intellectual/Developmental Disability (I/DD) program services, updated annually or as required.

Developmental Disability (DD) means severe, chronic disabilities that can be cognitive or physical or both. The disabilities appear before the age of 22 and are likely to result in life-long needs for support with at least three areas of life functioning, such as activities of daily living, independent living, and economic self-sufficiency. Examples of developmental disabilities include cerebral palsy, autism spectrum disorders, Down syndrome, and fetal alcohol syndrome.

Functional Assessment means an assessment of a person's level of functional ability and level of supports needed to live in home and community based settings.

Home and Community Based Services Medicaid Waiver for persons with Intellectual or other Developmental Disability means a menu of medicaid-funded long term support services for qualifying individuals that provides an alternative to institutional long-term care.

Intellectual disability means a disability that involves significant limitations both in intellectual functioning and in adaptive behavior, which covers many everyday social and practical skills. This disability originates before the age of 18 and encompasses a wide range of conditions, types, and levels. Intellectual disability is caused by factors that can be physical, genetic, and/or social.

Integrated Service Plan (ISP) means an integrated plan of services and supports developed by an MCO Care Coordinator for an individual KanCare member that is inclusive of HCBS IDD services as well as medical and behavioral healthcare and other additional services as may be needed to provide integrated care for the individual.

Intermediate Care Facility for Individuals with Intellectual Disability (ICF/IID) means public and private institutional long-term care for qualifying individuals with intellectual disability. To qualify, individuals must have a full-scale IQ of 70 or below and must meet the federal requirement for need for "continuous active treatment." Kansas has two public ICF/IID state hospitals, Kansas Neurological Institute (KNI) in Topeka and Parsons State Hospital and Training Center (PSHTC) in Parsons.

KAMIS means the Kansas Assessment Management Information System, a web-based database system managed by KDADS which includes assessments for HCBS long-term services and supports.

KanCare means the Kansas Medicaid program, as approved by Centers for Medicare and Medicaid (CMS) to provide services managed by three contracted managed care organizations (MCOs).

KDADS means Kansas Department for Aging and Disability Services.

Managed Care Organization (MCO) means a managed care organization contracted with State of Kansas to manage KanCare Medicaid service delivery for plan member beneficiaries.

Psychiatric Residential Treatment Facility (PRTF) means a goal-oriented, time-limited residential treatment program for children who are screened eligible through local community mental health centers.

Service area means the county or counties from which a CDDO receives funding pursuant to K.S.A. 19-4001 et seq. The Harvey-Marion County CDDO service area is comprised of Harvey and Marion Counties.