

Harvey-Marion County CDDO Service Area Policy/Procedure

Policy No: 013

Subject: Statewide Service Access List

Ref: K.A.R. 30-64-30

Effective Date: March 2009 Revised: October 2011, June 2014

Purpose: Establish a local protocol for responsiveness to persons who are waiting to access services.

Intended outcome: Persons who live in the Harvey-Marion County CDDO area, and are waiting to access services in this CDDO area, are maintained in Harvey or Marion County with their basic needs met.

Policy: Harvey-Marion County CDDO maintains regular contact with persons waiting to access services in order to manage access to community services according to terms of and funding available in the KDADS–CDDO Contract, and applicable KDADS-CDDO policy.

Procedure: The Harvey-Marion County CDDO Director/designee provides the following services to persons who have applied for services, been determined eligible, and agreed to accept services within the next year following the date the service is requested to start, but are unable to be served because service funding is not available:

1. Promote integrated, competitive employment as the first option for working age adults by providing information and referral to Rehabilitation Services for employment supports, and WORK/Working Healthy, as applicable, for KanCare healthcare and WORK program attendant care.
2. Within existing resources, assist the person in his/her current setting in order to prevent a crisis from developing. Refer the person to the KanCare MCO Care Coordinator as appropriate, as well as other community agencies or resources that may be able to provide interim support or assistance until services can be provided, including but not limited to local respite care, food pantries, clothing distributors, positive behavioral supports, community mental health services, safety-net clinics providing medical and dental care, and Centers for Independent Living;
3. Report the person as waiting to access services in accordance with KDADS CDDO policy; and
4. Contact the person at least annually from the initial application date to reassess the person's continued need for, and agreement to accept, services as requested.