



Harvey-Marion County CDDO

Supporting increased independence, integration, inclusion, and productivity in individual homes and communities.

HARVEY-MARION COUNTY CDDO: BOARD of DIRECTORS

August 18, 2025

Meeting Minutes

Location: HMCDDO Meeting Room, 500 N. Main, Suite 204, Newton, KS 67114 (*Zoom option also available to anyone that requests access*).

Directors Participating: In Person: Marilyn Loganbill, Chair; Lynne Fruechting, Secretary; Clarke Dirks

Directors participating via Zoom: David Welfelt, Vice-Chair; Todd Weeks, Treasurer; Don Schroeder; Kimberlee Jost

Directors Absent: Thomas Gill

Harvey-Marion County CDDO Staff Present: Kevin Gaeddert, Executive Director; Nancy Plenert, Meeting Recorder

Call to Order. Chair Marilyn Loganbill called the monthly Board meeting to order at 4:02 p.m.
Proxies: None.

Quorum Status: Quorum present.

Public Comment: None. A web link for public access to this meeting was posted with the Newton Kansan and Marion Record. <https://harveymarioncddo.com/meetings>

Minutes of June 16, 2025, 2025 Board Meeting.

ACTION: David moved to approve the July 21, 2025 Minutes. The motion was seconded by Clarke and passed by unanimous vote.

Financials: Packets contain the July 2025 Profit & Loss by Class report, the check register report, ICS check register report (balance over \$250K), and balance sheet. At 01 of 12 months (8.33%), total Income reflects receipt of County Mill only, as we are awaiting all CDDOs to sign their CDDO contracts which will then trigger initiation of our State Aid and Assessment payments for FY26. Balance Sheet dated **08/08/2025** reflects HMCDDO Total Assets at **\$334,690.47**

- An **amended FY26 budget** has been included for review and implementation. This is based on information our CDDO received after the HMCDDO FY26 budget was already approved. The changes from the previously approved FY26 budget are outlined below:
 - Additional funding has been included to more accurately show assessment income (**was \$35,000; now \$42,000**), which is the primary reason for the amended budget. Per KDADS, *our office must now show that no Medicaid funds are used for employee wages that carry out the actual function of completing MFEI assessments*. Therefore, a percentage for each employee was used to show this (Traci – 72% & Audra- 1%) and this percentage totals the amount of assessment income that is to be received in FY26.



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Essentially 72% of Traci's time is spent completing the assessment and Audra's would be 1% of her time completing the assessment. The other components of an assessor's job are not to be included in the percentage (contacting the planning team and scheduling assessment meetings, various training throughout the year for MFEI assessments, etc.)

- *The other changes to the FY26 approved budget are listed below:*
 - **CDDO Admin Funds** were aligned to the actual number received after the HMCDDO passed our FY26 budget which **was estimated to be \$249,630**; however information later received by our office verified that it will now be **\$249,026**.
 - The **subscriptions** line was increased from **\$400 to \$500** as we were slightly over in FY25.
 - **Discretionary funds** increased from **\$65,784 to \$73,580**.

ACTION: *Clarke moved to approve the Amended FY2026 Budget as presented. The motion was seconded by David and passed by unanimous vote.*

- The Board packets also include the finalized FY25 (unaudited) financial report for HMCDDO Board review.
- Project SEARCH has requested two scholarships totaling \$10,176.00 which will come out of FY25 unspent discretionary spending.

ACTION: *Lynne moved to approve the payment of two Project Search scholarships, to be paid out of FY25 Discretionary Funds. The motion was seconded by David and passed by unanimous vote.*

ACTION: *Clarke moved to accept the financial report as presented. The motion was seconded by Kimberlee and passed by unanimous vote.*

National, State (KDADS/KDHE/InterHab) & Local Updates:

- **KDADS/CDDO Contract FY26:**
 - We received our FY26 fully signed and executed contract today (08/18/2025)!
- **KDADS IDD Modernization:**
 - **MFEI, Conflict of Interest (TCM & CDDO), Unbundling Day Services:**
 - The conversion to the **MFEI assessment** is now complete. Traci is completing all annual MFEIs and Audra is completing all initial MFEIs. Both of our assessors are doing a great job at getting through the assessments utilizing time management, as well as ensuring accuracy of the assessment. We have not yet had an individual found to be ineligible, that was previously eligible.
 - **Conflict of Interest:** The HMCDDO will be hosting an informational meeting on 08/20/2025 regarding COI and what this means for our service area. Current plans are to simply get all individuals at ResCare that receive an HCBS service & TCM from ResCare, over to another TCM agency in our service area. This will essentially make our service area unconflicted. Despite this, it was recently revealed by KDADS that any agency providing HCBS & TCM must choose either HCBS or TCM. This will be



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phase two for our service area and we will assist those individuals whenever KDADS puts a timeline on this decision.

- The **Day Services definitions** continue to be worked through by the “technical writing group” that is going through each new service and its definition. There is a lot of work needed to get these definitions to include all the different types of individuals in our service system, as well as including recent trends of community employment and meaningful day concepts.
- **HMTCM:**
 - The HMTCM is anticipating a 09/01/2025 start date for billing of TCM services as well as being added to the choice of provider form. There is a meeting with licensure to review HMTCM policies and procedures and the HMTCM anticipates minor changes needed, however the start date shouldn't be affected by this.
 - The HMTCM will begin the process of interviewing for one other TCM for now. The HMTCM anticipates 1.5-2 caseloads for the HMTCM and will limit capacity initially to reflect this.
 - The HMTCM is currently serving around 10 individuals that are considered non-KanCare TCM status. These services are rendered, but not billed to KanCare, because these individuals don't have KanCare.
 - Finally, the HMTCM is now eligible to begin reimbursement for certain purchases that were outlined in the original grant that was submitted and approved by KDADS.
 - The HMCDDO/HMTCM submitted our first round of expenses for reimbursement totaling \$1,997.06. These expenses relate to a laptop and other computer equipment, copier lease, and rent for HMTCM office space.

Service Provider Capacity:

- Our service area currently has 3 residential, 1 shared living, 4 day service, 2 TCM, and 5 FMS service providers are currently available for new referrals.

Action on Service Management and Director's Report. Marilyn moved to acknowledge receipt of and accept the Service Management and Director's Report as presented. The motion was seconded by David and passed by unanimous vote.

Note: a copy of the Service Management and Director's Report is available upon request.

Executive Session: Personnel (Executive Director Evaluation).

Action: At 4:50 p.m., Clarke moved to enter into Executive Session to discuss personnel matters. The motion was seconded by David and passed by unanimous vote. Kevin and Nancy exited the meeting.



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The meeting re-convened at 4:58 p.m. with a motion made by Todd and seconded by Lynne. The motion passed by unanimous vote. Marilyn will review the results of the Executive Director Evaluation with Kevin after the meeting.

Adjourn: the meeting was declared adjourned at 5:00 p.m.

Minutes recorded by: Nancy Plenert

Next Meeting: Monday, September 15, 2025, 4:00 p.m.

HMCDDO Board Room; Newton, KS

<https://harveymarioncddo.com/meetings>