



Harvey-Marion County CDDO

Supporting increased independence, integration, inclusion, and productivity in individual homes and communities.

HARVEY-MARION COUNTY CDDO: BOARD of DIRECTORS

May 18, 2026

Meeting Minutes

Note: Due to the threat of inclement weather, all Directors and staff attended via Zoom.

Directors Present: Marilyn Loganbill, Chair; David Welfelt, Vice-Chair; Lynne Fruechting, Secretary; Todd Weeks, Treasurer; Clarke Dirks; Terry Scott

Directors Absent: Thomas Gill; Kimberlee Jost

Harvey-Marion County CDDO Staff Present: Kevin Gaeddert, Executive Director; Audra Kennedy; Nancy Plenert, Meeting Recorder

Call to Order. Chair Marilyn Loganbill called the monthly Board meeting to order at 4:06 p.m. Terry Scott was welcomed as a new Director.

Proxies: None.

Quorum Status: Quorum present.

Public Comment: None. A web link for public access to this meeting was posted with the Newton Kansan and Marion Record. <https://harveymarioncddo.com/meetings>

Minutes of April 20, 2026 Board Meeting.

ACTION: Clarke moved to approve the April 20, 2026 Minutes. The motion was seconded by David and passed by unanimous vote.

Financials: Packets contain the April 2026 Profit & Loss report, the check register report, ICS check register report (balance over \$250K), and balance sheet. At 10 of 12 months (84%), total income reflects receipt of County Mill, State Aid, CDDO Admin & Assessment funds.

- Balance Sheet dated **05/07/2026** reflects HMCDDO Total Assets at **\$394,519.57**

ACTION: David moved to approve the April, 2026 Financial report as presented. The motion was seconded by Lynne and passed by unanimous vote.

HMCDDO FY2027 Budget Presentation. Kevin presented three DRAFT FY2027 Budgets containing a 2, 3, and 4% wage increase. The increased wages for each budget reflect the addition of a full-time Quality Assurance specialist position, as well as four employees with HMTCM. Kevin stated that plans for hiring an Administrative Assistant are on hold for now, as the additional CDDO Administration funds that were anticipated are viewed by KDADS as a one-time funding increase. The Budgets presented today reflect current revenue totals. Once the FY27 CDDO contract is approved by KDADS, the FY27 HMCDDO budget will be amended if needed. The Budgets also reflect fully funding Project Search. The requested amount for FY27 Project Search program support is \$40,000.00. They have requested tuition payment for two



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hybrid interns (young adults who have completed school). The amount budgeted is \$45,000.00, \$33,436.00 for Program Support and \$11,564.00 for Intern Scholarships. Terry asked how many FTE employees we have? There are currently 8 FTE's, a sizeable increase from the 3.5 FTE's we had from 2007 until last year. There was discussion about wages and how the proposed wage increases impact other budget items. Kevin stated that the wage increases result in decreases to County Mill funding for Discretionary Supports and Transportation Subsidy. Todd asked how our wages compare with wages of other CDDO's. Kevin stated that with the increases given in FY2024, our wages are competitive with that of other CDDO's. There is currently a salary survey being developed that will be helpful for future budgeting. Todd mentioned that at the time the FY2026 Budget was approved, some positions would be evaluated for a wage increase. Kevin stated that he will review this and adjust the proposed FY27 Budget(s) to reflect wage adjustments as needed. *No action was taken; the FY2027 Budget will be presented for approval at the June 2026 Board meeting.*

- **KDADS IDD Modernization:**

- While the Community Support Waiver is scheduled to launch in October 2026, the \$20,000 cap was omitted from this year's budget, which we believe to be an oversight. This discrepancy was discussed by the Bethell Committee; however, a definitive resolution has not yet been reached. Notably, the waiver application submitted to CMS remains consistent with the original plan and includes the cap. We will continue to monitor for further guidance.

- **HMCDDO:**

- **FY27 CDDO Contract Negotiations:**

- The CDDO Contract Negotiations team and KDADS are expected to propose a contract extension, with updated financial data being the primary revision for FY27. Because the CDDO administrative financial data was not available in time for initial budget preparations, today's budget versions reflect current revenue totals. If needed, we will amend the FY27 HMCDDO budget once that new data is finalized and reviewed.

- **Policy Development/Revisions:**

- Today's review of the Quality Assurance Policy covers a small text deletion and the rollout of the new Service Monitoring protocol. This protocol is a major addition that outlines the updated procedures for our Quality Assurance Specialist moving forward.

- **HMTCM:**

- The HMTCM is currently serving 126 individuals.
- Jaci and Virginia attended training in Kansas City for the upcoming release of the new Support Plan template. They represented our office well and made some great connections with KDADS administration.



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- **Service Provider Capacity:**

- Our service area currently has 3 residential, 1 shared living, 4 day service, 4 TCM, 1 agency directed PCS, and 5 FMS service providers are currently available for new referrals.

Action on Service Management and Director's Report. *Clarke moved to acknowledge receipt of and accept the Service Management and Director's Report as presented. The motion was seconded by Todd and passed by unanimous vote.*

Note: a copy of the Service Management and Director's Report is available upon request.

Review and approve DRAFT Quality Assurance Policy & Service Monitoring Protocol.

Quality Assurance Service Area Policy/Procedure, Policy #10. The only change to the policy is removal of the Randomizer language. Previously, 16 individuals were chosen at random each year for a Quality Assurance Review. With the hiring of a full-time Quality Assurance Specialist (QAS), the intent is to visit every Residential setting annually. Day Service sites will have multiple visits. Additionally, the QAS will perform annual reviews for five randomly selected individuals who use Fiscal Management (FMS) services. After Board approval, the policy will be reviewed/approved by the HMCDDO Community Council, posted for public comment for 30 days, and then sent to KDADS for final approval.

Quality Assurance – Service Monitoring Protocol. The protocol is new, establishing an ongoing assessment of affiliate providers and focusing on five core indicators: Environment & Safety; Health & Wellness; Staffing Compliance; Financial Integrity; and Rights & Advocacy.

Action on Quality Assurance Service Area Policy/Procedure and Quality Assurance – Service Monitoring Protocol. *Clarke moved to accept the revised Quality Assurance Service Area Policy/Procedure as presented. The motion was seconded by Todd and passed by unanimous vote.*

Action on Quality Assurance – Service Monitoring Protocol. *Todd moved to approve the Quality Assurance - Service Monitoring Protocol as presented. The motion was seconded by Clarke and passed by unanimous vote.*

Todd commended Kevin for his quality of work and all he does for Harvey-Marion County CDDO.

Adjourn: the meeting was declared adjourned at 5:05 p.m.

Minutes recorded by: Nancy Plenert

Next Meeting: Monday, June 15, 4:00 p.m.

HMCDDO Board Room; Newton, KS

<https://harveymarioncddo.com/meetings>