

Harvey-Marion County CDDO Service Area Policy/Procedure

Policy No: 017

Subject: Resource Allocation Committee

Ref: K.A.R. 30-64-33, DD Reform Act

Effective Date: March 2009

Revised: October 2011, June 2014, July 2015, April 2018, July 2019

Purpose: Define the membership and functions of the local Harvey-Marion County CDDO funding committee.

Intended Outcome: Efficient, consistent and fair allocation of public funds for services.

Policy: Harvey-Marion County CDDO has a funding committee, called Resource Allocation Committee (RAC) that allocates service funding in accordance with the KDADS-CDDO contract, regulation, and policy.

Procedure:

1. Membership includes the Harvey-Marion County CDDO Executive Director, the Harvey-Marion County CDDO Funding Coordinator, and a parent/guardian who is not also an affiliated service provider. The parent/guardian must recuse himself/herself from decisions impacting their child/ward, and, if a paid provider of supports to an adult child/ward, must comply with KDADS policy on conflict of interest.
2. Resource Allocation Committee meets twice a month. If emergency requests are received between meetings, the request may be reviewed by e-mail or an emergency meeting may be called, at the discretion of the Executive Director.
3. Resource Allocation Committee's responsibilities include, but are not limited to:
 - a. Review of crisis/exception and other priority access requests for HCBS I/DD program services to determine whether the request meets criteria defined in the KDADS-CDDO contract and current KDADS HCBS policy and make recommendations to KDADS for funding for requests determined to meet applicable criteria.
 - b. Review and approve requests for services funded by Discretionary Funds.
 - c. Review/approve requests for Personal Needs Funds.
 - d. Review/approve needs assessments for Discretionary-Funded hourly rate one-on-one direct supports, as applicable.