Harvey-Marion County CDDO

Supporting increased independence, integration, inclusion, and productivity in individual homes and communities.

HARVEY-MARION COUNTY CDDO: BOARD of DIRECTORS

November 23, 2026

Meeting Minutes

Location: HMCDDO Meeting Room, 500 N. Main, Suite 204, Newton, KS 67114 ***(Zoom option also available to anyone that requests access).***

Directors Present: Clarke Dirks, Chair; Lynne Fruechting, Secretary; Kristi Berning; Kimberlee Jost; Terry Scott
Directors Absent: David Welfelt, Vice-Chair; Todd Weeks, Treasurer; Thomas Gill
Harvey-Marion County CDDO Staff Present: Kevin Gaeddert, Executive Director; Audra Kennedy; Nancy Plenert, Meeting Recorder
Zoom Guest: Alex Larson, Lindburg Vogel Pierce Faris Chartered, for audit presentation

Call to Order. Chair Clarke Dirks called the monthly Board meeting to order at 4:00 p.m.
Proxies: None.
Quorum Status: Quorum present.
Public Comment: None. A web link for public access to this meeting was posted with the Newton Kansan and Marion Record. https://harveymarioncddo.com/meetings

Annual Independent Audit Presentation: Lindburg Vogel Pierce Faris, Chartered. Alex Larson presented the independent audit report completed for Fiscal Year 2026. Alex gave a summary of the report and explained that it was in draft form because he was waiting on the bank confirmations to be returned. He received them today. The FY2026 Audit had no material findings, and Alex commended Kevin and Nancy for their work on the Audit. Alex will send Kevin the Management Representation letter for signature and once that is returned, he will issue the final copy of the FY2026 audit report.
ACTION: *Clarke moved to approve the Fiscal Year 2026 Independent Audit as presented, pending receipt of the final Audit. The motion was seconded by Kristi and passed by unanimous vote.*

Minutes of October 19, 2026 Board Meeting.
ACTION: *Kristi moved to approve the October 19, 2026 Minutes. The motion was seconded by Terry and passed by unanimous vote.*

Financials: Packets contain the October 2026 Profit & Loss report, the check register report, ICS check register report (balance over $250K), and balance sheet. At 04 of 12 months (34%), total income reflects receipt of County Mill & Assessment funds.

- Balance Sheet dated **11/13/2026** reflects HMCDDO Total Assets at **$406,356.39**

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- *Notable Budget Overages:*
  - 6010, 6011, 5550: the first two are tech related and will level out; 5550 is a quarterly payment.

ACTION : *Clarke moved to approve the Financial report as presented. The motion was seconded by Terry and passed by unanimous vote.*

National, State (KDADS/KDHE/InterHab) & Local Updates:

- **HMCDDO:**
  - **IDD Modernization & the Community Support Waiver (CSW):**
    - We continue to make gradual progress in building provider capacity for the CSW program; however, growth remains limited, with only two active providers currently available. To strengthen and expand the provider network, we have reached out to several remote service providers regarding potential affiliation opportunities, as well as two independent providers to explore the delivery of local Behavior Therapy services. At this time, all prospective providers remain in the affiliation and onboarding process.
    - Our office facilitated a meeting between a few parent/guardians and one of our local providers to explore the possibility of initiating services in Marion County. Initial service delivery would likely be the Life Skills service through the CSW, with the long-term goal of expanding and establishing day services in the area (which would be through the comprehensive waiver).
    - KDADS recently sent out 24 CSW invitation letters to individuals on the waitlist in our service area. To date, we have processed two declinations and are actively following up with the remaining recipients to gauge their interest in the program.
    - As of 11/12/2026, the statewide totals show 20 CSW applicants and 37 individuals who have declined to enroll in the CSW.
  - **START:** Overview information about START has been included with your Board packet for you review at your convenience.
    - We are seeking two Marion County representatives for the advisory Board.
    - *START Program Updates*: Three positions have been offered, with hopes that the candidates will accept.
    - Kay Burnett from the Kansas Mental Health Association (https://mhasck.org/) will assume the Clinical Director (CD) role but will continue leading program development until the Program Director (PD) is hired, onboarded, and more established in the role.
    - Once staffing and the program start date are more solidified, a START Model Orientation will be scheduled with staff.
    - There are already individuals identified who are ready to be referred once the program begins accepting referrals.
- **HMTCM:**
  - **HMTCM Caseload: 145 individuals**

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- One of our Targeted Case Managers recently married and has elected to relocate to Missouri, reducing our staffing level to 3.5 TCM positions. We will continue recruitment efforts to identify and hire a qualified replacement and restore the team to full staffing as soon as a suitable candidate is secured.
- Due to the recent staffing reduction, HMTCM has reached its current service capacity and, at this time, will only be accepting individuals who are not enrolled in KanCare. Referrals for KanCare members will be deferred to other TCM agencies until an additional Targeted Case Manager is hired/trained, allowing the agency to safely resume services at full capacity.

Action on Service Management and Director's Report. *Kimberlee moved to acknowledge receipt of and accept the Service Management and Director's Report as presented. The motion was seconded by Kristi and passed by unanimous vote.*
Note: a copy of the Service Management and Director's Report is available upon request.

Executive Session: Personnel (Executive Director Evaluation).
Action: At 4:53 p.m., Clarke moved to enter into Executive Session to discuss personnel matters (Executive Director Evaluation). The motion was seconded by Kristi and passed by unanimous vote. Kevin and Nancy exited the meeting. The meeting re-convened at 5:07 p.m. with a motion to resume to open session made by Clarke and seconded by Kristi. The motion passed by unanimous vote. Clarke stated that five evaluations were returned. Results show that Kevin has exceeded expectations in all categories. Clarke will compile the additional comments from the evaluations into one document and send it to Nancy, who will share it with Kevin and Board members. In light of the growth of the CDDO and Kevin's excellent management of that growth, the Board would like to provide a salary increase for Kevin. Kevin will provide some information for the Board, including his current contract and recent salary surveys. The Board expressed appreciation to Kevin for his work.

Adjourn: the meeting was declared adjourned in a motion made by Clarke and seconded by Kristi at 5:18 p.m.

Minutes recorded by: Nancy Plenert

Next Meeting: Monday, December 21, 4:00 p.m.
HMCDDO Board Room; Newton, KS
https://harveymarioncddo.com/meetings

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