



Harvey-Marion County CDDO

Supporting increased independence, integration, inclusion, and productivity in individual homes and communities.

HARVEY-MARION COUNTY CDDO: BOARD of DIRECTORS

January 26, 2026

Meeting Minutes

Location: HMCDDO Meeting Room, 500 N. Main, Suite 204, Newton, KS 67114 (*Zoom option also available to anyone that requests access*).

Note: Due to cold temperatures and snow-packed streets, the meeting was held online-only.

Directors Participating: Marilyn Loganbill, Chair; Lynne Fruechting, Secretary; Clarke Dirks; Kimberlee Jost; Don Schroeder

Directors Absent: David Welfelt, Vice-Chair; Todd Weeks, Treasurer; Thomas Gill

Harvey-Marion County CDDO Staff Present: Kevin Gaeddert, Executive Director; Nancy Plenert, Meeting Recorder

Call to Order. Chair Marilyn Loganbill called the monthly Board meeting to order at 4:12 p.m. Proxies: None.

Quorum Status: Quorum present.

Public Comment: None. A web link for public access to this meeting was posted with the Newton Kansan and Marion Record. <https://harveymarioncddo.com/meetings>

Minutes of December 15, 2025 Board Meeting.

ACTION: Clarke moved to approve the December 15, 2025 Minutes. The motion was seconded by Kimberlee and passed by unanimous vote.

Financials: Packets contain the December 2025 Profit & Loss report, the check register report, ICS check register report (balance over \$250K), and balance sheet. At 06 of 12 months (50%), total income reflects receipt of County Mill, State Aid, CDDO Admin & Assessment funds.

- Balance Sheet dated **01/15/2026** reflects HMCDDO Total Assets at **\$322,159.61**
- *Notable Budget Overages:*
 - 6010: One registration for InterHab Conference Training, this will level out over the course of the year.
 - 6112: These are continued startup costs for HMTCM that will be reimbursed by the KDADS/HMTCM grant.

ACTION: Clarke moved to approve the December, 2025 Financial report as presented. The motion was seconded by Kimberlee and passed by unanimous vote.

Recommendations for Operating Reserve Funds: There was discussion at the December, 2025 Board meeting about increasing the amount of Reserve Funds and decreasing Unrestricted Funds. Kevin



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presented a DRAFT Board Resolution: Designation of Operating Reserves. We currently hold \$253,297 in Unassigned Funds and \$40,000 in Committed Operating Reserves. The recommendation is to increase the committed operating reserve by \$60,000, bringing the total designated reserve to \$100,000. To prevent “accidental” spending and provide a clear visual of our liquidity, an optional step would be to open a new Money Market account with Union State Bank to formally move the reserve funds. A DRAFT HMCDDO Operating Reserve Fund Policy is included to guide and ensure the long-term financial stability of this fund. Board members were in favor of having an increase in operating reserves, as well as moving the designated amount to a separate account. In reviewing the DRAFT HMCDDO Operating Reserve Fund Policy, there was discussion on the following: #3, Interest: states that any interest earned on the reserve fund will stay within the reserve until the target amount is met; thereafter, interest may be moved to unassigned funds. Board members recommended specifying that interest earned be evaluated and moved to general operating funds on an annual basis provided the target amount is met. #5, Approval for Withdrawal: states that Any withdrawal from the \$100,000 reserve requires a two-thirds majority vote of the HMCDDO Board of Directors. Board members recommended changing the two-thirds majority vote to a simple majority vote.

ACTION: Clarke moved to approve the HMCDDO Board Resolution: Designation of Operating Reserves. The motion was seconded by Lynne and passed by unanimous vote.

ACTION: Clarke moved to approve the HMCDDO Operating Reserve Fund Policy with changes noted above to #3, interest earned, and #5, majority vote. The motion was seconded by Kimberlee and passed by unanimous vote.

Discussion on repayment of HMTCM Start-Up funds and bank account transfers. Kevin said that with the added expenses of HMTCM start-up and payroll, our general operating fund bank account balance continues to decrease. Reimbursement from MCO’s for TCM services provided is coming in regularly now, and the HMTCM bank account balance is growing. Kevin asked whether the \$30,000 designated for HMTCM start-up was intended to be paid back? Also, we can transfer payroll and other expenses for HMTCM from the HMTCM bank account to the general operating fund bank account. Board members felt that nothing should be done with the \$30,000 in start-up funds at this time and agreed that HMTCM expenses that are paid out of the general operating fund can be transferred from the HMTCM bank account to the general operating fund bank account. These transfers will be approved via an EFT Authorization Form.

National, State (KDADS/KDHE/InterHab) & Local Updates:

- **Kansas State FY27 Proposed Budget (as it relates to IDD):** The Governor’s proposed FY 2027 budget allocates \$3.6 million (SGF) to establish the Community Support Waiver. This initiative aims to alleviate the IDD waitlist by providing limited, non-residential assistance to approximately 500 individuals. While no further IDD enhancements were proposed, this is a standard part of the process, and the InterHab stakeholders will remain committed to advocating for our priorities as the budget is finalized.
- **KDADS IDD Modernization:**
 - The Community Support Waiver now has a new implementation date of fall 2026.



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- Public Comment for the CSW begins this week:
 - 1/26 – Remote Only 12:30-2:30
 - 2/2 – Remote 11:30-1:30
 - 2/9 – Wichita
 - 2/11 - Salina
- CSW Service listing: *21 proposed services*
 - Our planning should begin to focus on the **Non-Medical Transportation and Respite services** as this could potentially assist in re-purposing or redirecting County Funds elsewhere. Uber Health and THRP would be the proposed service providers for CSW and County Mills funds. Our office met with Uber Health earlier this month to discuss the possibility of initiating transportation services utilizing local finance dollars, as well as how we will be working with them and the CSW.
- **HMCDDO:**
 - Legislative Update: InterHab met with Rep. Buehler earlier this month to discuss:
 - IDD Provider Increase: 10% rate increase; 69.5 million AF/ 26.4 million SGF
 - TCM: Pushing for a 10% rate increase: 3 million AF/ 1.2 million SGF
 - CDDO: Correct the 1M state aid allocation (should have been ongoing, not one time). Correct the 2.4% allocation to CDDOs (should have also been ongoing, not one time). 3M in all funds (50/50 match*)
 - The HMCDDO has submitted RFPs to three prospective CPAs and we are awaiting responses. Once we have all RFPs returned, we will review our options moving forward.
- Policy Development/Revisions:**
 - HMCDDO Assessment policy has completed the 30-day public period, and we have submitted the final version to KDADS for final approval.
 - DRAFT: Review of the HMCDDO Operating Reserve Fund Policy, should that be the decision of the Board.
- **HMTTCM:**
 - The HMTTCM is currently serving 112 individuals.
 - The HMTTCM recently received their full license after undergoing the on-site review from State Licensure. The reviewer noted that we have a solid program with all the right safeguards in place to assist with perceived conflicts of interest as it relates to the other independent TCM agencies in our service area. **We are extremely proud of the HMTTCM!**
 - The HMTTCM also is exploring what it will mean to be licensed as a CSW TCM agency – more to come on this.
- **Service Provider Capacity:**



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- Our service area currently has 3 residential, 1 shared living, 3 day service, 3 TCM, 1 agency directed PCS, and 5 FMS service providers are currently available for new referrals.
- We received an affiliation inquiry for another TCM from Wichita (Envision). We will be following-up to ensure that all required documentation is submitted and move forward accordingly.

Action on Service Management and Director's Report. *Kimberlee moved to acknowledge receipt of and accept the Service Management and Director's Report as presented. The motion was seconded by Marilyn and passed by unanimous vote.*

Note: a copy of the Service Management and Director's Report is available upon request.

Adjourn: the meeting was declared adjourned at 4:40 p.m.

Minutes recorded by: _____ Nancy Plenert

Next Meeting: Monday, February 23, 4:00 p.m.

HMCDDO Board Room; Newton, KS

<https://harveymarioncddo.com/meetings>