



Harvey-Marion County CDDO

Supporting increased independence, integration, inclusion, and productivity in individual homes and communities.

HARVEY-MARION COUNTY CDDO: BOARD of DIRECTORS

November 21, 2022

Meeting Minutes

Location: HMCDDO Meeting Room, 500 N. Main, Suite 204, Newton, KS 67114 (*Zoom option also available to anyone that requests access*).

Directors Participating: In Person: Marilyn Loganbill, Vice-Chair; Craig Simons, Secretary; Jen Dies

Present via Zoom: Kristi Berning, Chair; Mary Gill, Treasurer; Don Schroeder; Kimberlee Jost; Todd Weeks

Directors Absent: Randy Dallke

Harvey-Marion County CDDO Staff Present: Kevin Gaeddert, Executive Director; Nancy Plenert, Meeting Recorder

Special Guest (via speakerphone): Randall Hofmeier, CPA, Lindburg Vogel Pierce Faris Chartered, for audit presentation.

Call to Order. Chair Kristi Berning called the meeting to order at 4:01 p.m.

Proxies: None.

Quorum Status: Quorum present.

Public Comment: None. A web link for public access to this meeting was posted with the Newton Kansan and Marion Record. <https://harveymarioncddo.com/meetings>

Minutes of October 17, 2022 Meeting.

ACTION: Marilyn moved to approve the October 17, 2022 Minutes. The motion was seconded by Kristi and passed by unanimous vote.

Financials: Packets contain the October 2022 Profit & Loss by Class report, the check register report, and balance sheet. At 04 of 12 months (33%), total Income reflects receipt of County Mill, State Aid & CDDO Admin Funds.

- Balance Sheet dated **11/10/2022** reflects HMCDDO Total Assets at **\$256,934.08**
- Current Budget Overages:
 - 6050: we will work to lower our office expenses to get this back within budget.
 - 6060: there was a mass mailing for our annual notifications in the previous month.
 - 6111: annualized payments made for software, and this will level out.
 - 6310: payment made for PowerUp! InterHab conference, and this will level out.



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Craig asked for clarification on a deposit dated 10-07-22 from Grace Med Clinic. This was a refund of discretionary funds paid to Grace Med Back in 2016 for an individual's dental needs.

ACTION: *Craig moved to accept the financial report as presented. The motion was seconded by Kristi and passed by unanimous vote.*

Review of Draft HMCDDO Capitalization Policy. The policy, suggested as part of our FY2022 Audit, establishes the minimum cost (capitalization amount) of \$500.00 that shall be used to determine the capital assets to be recorded in Harvey Marion County CDDO's (HMCDDO) books and financial statements.

Action on Draft HMCDDO Capitalization Policy. *Craig moved to accept the HMCDDO Capitalization Policy as presented. The motion was seconded by Don and passed by unanimous vote.*

Annual Independent Audit Presentation: Lindburg Vogel Pierce Faris Chartered. Randy Hofmeier presented the independent audit report completed for Fiscal Year 2022. Randy summarized the content of each section of the report. The FY2022 Audit had no findings.

ACTION: *Kristi moved to approve the Fiscal Year 2022 Independent Audit as presented. The motion was seconded by Mary and passed by unanimous vote.*

Kevin noted that we have reached the end of our 3-year contract with Lindburg Vogel Pierce Faris Chartered. He will send out request for bid for audit proposal to local accounting firms, as we have done in the past.

Service Management Report:

As of 10/11/2022 the Statewide numbers for IDD HCBS:

- Total number eligible for HCBS services: 9,053
- Total number waiting for HCBS services: 4,840

As of 10/31/2022 the total number in the database is: 340

- Total number for TCM: 259; Day Supports: 146; Residential Supports: 115; and Personal Care Services: 65; Total waiting: 131
- Eligibility: Packets requested: 2; Packets returned: 1; Determined Eligible: 2; Determined In-Eligible: 0

Adverse Incident Reports (AIRS) – from previous month

- Law Enforcement - Suspect: 13
- Law Enforcement - Victim: 5
- ER & Medical Hospitalization: 8
- Psychiatric Hospitalization: 3
- Other: 0



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National, KDADS/KDHE/InterHab & Other State & Local Updates:

State:

- **IDD Modernization Committee** is currently finalizing around their recommendations regarding system updates for the KS IDD system. The main recommendation being the development of a community support waiver. This would assist in the process of drawing down some of those on the waitlist that would utilize services at less than a proposed \$20,000 annual waiver cap. There have been several services currently identified in the draft version of the recommendations: Transportation, Supported Employment, Individual Directed Care & Goods, Personal Care, Respite, Therapy, Assistive Technology, Independent Living (Community Engagement Skills), Family Caregiver Support & Training (Support Broker), Benefits Counseling. Most of the other recommendations surround the implementation of this waiver. The only other separate recommendation that came out of this special committee was to identify a strengths-based assessment tool that can enhance or replace BASIS.
- **2-day KS SIM** (Sequential Intercept Model) Conference was held last week with representatives from criminal justice, law enforcement mental health and IDD. The outcome of the conference was that 24 established goals that the group came to consensus on and then voted on the 24, ending with 6 things that were the top priorities:
 - The formation of a leadership committee, workforce development, need for common language and training to build up language across communities, information sharing in real time between systems, crisis services (mobile and respite/relief) – were all topics discussed.
 - The next steps will include PRA (the facilitators) to develop the draft report and deliver it to KDADS. <https://www.prainc.com/sim/>
- **The HCBS & KanCare Oversight (Bob Bethell) Committee** also met a few weeks back and among many topics discussed, one of the most important surrounds the request to increase the TCM rate. InterHab's members had previously examined TCM service costs and determined that the current rate (\$43.32 per hour) covers far less than what is currently sustainable for providing this service. Further, neighboring states such as Missouri provide TCM rates of more than \$100 per hour. InterHab providers polled examined their costs in providing case management services and have determined that an increase to \$75 per hour would bring them close to sustainability and would require an increase of \$5.6 million SGF. InterHab provided testimony supporting a TCM rate increase from \$43.32 to \$75.00/hr.

Local:

- **Complex Needs Update:** The CDDO/KDADS complex needs group will be teaming up with the InterHab complex needs group to discuss and receive feedback about our current recommendations. This meeting will be on 12/19/2022 via Zoom and I will report outcomes from that meeting at our next meeting.



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- I engaged two of our local representatives for feedback and assistance regarding a situation with an individual that needed immediate placement @ Parsons State Hospital. I received communication from both individuals and we successfully got the move date significantly moved to within a week of our requested date. A huge thanks to Senator McGinn and Representative Owens for their assistance with this request!

Action on Service Management and Director's Report. Jennifer moved to accept the Service Management and Director's Report as presented. The motion was seconded by Craig and passed by unanimous vote.

Kevin wished everyone a Happy Thanksgiving!

Adjourn: the meeting was declared adjourned at 4:45 p.m.

Minutes recorded by: Nancy Plenert

**Next Meeting: Monday, December 19, 2022 @ 4 pm
500 N. Main, Suite 204, Newton, KS**