



Harvey-Marion County CDDO

Supporting increased independence, integration, inclusion, and productivity in individual homes and communities.

HARVEY-MARION COUNTY CDDO: BOARD of DIRECTORS

February 22, 2021

Meeting Minutes:

Location: Due to COVID-19 restrictions, Meeting was held via ZOOM video conference

Directors Participating: Greg Nickel, Chair; Craig Simons, Vice-Chair; Kristi Berning, Treasurer; Anita Unruh, Secretary; Marilyn Loganbill; Mary Gill; Randy Dallke

Directors Absent: Jennifer Dies; Jared Jost

Harvey-Marion County CDDO staff Present: Kevin Gaeddert, Executive Director; Nancy Plenert, Meeting Recorder

Call to Order. Chair Nickel called the meeting to order at 4:00 p.m.

Proxies: None noted.

Quorum Status: Quorum present.

Additions to Agenda: IPADS for persons served.

Public Comment: None. A web link for public access to this meeting was posted with the Newton Kansan and Marion Record. <https://harveymarioncddo.com/meetings>

Minutes of January 25, 2021 Meeting. There was discussion about the following language that was part of a revision made to the December 21, 2020 Board minutes at the January meeting: *Changes to the Employee Manual must have Board approval. Craig recommended revising the wording in the December 21, 2020 Minutes to "Modifications to Vacation time for CDDO employees will be per the Employee Manual."* Board members were in agreement to strike the preceding language from the 1-25-21 Meeting Minutes.

ACTION: *Craig moved to approve the January 25, 2021 minutes as revised. The motion was seconded by Mary and passed by unanimous vote.*

Financial Report: Packets contain the January 2021 Profit & Loss by Class report, the check register report, and balance sheet. At 07 of 12 months (58.33%), total income reflects receipt of State Aid & County Mill.

- Balance Sheet reflects Total Assets at \$228,252.14 - check register report includes regular expenses for the review period except:
 - 6010: elevated due to payment of InterHab annual conference fee and this will level out over the next few months.
 - 6020: Annual premium for our general liability insurance and this is the first increase in nearly a decade, and this was not an anticipated rate increase.
 - 6090: elevated due to one-time payment to Lindburg, Vogel, Pierce & Faris Chartered, fee and this will level out over the next few months.



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- 6133: elevated from initial purchase of gift cards from Celebrate Ability and this will eventually level out as there are no other intended purchases in this line item.
- 6310: elevated due to payment of our annual membership dues and fees, this will level out over the next few months. We just switched to annual Zoom payment which is a cheaper route going forward.

ACTION: *Craig moved to accept the financial report as presented. The motion was seconded by Greg and passed by unanimous vote.*

HMCDDO Employee Handbook & Executive Director Contract Alignment. The Increase in Executive Director’s vacation time that was approved at the 12-21-20 Board meeting needs to be added to the Employee Handbook. Kevin presented the Executive Director’s contract revised on 2-16-21 to align with the current HMCDDO Employee Handbook. The Employee Handbook will be adjusted to add the approved vacation increase, and the ED contract will then be adjusted. After discussion, it was decided that Kevin will review the entire “leave” section of the handbook and bring recommended revisions to the next meeting.

HMCDDO Quality Outcomes Discussion. Kevin expanded on the Quality Outcomes he presented at the 1-25-21 Board meeting.

2021 HMCDDO Quality Outcomes

The mission of the HMCDDO is to connect citizens with quality developmental services and supports to improve lives.

Outcome A: Qualified individuals in the HMCDDO area have desired supports and services.

Action Step 1: Supports and services continue to be evaluated and managed through the local finance plan as governed by the HMCDDO Resource Allocation Committee which meets bi-monthly.

Action Step 2: Maintain quality supports and services through regularly monitoring which enhances service quality by reviewing whether services are responsive to person-centered support plans, offer opportunities of choice, and observe and protect individual rights.

Action Step 3: Maintain stakeholder input regarding provider capacity through Community Council, Affiliate & Case Management meetings.

Start Date: 01/01/2021

End Date: 12/31/2021

Outcome B: Individuals, families & the affiliated service provider network of the HMCDDO has access to news & information as it relates to the IDD population.

Action Step 1: Weekly presence on social media to ensure that news and information is easily accessible to all persons/providers in the HMCDDO area.

Start Date: 01/01/2021



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End Date: 12/31/2021

Action Step 2: Increased educational outreach to the area schools and related personnel regarding our agency protocols & procedures.

Start Date: 02/01/2021

End Date: 06/30/2021

Action Step 3: Increased educational outreach to the related medical facilities regarding our agency protocols & procedures.

Start Date: 07/01/2021

End Date: 12/31/2021

For Outcome A, Kevin will report on a quarterly basis, in February, May, August and November. The information presented aligns with the Quarterly Quality Assurance Committee meetings held in those months.

For Outcome B, Kevin will give quarterly reports on social media happenings. This involves the broader network of affiliates and families of persons served.

Kevin sees these goals as proactive in preparation for our CDDO Peer Reviews.

ACTION: *Craig moved to accept the 2021 HMCDDO Quality Outcomes as presented. The motion was seconded by Kristi and passed by unanimous vote.*

Service Management Report

- As of 01/31/2021, the total number in the database is 312
 - Total number for TCM: 249; Day Supports: 136; Residential Supports: 107; and Personal Care Services: 60; Total waiting: 116
 - *Eligibility:* Packets requested: 8; Packets returned: 1; Determined Eligible: 1; Determined In-Eligible: 0

Adverse Incident Reports (AIRS) – from the time of our last Board meeting (01/25/2021)

- Law Enforcement - Suspect: 4
- Law Enforcement - Victim: 2
- ER & Medical Hospitalization: 9
- Psychiatric Hospitalization: 0
- Other: 1 (APS) & 2 - COVID related

Kevin plans to provide graphs that show a wider date range of data.

National, KDADS/KDHE/InterHab & Other State & Local Updates

Federal (notes taken from our partner - InterHab):

- President Biden’s American Rescue Plan: Is in a reconciliation process which will be used largely to bypass logistics to get relief package done more quickly.
- The plan includes 350B in money for state and local governments.
- There is also a proposed increase to the current FMAP:
 - Medicaid is jointly funded by the federal government and the states. The federal government's share of most Medicaid expenditures is called the federal medical assistance percentage (FMAP). The FMAP rate is used to reimburse states for the federal share of most Medicaid expenditures.



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- The FMAP bump that was put in place last year put a 6.25% in place for states and has been extended – we are not sure how that was used in Kansas. In addition to these items, there is an additional 5% global FMAP (all Medicaid) bump put into this relief package.
- In addition, another FMAP bump has been added for HCBS only, which is a 7.35% bump which will prohibit states from using it without supplementation. The bump in funds is time limited – April 2021 through March 2022.
 - There must be some caution here how these funds are used due to the nature of the timeline. Funds could be used for wait-lists, retainer payments, PPE, remote technology, offset expenses related to complying for final rule...and more. There are several ways we could put this into action – and some could be used in behavioral health program advances or accomplish other goals. InterHab remains in close contact with KDADS and will meet with Secretary Howard on 02/25/21 to discuss how to best use these funds and how we can help shepherd the use of these dollars.

State:

- HB 2046 / SB 154 – Provider Rate Bill (talking points sent out with the Board meeting packet).
- There are several other IDD related bills that I will update the Board on as they move through the system, however the focus right now is the provider funding bill.
- InterHab is planning to do a *virtual Advocacy Day* via Zoom with activities, events, and other opportunities for us to engage with legislators. Save the date for a tentative **March 16** lunch hour event!
- Currently, IDD providers of congregate long-term care staff and individuals are qualified to receive the vaccine. There remains no guidance as to when individuals that self-direct their services & staff will be allowed to get the vaccine. There has been some advocacy on the part of the KS Disability Council to KDADS/KDHE, however there remains no further guidance.
- **Update:** Kevin learned from Lynette Redington, Harvey Co. Health Department, that for individuals who do not live in a congregate setting, they cannot get the vaccine, but their caregiver(s) can. KDHE and KDADS are not wavering on this.
- For congregate settings in our CDDO area, persons served by ResCare have not all received the vaccine. Getting consents from guardians has caused a delay for some. All persons served by Heart Land Supports have received the vaccine.

• Local:

- Kevin reported that 90 I-pads for persons served have been delivered. The I-pads were made available through SPARK \$.
- **ACTION on Service Management and Director's Report.** *Kristi moved to accept the Service Management and Director's Report as presented. The motion was seconded by Anita and passed by unanimous vote.*

Adjourn: The meeting was declared adjourned at 4:53 p.m.



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Next Meeting: Monday, March 15, 2021 @ 4:00 pm. Last month the Board tentatively discussed having the March meeting in person at Project Search in Hillsboro. Since the Project Search interns are still available to give their presentations in April, we will plan an in-person meeting for April. The March meeting will be in Zoom format.

<https://harveymarioncddo.com/meetings>

Minutes recorded by: _____ Nancy Plenert _____