



Harvey-Marion County CDDO

Supporting increased independence, integration, inclusion, and productivity in individual homes and communities.

HARVEY-MARION COUNTY CDDO: BOARD of DIRECTORS

August 16, 2021

Meeting Minutes:

Location: HMCDDO Meeting Room, 500 N. Main, Suite 204, Newton, KS 67114

Directors Participating: In Person: Greg Nickel, Chair; Craig Simons, Treasurer; Anita Unruh, Secretary; Marilyn Loganbill

Present via Zoom: Kristi Berning, Vice-Chair

Directors Absent: Randy Dallke; Jen Dies; Mary Gill; Jared Jost

Harvey-Marion County CDDO staff Present: Kevin Gaeddert, Executive Director; Nancy Plenert, Meeting Recorder

Call to Order. Chair Greg Nickel called the meeting to order at 4:02 p.m.

Proxies: Craig was proxy for Mary.

Quorum Status: Quorum present.

Additions to Agenda: None.

Public Comment: None. A web link for public access to this meeting was posted with the Newton Kansan and Marion Record. <https://harveymarioncddo.com/meetings>

Minutes of July 19, 2021 Meeting.

ACTION: *Craig moved to approve the July 19, 2021 Minutes as presented. The motion was seconded by Anita and passed by unanimous vote.*

Financials – Packets contain an unaudited FY 2021 profit & loss statement with a positive net balance of \$33,972.75. Packets also contain the July 2021 Profit & Loss by Class report, the check register report, and balance sheet. At 01 of 12 months (8.3%), total Income does not reflect receipt of either County Mill (both were received in 08/2021 totaling \$41,875.00).

- Balance Sheet dated 08/06/2021 reflects HMCDDO Total Assets at **\$178,662.84**
- Current Budget Overages:
 - 5510: elevated from July having 3 payrolls within the same month.
 - 5550: unemployment is a quarterly payment and levels out over the quarter.
 - 5560: elevated from July having 3 payrolls within the same month.
 - 6060: postage is also not a monthly expense and will level out over this quarter.
 - 6112: one-time purchases for the conference room TV/computer.



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On the FY2021 Unaudited report, it was noted that Trinity Heights Respite Care underspent their budgeted amount by nearly \$14,000.00, likely related to COVID issues. Even if they had spent their budgeted amount, we would have still shown a healthy net balance for FY2021.

ACTION: *Kristi moved to accept the financial report as presented. The motion was seconded by Marilyn and passed by unanimous vote.*

Approve KCAMP 4th Amended Bylaws & Interlocal Agreement. KCAMP, our pooled liability insurance provider, has sent an Amended set of Bylaws & Interlocal Agreement. The documents need to be approved by the Board and filed with the Harvey County Register of Deeds.

ACTION: *Craig moved to approve the KCAMP 4th Amended Bylaws & Interlocal Agreement. The motion was seconded by Anita and passed by unanimous vote. Greg will sign the documents with notary witness and they will then be taken to the courthouse for filing with the Register of Deeds. One set of documents with original signatures is to be returned to KCAMP for filing with the Secretary of State.*

Service Management Report

- *As of 06/15/2021 the Statewide numbers for IDD HCBS:*
 - Total number eligible for HCBS services: 9,085
 - Total number waiting for HCBS services: 4,512
- *As of 07/31/2021 the total number in the database is: 322*
 - Total number for TCM: 257; Day Supports: 140; Residential Supports: 113; and Personal Care Services: 59; Total waiting: 125
 - Eligibility: Packets requested: 3; Packets returned: 1; Determined Eligible: 1; Determined In-Eligible: 0

Adverse Incident Reports (AIRS) – from previous month

- Law Enforcement - Suspect: 6
- Law Enforcement - Victim: 0
- ER & Medical Hospitalization: 16
- Psychiatric Hospitalization: 5
- Other: 14

Why the large amount of ER & Medical hospitalizations? Are they COVID-related? Kevin replied that there has been only 1 COVID-positive occurrence in this time period. Some of the ER/Medical hospitalizations are medical in nature; but more are behavioral.

National, KDADS/KDHE/InterHab & Other State & Local Updates

National!

- The focus remains on keeping attention focused on the BCBJA.
- Congress has introduced the **Better Care Better Jobs Act (H.R. 4131 / S.2210)** to operationalize and expand President Biden's proposal for a \$400 billion investment in the Medicaid Home and Community-Based Services (HCBS) program. This is a clear sign that both Congress and the Biden



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administration are seriously exploring ways to remedy the direct support professional (DSP) workforce crisis.

- **The Details:** This legislation **proposes historic investments** to transform and expand the HCBS program, strengthen the DSP workforce, **pay IDD providers sufficient Medicaid reimbursement rates**, and **improve outcomes for people with disabilities**.

State:

- KDADS FY2023 Budget Recommendations: KDADS has requested recommendations but will not hold an official hearing for stakeholders to provide input. Budget recommendations will be received until 12pm on Wednesday 08/11/2021. The HMCDDO will be submitting testimony regarding an increase to CDDO Administration and State Aid Funding. Other recommendations from the larger InterHab group are:
 - Continue progress on provider rates 5-6% (based on inflation alone)
 - Begin process to restore lost SGF and State Aid Funds – 5M to begin (15M in total)
 - CDDO Administration Funds – requesting an increase of \$2.5 million for this increase.
 - Other potential recommendations are TCM rate increase to \$50/hr.
 - Non-monetary recommendations: Encourage continued relaxed oversight during pandemic, urge better communications between commissions.
- FMAP funding (total of \$85 million) targeted for HCBS providers has been finalized by KDADS will go to:
 - \$57M to workforce retention and bonus program.
 - \$2M Community Health Worker Fund
 - \$2M to employment first study.
 - \$1M to MCO housing investment incentives
 - \$14.4M to access to care
 - \$1M to State Infrastructure
 - \$6.8M for KDADS Project Administration
 - \$600,000 HCBS provider training
 - 150,000 for STEPS pilot

Local:

Last week our office submitted written testimony, on behalf of the HMCDDO, to KDADS for an increase to our CDDO Administration and State Aid funding. We anticipate that all 27 CDDOs have submitted a similar request to KDADS for their upcoming Budget Hearings. The letter Kevin submitted will be included with the Minutes.



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2021 HMCDDO Quality Outcomes

The mission of the HMCDDO is to connect citizens with quality developmental services and supports to improve lives.

4th Quarter Report

Outcome A: Qualified individuals in the HMCDDO area have desired supports and services.

Action Step 1: Supports and services continue to be evaluated and managed through the local finance plan as governed by the HMCDDO Resource Allocation Committee which meets bi-monthly.

- *RAC met 8 times in the 4th Quarter. This committee processed and completed 1 request for Medicaid Ineligible TCM services in the 4th quarter.*
- *RAC also completed a request to assist with funding of 2 individuals' services while awaiting HCBS funding to fully activate.*
- *This committee also processed and completed 1 child, not in custody, to the HCBS waiver.*

Action Step 2: Maintain quality supports and services through regularly monitoring which enhances service quality by reviewing whether services are responsive to person-centered support plans, offer opportunities of choice, and observe and protect individual rights.

Action Step 3: Maintain stakeholder input regarding provider capacity through Community Council, Affiliate & Case Management meetings.

- *We have had one new provider affiliation in the 4th quarter. DCCCA has fully affiliated with our service area to provide children's residential services.*
- *The HMCDDO Community Council, Affiliate and TCM groups have all met 1 time each in this quarter. Our July Affiliate meeting revealed that Goodwill has completed their licensing components to begin providing day services at their Newton location. Earlier, Jennifer Speer presented to our larger affiliate network (she also had a presentation with our TCM group) as the lead case manager for NMC Health.*

Start Date: 01/01/2021

End Date: 12/31/2021

Outcome B: Individuals, families & the affiliated service provider network of the HMCDDO has access to news & information as it relates to the IDD population.

Action Step 1: Weekly presence on social media to ensure that news and information is easily accessible to all persons/providers in the HMCDDO area.

- *HMCDDO posted 16 times in the 4th quarter (1 post per week). HMCDDO will continue to provide relevant information to the service area in this manner. The post on 06/22/21 regarding the wait-list survey was the post that reached the most people in this quarter @ 82 people.*



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Start Date: 01/01/2021

End Date: 12/31/2021

Action Step 2: Increased educational outreach to the area schools and related personnel regarding our agency protocols & procedures.

- *There has been no movement with this action step at this time due to the schools being on summer break. As school personnel begin to re-assemble, we will begin the process of our educational outreach.*

Start Date: 07/01/2021

End Date: 12/31/2021

Action Step 3: Increased educational outreach to the related medical facilities regarding our agency protocols & procedures.

- *The Director of Case Management for NMC Health – Jennifer Speers continues to attend our monthly meetings when she is able to do so. Having had this connection made should be great for our provider network to have direct access to the NHC Health.*
- *Our office was contacted by Health Ministries regarding a separate issue and in the process, I was able to have a brief meeting with the Executive Director to explain our roles and responsibilities.*

Start Date: 02/01/2021

End Date: 06/30/2021

ACTION on Service Management and Director’s Report, and 4th Quarter HMCDDO Quality Outcomes. *Anita moved to accept the Service Management and Director’s Report and 4th Quarter HMCDDO Quality Outcomes as presented. The motion was seconded by Kristi and passed by unanimous vote.*

Executive Session: Personnel (Executive Director Evaluation).

ACTION: *At 4:43 p.m., Craig moved to enter executive session to discuss the Executive Director evaluation with board members for 15 minutes. The motion was seconded by Marilyn and passed by unanimous vote. Open meeting resumed at 4:56 p.m. No action was taken in executive session.*

Approval of Executive Director Draft Employment Contract. The Board expressed their satisfaction with Kevin’s performance as Executive Director.

ACTION: *Motion was made by Craig to approve the Draft Executive Director’s 3-year Employment Contract (August 1, 2021 through July 31, 2024). The Motion was seconded by Kristi and passed by unanimous vote.*



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OTHER. Kristi Berning shared with our office the idea of having a “Meet and Greet” event for our IDD community, staff and families to interact with local EMS and Law Enforcement officers. The end result is an Ice Cream Social scheduled for Thursday, September 2 from 5:30-7:00 p.m. at the Athletic Park in Newton. This is a time to strengthen community ties, as well as to say “THANK YOU” to those that help us in times of need. The CDDO is co-hosting the event. Kristi encouraged Board members to attend, if possible.

Kevin shared that Elizabeth Schmidt’s mother, Wilma Schmidt passed away on 7-31-21. The memorial service will be Sunday, August 22 at Tabor Church.

Adjourn: The meeting was declared adjourned at 5:04 p.m.

Minutes recorded by: Nancy Plenert